

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424 Meeting Room and
Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
e-mail: avilacsd@gmail.com

REGULAR BOARD MEETING

1 PM Tuesday, January 14th, 2025

**STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING IN PERSON AT THE ADDRESS ABOVE OR, VIA
TELECONFERENCE AND/OR ELECTRONICALLY.**

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571> Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

In accordance with Government Code Section 54953(b), this agenda will be posted at the above teleconference location and this location will be accessible to the public.

Director Najarian will be attending the meeting via Zoom from: 1441 Florida Ave, Modesto, CA

1. **CALL TO ORDER: 1:00 P.M.**
2. **OATH OF OFFICE: Directors Kennett and Berry**
3. **ROLL CALL: Board Members:**

Pete Kelley, President
John Janowicz, Vice President
Kristin Berry, Director
Howie Kennett, Director
Ara Najarian, Director

4. **PUBLIC COMMENT**
Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state your name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.
5. **INFORMATION AND DISCUSSION ITEMS**

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of November 12th, 2024, Regular Board Meeting
- B. Monthly Financial Review for November and December 2024
- C. General Manager and District Engineer Report
- D. Water and Wastewater Operations Reports for November and December 2024

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. PUBLIC COMMENT ON CLOSED SESSION ITEM

8. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

9. REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

10. BUSINESS ITEMS: Items where Board action is called for.

- A. Public Hearing Relating to Solid Waste Franchise Rate Increase (Actions Required: Open Public Hearing; Receive Comments and /or Protests; Close Public Hearing; Board Consideration of Resolution 2025-01 Adopting Solid Waste Rates for Avila Beach CSD)
- B. Receive and Review December 12, 2024, Water Tank Inspection Report (Information Item, Provide Direction to Staff as Needed)
- C. Board Committee Appointments for 2025 (Action Required: Establish Committee Assignments for calendar year 2025)
- D. Board Meeting Schedule for 2025 (Action Required: Review Proposed Board Meeting Schedule for calendar year 2025 and Provide Direction to Staff)

11. COMMUNICATIONS/ CORRESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

12. ADJOURN

The next Regular Board meeting is scheduled for Tuesday, February 11th, 2025, at 1:00 P.M.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, November 12th, 2024
1:00 P.M.

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present	Pete Kelley Howie Kennett John Janowicz Kristin Berry
Board Members Present via Zoom:	Ara Najarian
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager & District Engineer Kristi Dibbern, Office Manager
Operations:	Shawn Powell, Chief Plant Operator
Legal Counsel:	Craig Parton from Price, Postal, & Parma via Zoom

3. PUBLIC COMMENTS

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff MacDonald reported 23 calls for service last month. Nine preventive patrol stops, seven general disturbances, and one suspicious circumstance were investigated. Two vandalisms took place in Pirate's Cove and four enforcement stops were conducted in Avila.

Cal Fire: Chief Lee reported 52 calls for service, 28 were medically related. One rescue occurred during the month of October. A man was hiking near Pirates Cove. He hiked down from the parking lot but could not get back up the steep terrain. The Fire Safe Council grant applications are due December 1st, 2024. The work continues to go on near the Lighthouse, Squire Canyon, and Pismo area. Chief Lee reminded us to change the batteries in our smoke detectors and carbon monoxide detectors when time the time changes in the Spring and Fall. He also reported since the wind has died down in the early morning the Ventura fire has been contained.

5. DISCUSSION OF PULLED CONSENT ITEMS: None

6. CONSENT ITEMS

President Kelley made a motion to approve the Consent Items. It was seconded by Director Janowicz and passed with a roll call vote 5-0.

AYES: John Janowicz
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley
NOES: None
ABSENT: None

7. PUBLIC COMMENT ON CLOSED SESSION ITEM

NO COMMENTS.

8. CLOSED SESSION

The Board convened to closed session at 1:13 PM to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

9. REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

The Board returned to regular session at 1:28 PM.

No reportable action was taken by the Board of Directors.

10. BUSINESS ITEMS:

- A. Discuss and Consider the New Solid Waste Rate Adjustment Methodology Report prepared by R3; the Prop 218 Hearing Notice and Set the Prop 218 Rate Hearing for January 14, 2025.** GM Hagemann summarized the staff report and Mr. Garth Shultz, from R3 Consulting lead a Power Point Presentation to the Board and Public. Utilizing the new Rate Adjustment Methodology, R3 recommended a 4.6% rate adjustment for 2025. After some discussion, Director Kennett made a motion to approve the Solid Waste Rate Adjustment Methodology Report, the Draft Prop 218 Hearing Notice and directed staff to schedule the Prop 218 Hearing for January 14th, 2025. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Howie Kennett
Kristin Berry
John Janowicz
Ara Najarian
Pete Kelley
NOES: None
ABSENT: None

B. Discuss and Consider an Engineering Services Proposal from Wallace Group for Preparing a Recycled Water Strategy and a Draft and Final Title 22 Recycled Water Engineering Report for Submission to the State Water Resources Control Board.

GM Hagemann summarized the Staff Report and recommended the Board approve the Engineering Services Agreement with Wallace Group for an amount not to exceed \$30,000. Director Najarian made the motion to approve the Engineering Services Agreement. Director Berry seconded the motion, and it passed with a roll call vote 5-0.

AYES: Ara Najarian
 Kristin Berry
 Howie Kennett
 John Janowicz
 Pete Kelley
NOES: None
ABSENT: None

Director Najarian left the meeting at 2:35 PM.

C. Election of Officers and Board Committee Appointments for 2025.

Director Janowicz nominated Director Kelley for President. Director Berry seconded the motion, and it passed with a roll call vote 4-0.

AYES:
 John Janowicz
 Kristin Berry
 Howie Kennett
 Pete Kelley
NOES: None
ABSENT: Ara Najarian

President Kelley nominated Director John Janowicz for Vice President. Director Berry seconded the nomination, and it passed with a roll call vote 4-0.

AYES:
 John Janowicz
 Kristin Berry
 Howie Kennett
 Pete Kelley
NOES: None
ABSENT: Ara Najarian

The Board deferred Committee assignments until the January 14, 2025, Regular meeting.

ADJOURNMENT: The meeting was adjourned at approximately 2:42 PM.

NEXT MEETING: Tuesday, January 14th, 2025, at 1:00PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 14th, 2025

SUBJECT: Monthly Financial Review for November & December

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of November, the District deposited \$164,826.78 and incurred \$166,386.57 in expenses (cash basis). Among the regular expenses the District paid \$74,357.87 for Lopez water and \$8,065.31 for consulting services in preparation for the 2023/24 audit. Additionally, the District incurred \$19,540 in expenses repairing the MBR unit. December deposits totaled \$184,058.50, and the District incurred \$81,482.61 in expenses (cash basis).

Water and sewer revenue for the month of November was \$67,996.54 and \$68,858.97 for December. County Taxes revenue for November and December combined totaled \$205,457.49.

Detailed financial reports including the Balance Sheets, for November and December monthly Profit and Loss reports, and the monthly Checks by Fund reports are provided as an attachment to this report.

Utility Service Billing

The District billed approximately \$67,089.05 in water and sewer service charges in November. Customer Rate Assistance reduced billing charges to the District in the amount of \$802.49.

For the month of December, the District billed \$67,944.69 for water and sewer charges. Customer Rate Assistance reduced billing charges to the District in the amount of \$839.28.

Avila Beach Community Services District
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1008 · Petty Cash	65.72
1010 · Pacific Premier Checking	146,263.42
1015 · Five Star Bank Checking	705,352.88
1017 · Five Star Bank MM	211,065.65
1050 · LAIF	4,202,736.28
Total 1000 · Cash Summary	<u>5,265,483.95</u>
Total Checking/Savings	5,265,483.95
Accounts Receivable	
1200 · *Accounts Receivable	234,422.64
Total Accounts Receivable	<u>234,422.64</u>
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	31,062.36
1270 · Taxes Receivable	30,262.00
1280 · Water & Sewer Billings	
1282 · Other 2 El Dorado Billings	-19,861.05
1281 · Other 1 El Dorado Billings	-4,154.42
1280 · Water & Sewer Billings - Other	115,023.35
Total 1280 · Water & Sewer Billings	<u>91,007.88</u>
Total 1250 · Receivables	152,332.24
1400 · Prepaid Summary	
1410 · Prepaid Insurance	-3,217.10
Total 1400 · Prepaid Summary	<u>-3,217.10</u>
Total Other Current Assets	<u>149,115.14</u>
Total Current Assets	5,649,021.73
Fixed Assets	
1670 · Vehicles - Admin	
1671 · 2023 Ford F150 Cost	53,960.62
1672 · 2023 Ford F150 Acc Depr	-10,792.12
1670 · Vehicles - Admin - Other	286.40
Total 1670 · Vehicles - Admin	<u>43,454.90</u>

Avila Beach Community Services District
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
1600 - Fixed Assets & Acc. Depr.	
1605 - Office Equipment	
1606 - Copier Samsung 2012	8,233.58
1609 - Office Equipment Accum Depr	<u>-22,339.42</u>
Total 1605 - Office Equipment	-14,105.84
1610 - Fixed Asset -Office & Admin.	
1612 - Office Furniture cost	4,526.21
1614 - Office Furniture Accum Dep.	<u>-4,526.21</u>
Total 1610 - Fixed Asset -Office & Admin.	0.00
1620 - Fixed Assets - Sanitary	
1622 - Land	60,334.10
1626 - Collection Assets	
1627 - Collection Assets Cost	1,517,267.58
1628 - Collect Assets Accum Depr	<u>-593,752.02</u>
Total 1626 - Collection Assets	923,515.56
1630 - Disposal Equipment	
1631 - Disposal Equip Cost	611,174.66
1632 - Disposal Equip Accum Depr	<u>-376,478.88</u>
Total 1630 - Disposal Equipment	234,695.78
1634 - Other Equipment	
1634a - Other Equipment Cost	<u>6,973.40</u>
Total 1634 - Other Equipment	6,973.40
1635 - Treatment Plant	
1636 - Treatment Plant Original	105,000.00
1637 - Treatment Plant Addition	2,049,098.30
1638 - Treatment Plant Accum Dep	<u>-1,740,709.80</u>
Total 1635 - Treatment Plant	413,388.50
1642 - Treatment Equipment	
1643 - Treatment Equip Cost	1,087,410.54
1644 - Treatment Equip Accum Depr	<u>-787,343.49</u>
Total 1642 - Treatment Equipment	<u>300,067.05</u>
Total 1620 - Fixed Assets - Sanitary	1,938,974.39

Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
1650 - Fixed Assets - Water	
1652 - Equipment	
1653 - Equipment Cost	21,136.28
1654 - Equipment Accum Depr	<u>-21,136.28</u>
Total 1652 - Equipment	0.00
1656 - Distribution Assets	
1657 - Distribution Assets Cost	1,270,572.25
1658 - Dist Assets Accum Depr	<u>-786,988.91</u>
Total 1656 - Distribution Assets	<u>483,583.34</u>
Total 1650 - Fixed Assets - Water	483,583.34
1680 - Structures - Fixed Asset	
1681 - Structures GFAAG - Sani & FA	82,207.29
1682 - Gen / Fire Accum Dep	<u>-54,626.21</u>
Total 1680 - Structures - Fixed Asset	27,581.08
1690 - Construction in Progress	<u>4,475,390.83</u>
Total 1600 - Fixed Assets & Acc. Depr.	<u>6,911,423.80</u>
Total Fixed Assets	6,954,878.70
Other Assets	
1800 - Deferred Outflows of Resources	<u>82,628.00</u>
Total Other Assets	<u>82,628.00</u>
TOTAL ASSETS	<u>12,686,528.43</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 - Accounts Payable	<u>193,478.86</u>
Total Accounts Payable	193,478.86
Credit Cards	
2140 - Five Star MC Control x0557	
2141 - FS MC BH x8624	62,720.75
2142 - FS MC SP x6340	27,657.30
2143 - FS MC KD x3018	719.35
2140 - Five Star MC Control x0557 - Other	<u>-86,602.45</u>
Total 2140 - Five Star MC Control x0557	<u>4,494.95</u>
Total Credit Cards	4,494.95

Avila Beach Community Services District
Balance Sheet
As of November 30, 2024

	<u>Nov 30, 24</u>
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	2,766.15
2240 · Health Insurance	
2241 · Employee	<u>9,240.00</u>
Total 2240 · Health Insurance	9,240.00
2250 · PERS Liability	1,195.70
2260 · Vacation Payable	5,441.96
2262 · Sick Pay Accrued	<u>2,818.66</u>
Total 2200 · Payroll Liabilities	21,462.47
2300 · Deposits Held	
2303 · Water Deposits Held	<u>7,640.00</u>
Total 2300 · Deposits Held	<u>7,640.00</u>
Total Other Current Liabilities	<u>29,102.47</u>
Total Current Liabilities	227,076.28
Long Term Liabilities	
2400 · Net Pension Liability	149,160.00
2450 · U.S. Bank Loan WWTP	2,497,679.03
2500 · Deferred Inflows of Resources	22,819.00
2999 · Unbalanced Classes	<u>-133,455.52</u>
Total Long Term Liabilities	<u>2,536,202.51</u>
Total Liabilities	2,763,278.79
Equity	
3000 · Opening Bal Equity	-17,611.15
3900 · Retained Earnings	7,619,323.04
3999 · Prior Period Adjustment FY 23	2,195,322.62
Net Income	<u>126,215.13</u>
Total Equity	<u>9,923,249.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>12,686,528.43</u></u>

	<u>Nov 24</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	67,966.54
4030 · County Taxes	96,076.32
4600 · Interest Income	783.92
	<hr/>
Total 4000 · Income Summary	164,826.78
	<hr/>
Total Income	164,826.78
	<hr/>
Gross Profit	164,826.78
	<hr/>
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	10.00
5120 · Chase Paymentech	138.89
5140 · Invoice Cloud	439.41
	<hr/>
Total 5100 · Merchant Credit Card Fees	588.30
	<hr/>
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	12,271.58
5212 · Holiday Pay	1,546.20
5213 · Overtime Pay	0.00
5214 · Sick Pay	93.60
5216 · Vacation Pay	1,047.00
	<hr/>
Total 5210 · Gross Wages	14,958.38
	<hr/>
5230 · Payroll Taxes	215.17
	<hr/>
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	7,037.57
	<hr/>
Total 5240 · Health & Medical Exp.	7,037.57
	<hr/>
5250 · PERS Company Pd Expense	
5255 · PERS Co Pd Shawn	793.10
5256 · PERS Co Pd Kristi	366.17
5250 · PERS Company Pd Expense - Ot...	23.13
	<hr/>
Total 5250 · PERS Company Pd Expense	1,182.40

	<u>Nov 24</u>
5280 · Payroll Administration & Misc.	117.28
Total 5200 · Payroll Expenses	23,510.80
6000 · Administrative Overheads	
6102 · Accounting	10,714.06
6120 · Dues & Subscriptions	879.99
6135 · Legal	
6137 · Lopez Lake ESA Litigation	2,301.00
Total 6135 · Legal	2,301.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	386.99
6143 · Supplies, Office	206.11
Total 6140 · Office Supplies & Postage	593.10
6150 · Rate Assistance	802.49
6160 · Training	26.12
6167 · Uniforms	178.36
6170 · Website	249.00
Total 6000 · Administrative Overheads	15,744.12
6500 · Operating Expenses	
6505 · Contract Labor O & M	4,926.10
6506 · Contract Labor GM	6,560.00
6507 · Contract Labor Civil Engineer	5,760.00
6518 · Equipment Expense	517.11
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	762.62
6524 · Equip. Rep. & Maint. Avila Only	8,165.00
6520 · Equipment Repair & Maint. - Other	11,071.06
Total 6520 · Equipment Repair & Maint.	19,998.68
6525 · Fat Oil & Grease (FOG)	1,298.70
6528 · Gas & Oil	373.33
6535 · Insurance P/L	2,869.46
6540 · Lab Tests	6,314.00
6542 · Maintenance	404.00
6550 · Operating Supplies	117.57
6555 · Permits & Fees	1,200.00
6575 · Small Tools	750.48
6585 · Telephone / Internet	210.02

	<u>Nov 24</u>
6590 · Utilities	8,148.33
6591 · Yard Maintenance	<u>94.50</u>
Total 6500 · Operating Expenses	59,542.28
6800 · Water	
6802 · Lopez	<u>74,357.87</u>
Total 6800 · Water	<u>74,357.87</u>
Total Expense	<u>173,743.37</u>
Net Ordinary Income	-8,916.59
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8241 · WW-5 Misc. Projects	<u>11,600.00</u>
Total 8230 · Capital Purchases in Prog Sani	11,600.00
8270 · Capital Purchases in Prog Water	
8280 · W - 2 Water Valve Rep	<u>1,674.75</u>
Total 8270 · Capital Purchases in Prog Wat...	<u>1,674.75</u>
Total 8200 · Non-Operating Expenses	<u>13,274.75</u>
Total Other Expense	<u>13,274.75</u>
Net Other Income	<u>-13,274.75</u>
Net Income	<u><u>-22,191.34</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 November 2024

12/04/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	11/01/2024		Paymentech		5120 · Chase Paymen...	8.57	8.57
Check	11/04/2024	ACH	SDRMA Health	June Health Ins Member # 7017 Ref # H4...	5242 · Health Ins / Ot...	5,157.57	5,166.14
Check	11/04/2024		Paymentech		5120 · Chase Paymen...	2.18	5,168.32
Check	11/05/2024		American Express Disc...		5110 · Amex	10.00	5,178.32
Check	11/05/2024		Paymentech		5120 · Chase Paymen...	9.87	5,188.19
Check	11/06/2024		Paymentech		5120 · Chase Paymen...	3.49	5,191.68
Check	11/07/2024	3982	Nikki Engle Bookkeeping	Inv # 3738 10/31/24	6102 · Accounting	1,430.00	6,621.68
Check	11/07/2024		Paymentech		5120 · Chase Paymen...	1.19	6,622.87
Check	11/08/2024	Auto...	Coastline Cleaning Co.	Office Maintenance	6542 · Maintenance	165.00	6,787.87
Check	11/08/2024	Auto...	Coastline Cleaning Co.	Exterior Cleaning	6542 · Maintenance	25.00	6,812.87
Check	11/08/2024		Paymentech		5120 · Chase Paymen...	2.66	6,815.53
Check	11/08/2024		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	439.41	7,254.94
Check	11/12/2024		Paymentech		5120 · Chase Paymen...	1.70	7,256.64
Check	11/13/2024	3985	Creative Technologies, I...	Inv.00927 11/12/24 Run Date: 10/29/24	6142 · Postage & Ship...	183.56	7,440.20
Check	11/13/2024	3986	Eide Bailly LLP	Client #: 283812 Inv EI01768022 10.31.24	6102 · Accounting	8,065.31	15,505.51
Check	11/13/2024		Paymentech		5120 · Chase Paymen...	5.26	15,510.77
Check	11/14/2024	3994	Hagemann & Associates	Contract Labor GM Services	6506 · Contract Labor ...	3,040.00	18,550.77
Check	11/14/2024		Paymentech		5120 · Chase Paymen...	3.71	18,554.48
Check	11/14/2024		Paymentech		5120 · Chase Paymen...	2.14	18,556.62
Check	11/14/2024		Paymentech		5120 · Chase Paymen...	2.02	18,558.64
Check	11/15/2024		Paymentech		5120 · Chase Paymen...	1.82	18,560.46
Check	11/18/2024	EFT	PG&E	100 San Luis St. District Office	6590 · Utilities	183.25	18,743.71
Check	11/18/2024	EFT	Public Employees Retir...	\$ 195.47 x 2 Kristi	2250 · PERS Liability	390.94	19,134.65
Check	11/18/2024	EFT	Public Employees Retir...	\$ 478.76 x 2 Shawn	2250 · PERS Liability	957.52	20,092.17
Check	11/18/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	12.44	20,104.61
Check	11/18/2024	EFT	Public Employees Retir...	\$ 150.36 x 2 Kristi	2250 · PERS Liability	300.72	20,405.33
Check	11/18/2024	EFT	Public Employees Retir...	\$ 411.06 x 2 Shawn	2250 · PERS Liability	822.12	21,227.45
Check	11/18/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	10.69	21,238.14
Check	11/18/2024		Paymentech		5120 · Chase Paymen...	3.71	21,241.85
Check	11/20/2024		Paymentech		5120 · Chase Paymen...	4.71	21,246.56
Check	11/21/2024	3997	Nikki Engle Bookkeeping	Inv # 3746 11/13/24	6102 · Accounting	1,218.75	22,465.31
Check	11/21/2024		Paymentech		5120 · Chase Paymen...	82.53	22,547.84
Check	11/22/2024		Paymentech		5120 · Chase Paymen...	1.15	22,548.99
Check	11/25/2024	4003	Hagemann & Associates	Contract Labor GM Services 11/19/24 Inv ...	6506 · Contract Labor ...	3,520.00	26,068.99
Check	11/26/2024	EFT	Five Star Mastercard	FS MC AutoPay	2140 · Five Star MC C...	3,199.97	29,268.96
Check	11/27/2024		Paymentech		5120 · Chase Paymen...	2.18	29,271.14

Total General / Admin

29,271.14

29,271.14

**Avila Beach Community Services District
Checks by Fund w/Accounts
November 2024**

12/04/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
Lights							
Check	11/18/2024	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	471.11	471.11
Total Lights						471.11	471.11
Sanitary							
Check	11/13/2024	3984	SLO Co Health	IN0152362 Haz Mat - 2025 - First Street L...	6555 · Permits & Fees	600.00	600.00
Check	11/13/2024	3984	SLO Co Health	IN0152066 Haz Mat -2025 - 2850 Avila Be...	6555 · Permits & Fees	600.00	1,200.00
Check	11/13/2024	3987	Ferguson Enterprises	Customer # 830775 Inv 5563925 11.8.24 ...	6550 · Operating Sup...	51.52	1,251.52
Check	11/13/2024	3988	NVIRO	Inv. 4222 Contract Labor 9/27/24	6505 · Contract Labor ...	3,448.77	4,700.29
Check	11/13/2024	3988	NVIRO	MBR Inv 4309 10/25/24 Contract Labor	6520 · Equipment Rep...	4,662.70	9,362.99
Check	11/13/2024	3988	NVIRO	Inv. 4305 10/31/24 Contract Labor MBR In...	8241 · WW-5 Misc. Pr...	11,600.00	20,962.99
Check	11/13/2024	3991	Fluid Resource Manage...	W23956 Collection System Cleaning 9/30/...	6524 · Equip. Rep. & M...	7,940.00	28,902.99
Check	11/13/2024	3992	Oilfield Environmental &...	Oilfield Environmental Inv A240827 8.10.24	6540 · Lab Tests	2,713.00	31,615.99
Check	11/13/2024	3992	Oilfield Environmental &...	Oilfield Environmental Inv A240828 8.10.24	6540 · Lab Tests	3,601.00	35,216.99
Check	11/13/2024	3993	Great Western Alarm	Inv 241002991101	6590 · Utilities	50.00	35,266.99
Check	11/14/2024	3994	Hagemann & Associates	Contract Labor Sani System	6507 · Contract Labor ...	1,440.00	36,706.99
Check	11/18/2024	EFT	PG&E	Waste Water Plant acct # 0404279997-5 2...	6590 · Utilities	6,849.91	43,556.90
Check	11/18/2024	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	155.92	43,712.82
Check	11/21/2024	3995	Farm Supply	Inv. # 276539	6520 · Equipment Rep...	13.99	43,726.81
Check	11/21/2024	3995	Farm Supply	Inv. # 276533	6520 · Equipment Rep...	219.28	43,946.09
Check	11/21/2024	3998	Perry's Electric Motors ...	Inv. 27880 Driver Repairs 11/14/24	6522 · Equip. Rep. & ...	651.48	44,597.57
Check	11/21/2024	4001	Wallace Group, Inc.	Inv. 63580 11/20/24 FOG Program	6525 · Fat Oil & Greas...	1,298.70	45,896.27
Check	11/25/2024	4002	USA Bluebook	Customer #:916419 INV00457894 8/19/24...	6522 · Equip. Rep. & ...	111.14	46,007.41
Check	11/25/2024	4003	Hagemann & Associates	Contract Labor Sani System	6507 · Contract Labor ...	1,760.00	47,767.41
Total Sanitary						47,767.41	47,767.41
Water							
Check	11/13/2024	3983	Core & Main	Curb Stops for new construction Gambrell P...	8280 · W - 2 Water V...	1,674.75	1,674.75
Check	11/13/2024	3988	NVIRO	Inv. 4222 Contract Labor 9/27/24	6505 · Contract Labor ...	1,477.33	3,152.08
Check	11/13/2024	3989	Price, Postel & Parma L...	File. 24425-00001 Inv. Inv 218094 11/7/24	6137 · Lopez Lake ES...	2,301.00	5,453.08
Check	11/13/2024	3990	Rob Reynolds Construc...	Water Line Repair & Maintenance Inv. 202...	6520 · Equipment Rep...	6,175.09	11,628.17
Check	11/14/2024	3994	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,440.00	13,068.17
Check	11/18/2024	EFT	PG&E	1717 Cave Landing	6590 · Utilities	264.82	13,332.99
Check	11/21/2024	3996	Ferguson Enterprises	Customer # 830775 Inv 5574833	6550 · Operating Sup...	66.05	13,399.04
Check	11/21/2024	3999	SLO County Public Works	Inv # 1370 2024-25	6802 · Lopez	10,162.54	23,561.58
Check	11/21/2024	3999	SLO County Public Works	Inv # 1370 Routine O&M (-2,133.83 Credit ...	6802 · Lopez	56,830.40	80,391.98

Avila Beach Community Services District
Checks by Fund w/Accounts
 November 2024

12/04/24

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	11/21/2024	4000	SLO County Public Works	Inv. 984 11/1/24 Semi -Annual Water Con...	6802 · Lopez	7,364.93	87,756.91	
Check	11/25/2024	4003	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,120.00	88,876.91	
Total Water							88,876.91	88,876.91
TOTAL							166,386.57	166,386.57

Avila Beach Community Services District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	78.47
1005 · Customer Cash	65.72
1008 · Petty Cash	146,263.42
1010 · Pacific Premier Checking	898,668.40
1015 · Five Star Bank Checking	211,065.65
1017 · Five Star Bank MM	4,202,736.28
1050 · LAIF	<u>5,458,877.94</u>
Total 1000 · Cash Summary	<u>5,458,877.94</u>
Total Checking/Savings	5,458,877.94
Accounts Receivable	
1200 · *Accounts Receivable	122,109.64
Total Accounts Receivable	<u>122,109.64</u>
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	31,062.36
1270 · Taxes Receivable	30,262.00
1280 · Water & Sewer Billings	
1282 · Other 2 El Dorado Billings	-19,861.05
1281 · Other 1 El Dorado Billings	-4,154.42
1280 · Water & Sewer Billings - Other	120,987.46
Total 1280 · Water & Sewer Billings	<u>96,971.99</u>
Total 1250 · Receivables	158,296.35
1400 · Prepaid Summary	
1410 · Prepaid Insurance	-6,086.56
Total 1400 · Prepaid Summary	<u>-6,086.56</u>
Total Other Current Assets	<u>152,209.79</u>
Total Current Assets	<u>5,733,197.37</u>
Fixed Assets	
1670 · Vehicles - Admin	
1671 · 2023 Ford F150 Cost	53,960.62
1672 · 2023 Ford F150 Acc Depr	-10,792.12
1670 · Vehicles - Admin - Other	286.40
Total 1670 · Vehicles - Admin	<u>43,454.90</u>
1600 · Fixed Assets & Acc. Depr.	

1:00 PM
01/07/25
Accrual Basis

Avila Beach Community Services District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	<u>-22,339.42</u>
Total 1605 · Office Equipment	-14,105.84
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	<u>-4,526.21</u>
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,334.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,517,267.58
1628 · Collect Assets Accum Depr	<u>-593,752.02</u>
Total 1626 · Collection Assets	923,515.56
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	<u>-376,478.88</u>
Total 1630 · Disposal Equipment	234,695.78
1634 · Other Equipment	
1634a · Other Equipment Cost	<u>6,973.40</u>
Total 1634 · Other Equipment	6,973.40
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	<u>-1,740,709.80</u>
Total 1635 · Treatment Plant	413,388.50
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	<u>-787,343.49</u>
Total 1642 · Treatment Equipment	<u>300,067.05</u>
Total 1620 · Fixed Assets - Sanitary	1,938,974.39
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	<u>-21,136.28</u>

Avila Beach Community Services District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
Total 1652 · Equipment	0.00
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	<u>-786,988.91</u>
Total 1656 · Distribution Assets	<u>483,583.34</u>
Total 1650 · Fixed Assets - Water	483,583.34
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	82,207.29
1682 · Gen / Fire Accum Dep	<u>-54,626.21</u>
Total 1680 · Structures - Fixed Asset	27,581.08
1690 · Construction in Progress	<u>4,475,390.83</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>6,911,423.80</u>
Total Fixed Assets	6,954,878.70
Other Assets	
1800 · Deferred Outflows of Resources	<u>82,628.00</u>
Total Other Assets	<u>82,628.00</u>
TOTAL ASSETS	<u><u>12,770,704.07</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	<u>193,478.86</u>
Total Accounts Payable	193,478.86
Credit Cards	
2140 · Five Star MC Control x0557	
2141 · FS MC BH x8624	64,807.08
2142 · FS MC SP x6340	28,974.70
2143 · FS MC KD x3018	719.35
2140 · Five Star MC Control x0557 - Other	<u>-91,097.40</u>
Total 2140 · Five Star MC Control x0557	<u>3,403.73</u>
Total Credit Cards	3,403.73
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	2,766.15
2240 · Health Insurance	

Avila Beach Community Services District
Balance Sheet
As of December 31, 2024

	<u>Dec 31, 24</u>
2241 · Employee	10,080.00
Total 2240 · Health Insurance	10,080.00
2250 · PERS Liability	1,338.18
2260 · Vacation Payable	5,441.96
2262 · Sick Pay Accrued	2,818.66
Total 2200 · Payroll Liabilities	22,444.95
2300 · Deposits Held	
2303 · Water Deposits Held	7,640.00
Total 2300 · Deposits Held	7,640.00
Total Other Current Liabilities	30,084.95
Total Current Liabilities	226,967.54
Long Term Liabilities	
2400 · Net Pension Liability	149,160.00
2450 · U.S. Bank Loan WWTP	2,497,679.03
2500 · Deferred Inflows of Resources	22,819.00
2999 · Unbalanced Classes	-133,455.52
Total Long Term Liabilities	2,536,202.51
Total Liabilities	2,763,170.05
Equity	
3000 · Opening Bal Equity	-17,611.15
3900 · Retained Earnings	7,619,323.04
3999 · Prior Period Adjustment FY 23	2,195,322.62
Net Income	210,499.51
Total Equity	10,007,534.02
TOTAL LIABILITIES & EQUITY	12,770,704.07

Avila Beach Community Services District
Profit & Loss
 December 2024

	<u>Dec 24</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	68,858.97
4012 · Solid Waste Franchise Fee	4,587.11
4020 · Contract Services-Ambulance	1,231.25
4030 · County Taxes	109,381.17
	<hr/>
Total 4000 · Income Summary	184,058.50
	<hr/>
Total Income	184,058.50
	<hr/>
Gross Profit	184,058.50
	<hr/>
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	12.00
5120 · Chase Paymentech	334.57
5140 · Invoice Cloud	458.29
	<hr/>
Total 5100 · Merchant Credit Card Fees	804.86
	<hr/>
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	13,651.72
5212 · Holiday Pay	803.02
5213 · Overtime Pay	0.00
5214 · Sick Pay	264.56
5216 · Vacation Pay	1,451.46
	<hr/>
Total 5210 · Gross Wages	16,170.76
	<hr/>
5230 · Payroll Taxes	231.68
	<hr/>
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	12,643.20
	<hr/>
Total 5240 · Health & Medical Exp.	12,643.20
	<hr/>
5250 · PERS Company Pd Expense	
5255 · PERS Co Pd Shawn	853.28
5256 · PERS Co Pd Kristi	399.78
5250 · PERS Company Pd Expense - Ot...	22.31
	<hr/>
Total 5250 · PERS Company Pd Expense	1,275.37

Avila Beach Community Services District
Profit & Loss
December 2024

	<u>Dec 24</u>
5280 · Payroll Administration & Misc.	143.28
Total 5200 · Payroll Expenses	30,464.29
6000 · Administrative Overheads	
6102 · Accounting	2,600.00
6120 · Dues & Subscriptions	87.99
6135 · Legal	
6137 · Lopez Lake ESA Litigation	2,979.50
Total 6135 · Legal	2,979.50
6140 · Office Supplies & Postage	
6143 · Supplies, Office	251.10
Total 6140 · Office Supplies & Postage	251.10
6150 · Rate Assistance	839.28
6167 · Uniforms	178.36
6170 · Website	249.00
Total 6000 · Administrative Overheads	7,185.23
6500 · Operating Expenses	
6503 · Chemicals	2,006.90
6504 · Admin Contract Services	990.00
6506 · Contract Labor GM	3,040.00
6507 · Contract Labor Civil Engineer	3,040.00
6518 · Equipment Expense	3,637.45
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	4,892.73
6524 · Equip. Rep. & Maint. Avila Only	385.46
Total 6520 · Equipment Repair & Maint.	5,278.19
6528 · Gas & Oil	425.80
6530 · Generator Maintenance	1,196.66
6535 · Insurance P/L	2,869.46
6540 · Lab Tests	7,246.00
6542 · Maintenance	404.00
6550 · Operating Supplies	594.95
6555 · Permits & Fees	11,171.15
6565 · Regulatory Compliance	3,280.00
6567 · Repairs, Building	490.00
6572 · Security	357.10
6580 · Solids Handling	4,189.50

12:54 PM
01/07/25
Accrual Basis

Avila Beach Community Services District
Profit & Loss
December 2024

	<u>Dec 24</u>
6585 · Telephone / Internet	249.96
6590 · Utilities	10,446.97
6591 · Yard Maintenance	<u>47.25</u>
Total 6500 · Operating Expenses	60,961.34
6800 · Water	358.40
6999 · Ask My Accountant	<u>0.00</u>
Total Expense	<u>99,774.12</u>
Net Ordinary Income	<u>84,284.38</u>
Net Income	<u><u>84,284.38</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 December 2024

01/07/25

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	12/02/2024		Paymenttech		5120 · Chase Paymen...	6.91	6.91
Check	12/03/2024	Auto...	Coastline Cleaning Co.	Office Maintenance	6542 · Maintenance	165.00	171.91
Check	12/03/2024	Auto...	Coastline Cleaning Co.	Exterior Cleaning	6542 · Maintenance	25.00	196.91
Check	12/03/2024		Paymenttech		5120 · Chase Paymen...	1.42	198.33
Check	12/04/2024	ACH	SDRMA Health	January 2025 Health Ins Member # 7017 ...	5242 · Health Ins / Ot...	5,157.57	5,355.90
Check	12/04/2024	4005	Drain Doctors Plumbing	11/20/24 Inv. DM11088	6567 · Repairs, Building	490.00	5,845.90
Check	12/04/2024	4007	JB Dewar	Inv. 368905 11.26.24 Customer # 11943	6550 · Operating Sup...	227.07	6,072.97
Check	12/04/2024	4008	Nikki Engle Bookkeeping	Inv # 3756 11/27/24	6102 · Accounting	1,495.00	7,567.97
Check	12/04/2024	4011	Teresa Klostermann	11-1- 24 through 11-30-24 Contract Labor	6504 · Admin Contrac...	990.00	8,557.97
Check	12/04/2024		Paymenttech		5120 · Chase Paymen...	1.72	8,559.69
Check	12/04/2024		Paymenttech		5120 · Chase Paymen...	3.06	8,562.75
Check	12/04/2024		Paymenttech		5120 · Chase Paymen...	15.99	8,578.74
Check	12/05/2024		American Express Disc...		5110 · Amex	12.00	8,590.74
Check	12/06/2024		Paymenttech		5120 · Chase Paymen...	196.12	8,786.86
Check	12/06/2024		Paymenttech		5120 · Chase Paymen...	1.62	8,788.48
Check	12/09/2024		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	458.29	9,246.77
Check	12/09/2024		Paymenttech		5120 · Chase Paymen...	5.81	9,252.58
Check	12/10/2024		Paymenttech		5120 · Chase Paymen...	2.24	9,254.82
Check	12/10/2024	EFT	Public Employees Retir...	\$ 215.81 x 2 Kristi	2250 · PERS Liability	431.62	9,686.44
Check	12/10/2024	EFT	Public Employees Retir...	\$ 382.04 x 2 Shawn	2250 · PERS Liability	764.08	10,450.52
Check	12/10/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	11.26	10,461.78
Check	12/10/2024	EFT	Public Employees Retir...	\$ 194.58 x 2 Kristi	2250 · PERS Liability	389.16	10,850.94
Check	12/10/2024	EFT	Public Employees Retir...	\$ 389.39 x 2 Shawn	2250 · PERS Liability	778.78	11,629.72
Check	12/10/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	11.05	11,640.77
Check	12/11/2024		Paymenttech		5120 · Chase Paymen...	1.26	11,642.03
Check	12/11/2024		Paymenttech		5120 · Chase Paymen...	1.64	11,643.67
Check	12/12/2024		Paymenttech		5120 · Chase Paymen...	6.02	11,649.69
Check	12/13/2024		Paymenttech		5120 · Chase Paymen...	5.02	11,654.71
Check	12/16/2024		Paymenttech		5120 · Chase Paymen...	1.08	11,655.79
Check	12/17/2024		Paymenttech		5120 · Chase Paymen...	1.31	11,657.10
Check	12/17/2024	ACH	SDRMA Health	January 2025 2nd Pmt Health Ins Member...	5242 · Health Ins / Ot...	214.03	11,871.13
Check	12/18/2024		Paymenttech		5120 · Chase Paymen...	1.64	11,872.77
Check	12/19/2024	4015	Drain Doctors Plumbing	DP02227 12/5/24	6522 · Equip. Rep. & ...	361.25	12,234.02
Check	12/19/2024	4017	Nikki Engle Bookkeeping	Inv # 3765 12.11.24	6102 · Accounting	1,105.00	13,339.02
Check	12/19/2024	4026	Hagemann & Associates	Inv. 1262 Contract Labor Nov 17th - Nov, ...	6506 · Contract Labor ...	3,040.00	16,379.02
Check	12/19/2024		Paymenttech		5120 · Chase Paymen...	3.82	16,382.84
Check	12/20/2024		Paymenttech		5120 · Chase Paymen...	3.85	16,386.69
Check	12/23/2024	EFT	PG&E	100 San Luis St. District Office	6590 · Utilities	265.06	16,651.75
Check	12/23/2024		Paymenttech		5120 · Chase Paymen...	70.46	16,722.21

Avila Beach Community Services District
Checks by Fund w/Accounts
 December 2024

01/07/25

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	12/25/2024	EFT	Five Star Mastercard	FS MC AutoPay	2140 · Five Star MC C...	4,494.95	21,217.16	
Check	12/26/2024		Paymenttech		5120 · Chase Paymen...	1.57	21,218.73	
Check	12/27/2024		Paymenttech		5120 · Chase Paymen...	2.01	21,220.74	
Check	12/31/2024	ACH	SDRMA Health	February 2025 Health Ins Member # 7017 ...	5242 · Health Ins / Ot...	5,371.60	26,592.34	
Total General / Admin							26,592.34	26,592.34
Lights								
Check	12/02/2024	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	149.40	149.40	
Check	12/02/2024	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	507.79	657.19	
Check	12/23/2024	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	579.74	1,236.93	
Check	12/30/2024	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	507.82	1,744.75	
Check	12/30/2024	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	149.41	1,894.16	
Total Lights							1,894.16	1,894.16
Sanitary								
Check	12/04/2024	4004	Brenntag Pacific, Inc.	BPI1477055 11.21.24	6503 · Chemicals	2,006.90	2,006.90	
Check	12/04/2024	4009	Oilfield Environmental &...	Oilfield Environmental Inv A241130 11.21.24	6540 · Lab Tests	5,029.00	7,035.90	
Check	12/04/2024	4010	Speed's, Inc.	Inv. 73754 Solids Handling 11.21.24	6580 · Solids Handling	4,189.50	11,225.40	
Check	12/17/2024	4012	Syneco Systems Inc.	Inv. 13070 12-13-24 (Blower)	6518 · Equipment Exp...	3,220.94	14,446.34	
Check	12/17/2024	4013	NVIRO	Inv. 4338 12/08/24 VFD Pump/ 480V Drive	6522 · Equip. Rep. & ...	2,339.28	16,785.62	
Check	12/17/2024	4013	NVIRO	Inv. 4397 VFD's Aeration Blower 11/22/24	6522 · Equip. Rep. & ...	255.00	17,040.62	
Check	12/19/2024	4016	Hero Services, LLC	T240903 11.30.24	6565 · Regulatory Co...	1,267.00	18,307.62	
Check	12/19/2024	4016	Hero Services, LLC	T241002 11.30.24	6565 · Regulatory Co...	1,470.00	19,777.62	
Check	12/19/2024	4018	Oilfield Environmental &...	Lab Testing Inv A241220 12.12.24	6540 · Lab Tests	2,217.00	21,994.62	
Check	12/19/2024	4020	Perry's Electric Motors ...	Inv. 27937 12.17.24 Motor Repairs	6522 · Equip. Rep. & ...	1,937.20	23,931.82	
Check	12/19/2024	4021	San Luis Powerhouse, I...	Battery Repair Inv. 52396	6530 · Generator Mai...	546.66	24,478.48	
Check	12/19/2024	4021	San Luis Powerhouse, I...	Lift Station Inv. 52421	6530 · Generator Mai...	325.00	24,803.48	
Check	12/19/2024	4021	San Luis Powerhouse, I...	WWTP Inv. 52422	6530 · Generator Mai...	325.00	25,128.48	
Check	12/19/2024	4022	SLO CO Air Pollution C...	First Street Lift Station	6555 · Permits & Fees	297.15	25,425.63	
Check	12/19/2024	4022	SLO CO Air Pollution C...	WWTP	6555 · Permits & Fees	718.10	26,143.73	
Check	12/19/2024	4023	SLO CO Air Pollution C...	WWTP Permit #1035-6 Acct. 1009 Inv. 24...	6555 · Permits & Fees	1,296.90	27,440.63	
Check	12/19/2024	4024	State Water Board	WD- 0279926 Index #: 629356 12.4.24 Avi...	6555 · Permits & Fees	4,914.00	32,354.63	
Check	12/19/2024	4025	State Water Board	WD- 0279769 Index #: 629199 12.4.24 Avi...	6555 · Permits & Fees	3,945.00	36,299.63	
Check	12/19/2024	4026	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor ...	1,600.00	37,899.63	
Check	12/23/2024	EFT	PG&E	Waste Water Plant acct # 0404279997-5 2...	6590 · Utilities	7,636.53	45,536.16	

Avila Beach Community Services District
Checks by Fund w/Accounts
 December 2024


01/07/25

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	12/23/2024	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	175.47	45,711.63	
Check	12/31/2024	ADJ	BALANCE ADJUSTME...	ADJ Cks deposit clrd 11/16/24	1280 · Water & Sewer...	830.57	46,542.20	
Total Sanitary							46,542.20	46,542.20
Water								
Check	12/19/2024	4014	California Dept of Tax a...	Water Rights Act#094-026090 Voucher: 6...	6800 · Water	358.40	358.40	
Check	12/19/2024	4016	Hero Services, LLC	T240903 11.30.24	6565 · Regulatory Co...	543.00	901.40	
Check	12/19/2024	4019	Price, Postel & Parma L...	File. 24425-00001 Inv. 218784 12.4.24	6137 · Lopez Lake ES...	2,979.50	3,880.90	
Check	12/19/2024	4026	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,440.00	5,320.90	
Check	12/23/2024	EFT	PG&E	1717 Cave Landing	6590 · Utilities	302.43	5,623.33	
Check	12/31/2024	ADJ	BALANCE ADJUSTME...	ADJ Cks deposit clrd 11/16/24	1280 · Water & Sewer...	830.58	6,453.91	
Total Water							6,453.91	6,453.91
TOTAL						81,482.61	81,482.61	

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 14, 2025

SUBJECT: General Manager Report

Zone 3 Technical Advisory Committee (TAC) and Advisory Committee

The Zone 3 Technical Advisory Committee last met on Wednesday, January 8, 2025. The agenda packet for the December 11, 2024, and January 8, 2025, TAC meetings are provided as attachments to this report. As of this writing (January 9, 2025), the Lopez reservoir is at 91% of capacity with 45,362 AF in storage. The weather pundits and forecasters are anticipating a “La Nina” cycle this year which normally (but not always) results in lower than average annual rainfall. With the previous two years of above average annual rainfall our local and state water supplies are in good shape for at least the next several years.

Avila Valley Regional Wastewater Alternatives Analysis

On December 19, 2024, District staff attended a meeting to discuss the initial finding and status of the Avila Valley Regional Wastewater Alternative Analysis. The consultants working on the project include Water Systems Consulting and Wallace Group. The consultants wanted to verify and/or receive input on their current and projected wastewater flows; wastewater conveyance, treatment, and recycled water alternatives. San Miguelito Mutual Water Company staff anticipate a draft report will be available in mid-February for review and comment. The Agenda for the December 19, 2024 meeting is provided as an attachment to this Report.



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

ZONE 3 TECHNICAL ADVISORY COMMITTEE Agenda Wednesday December 11, 2024 9:00 - 11:00 am

Join on your computer, mobile app or room device

Meeting ID: 261 220 685 070

Passcode: pjuWGG

Or call in (audio only)

+1 831-296-4487,,420020900# United States, Salinas

Phone Conference ID: 420 020 900#

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes – November• Monthly Operations Report – November• Lopez Storage Projections – November	David
3. Current Reservoir Conditions	David
4. 5-Year CIP	David
5. Project Updates	David
6. Future Agenda items	All

Attachments:

- A. Meeting Minutes – November
- B. Lopez Monthly Operations Report – November
- C. Lopez Storage Projections Chart – November
- D. Project Updates

Next Meeting Date: January 8, 2025

**ZONE 3
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, November 13, 2024 (9:00–11:00 AM)
Via Microsoft Teams
SUMMARY NOTES**

Meeting Time: 9:00am-9:34am

Attendees via Microsoft Teams:

Jim Garing (Grover Beach), Greg Ray (Grover Beach), Shane Taylor (Arroyo Grande), Nicole Valentine (Arroyo Grande), Michael Steele (NCMA), Peter Brown (OCSD), Daniel Heimel (Confluence Engineering Solutions), David Spiegel, Jeromy Caldera, Harold Wright, Kristina Borges, Laura Holder, and Darla Budge (PW Dept).

1. Announcements

- **David Spiegel (PW):** We sent out a press release about the change in our disinfectant. CalCoast News picked up the story and made it more alarmist than we intended in our press release. Faith from Water Quality informed us that the state does not require this press release, and we only need to notify dialysis centers. Moving forward, do we want to continue issuing press releases, or should we just notify the dialysis centers?
 - **Peter Brown** suggests that next time, we simply advise the dialysis centers and then let the Zone 3 agencies decide if they want to put out messaging.
 - **Jim Garing** suggests that this might be an opportunity to educate the public about the changes.
- **David Spiegel:** The Lopez elevation gauge on our site is having problems. The bubbler is malfunctioning and will be replaced.
- **Daniel Heimel** asks, "Do you have an update on the State water shutdown?"
 - **Jeromy Caldera** responds, "They extended it until next week."
 - **David Spiegel:** Our plan is to continue keeping state water off.

2. General Operations and Water Report

- **David Spiegel (PW):** October Meeting Summary Notes (Attachment A)
 - No comments.
- **David Spiegel (PW):** Reviews the October Monthly Operations Report (Attachment B)
 - **David Spiegel:** Everything is tracking well.
- **Daniel Heimel** asks, "Will the district be able to flush the pipeline from the state water turnout to the treatment plant?"
 - **David Spiegel:** It will happen next week when it comes back online. I still need to discuss options with Jeromy Caldera.
- **David Spiegel:** There will also be a shutdown of the pipeline on Monday, November 18, 2024, due to another small relocation of the Lopez line at the roundabout project. There was a storm drain utility conflict. This will be an overnight shutdown.

- **David Spiegel (PW): Lopez Storage Projections (October) (Attachment C)**
 - Lopez Storage Projection chart: Desiree is working on a memo on how we developed this graph.

3. Current Reservoir Conditions

- **David Spiegel (PW) reports the following data:**
 - WTP: 4.08 MGD
 - SWP: 0.00 MGD
 - Downstream releases: 3.02 MGD, decreasing to 3.0 MGD on November 13, 2024
 - Current elevation: 518.28 feet, 45,608 AF
 - Capacity: 92%

4. Financial – 1st Quarter Report (Attachment D)

- Summary of overall expended budget: 19%
- Routine O&M: Expended budget is 27%
- Non-Routine O&M: Expended budget is <1%
- Capital Outlay: Expended budget is <1%
- **Nicole Valentine (Administrative Services Director, Arroyo Grande):** I thought we would be discussing the proposed CIP projects, but I see they are not on the agenda. Will they be discussed at the December meeting?
 - **David Spiegel** responds, "Yes, they will be in December. We had a setback due to one of the operators who works on the budget being out."
- **David Spiegel:** I would also like to introduce Kristina Borges, who is the new Zone 3 Accountant.

5. Capital Projects Update (Attachment E)

- **Fire Flow Tank Replacement (No Change) – On Hold**
 - Final design plans are complete.
 - ~\$500k in Zone 3 funds; we will need to proceed with the normal budget process and go out to bid.
 - Budget: ~\$1,400,000
- **Membrane Module Replacement (No Change) – On Hold**
 - Two racks have been replaced and are operational.
 - Budget: ~\$600,000
- **Spillway Assessment and Investigation (No Change)**
 - Ground-penetrating radar performed.
 - Concrete cores removed in chute and walls.
 - Remainder of the project: ~\$300,000
- **Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)**
 - With DSOD for review.
 - Geotechnical Engineering Report complete.
 - Budget: ~\$500,000

- **David Spiegel:** The factor of safety of the terminal reservoir was right at the cutoff point between 1.0 and 1.1. FEMA requires 1.1, and we came in at 1.05. DSOD is still reviewing, and additional analysis has been requested. I will now jump to Item 8 (DWR Dam Safety Grants). Due to the spillway assessment and geotechnical testing, we have applied for two separate dam safety grants, one for each dam. These grants cover studies and other assessments moving forward.
- **Cathodic Protection Repair Project**
 - Working on transient monitoring station plans for the DWR/State water line crossing.
 - System is working well.
 - Budget: ~\$449,933
- **DAF Building Repairs (No Change)**
 - Contracted with Quincon/PWS to repair the building.
 - Rafters support safety tether for maintenance of DAF equipment.
 - Budget: ~\$95,000

Completed Projects:

- Sludge Bed Curtain Wall Rehab
- Chemical Tank Replacement
- Spillway Flip Bucket Repair (FEMA)
- Bathymetric Study
- CO2 Injection System
- Perimeter Channel Repair (FEMA-covered project)

6. Lopez Stream Gauges

- There is currently a grant for stream gauges that would cover the cost and maintenance until 2026. The cost for a new stream gauge is between \$30K and \$40K, but it would be covered by the grant. We are considering installing gauges upstream of the reservoir. We have applications for the grant, but if you do not feel this is worthwhile, we can still back out.
 - **Greg Ray** asks, "Would this be supportive of the lawsuit?"
 - **David Spiegel** responds, "I think in a way it would be, because of all the data, but it does come at a cost. Also, it only captures 10% to 20% of the inflow, which is low."

7. Lopez WTP Mobile Home

- Replacing the old mobile home would cost around \$250,000.
- Fixing the old mobile home seems to be more cost-effective, so we will move forward with the repairs.

8. DWR Dam Safety Grants

- This was covered under the Geotechnical Testing in the Project Updates section.

- If you'd like more information, **David Spiegel** can email the details to the agencies.

9. Future Agenda Items

Next Meeting:

Wednesday, December 11, 2024

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
November, 2024**

CONTRACTOR	DELIVERIES										
	AVAILABLE WATER (AF-MMI)		THIS MONTH			APRIL TO PRESENT			DELIVERIES DURING SPILL		TOTAL USAGE
	ENTITLEMENT	STORED SSWPW	ENTITLEMENT USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	TOTAL USAGE	
AG	2780	0	358.31	0.0	13%	0.00	0.00	46%	0.00	1255.88	
OCSD	368	0	228.27	0.0	62%	0.00	0.00	91%	0.00	278.01	
GB	809	0	46.57	0.0	6%	0.00	0.00	46%	0.00	489.86	
CSA 12	892	0	18.74	0.0	2%	0.00	0.00	83%	0.00	892.20	
SM	245	0	3.60	0.0	1%	0.00	0.00	21%	0.00	59.51	
TOTAL	4530	0	405.46	0.00	7.6%	0.00	0.00	55.0%	0.00	2970.36	

CONTRACTOR	SALT WATER PROJECT WATER DELIVERIES										
	ANNUAL REQUEST**		THIS MONTH			JANUARY TO PRESENT			TOTAL		TOTAL MONTHLY DELIVERIES (AF)
	REQUEST	ALLOCATION	ENTITLEMENT USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	TOTAL	
AG	N/A	N/A	0.0	0.0	N/A	0.00	0.00	0.00	0.00	168.31	
OCSD	357.5	0.0	0.0	0.0	0.0%	0.00	0.00	79%	0.00	46.57	
GB	N/A	N/A	0.0	0.0	N/A	0.00	0.00	N/A	0.00	68.44	
PB	412.0	0.0	0.0	0.0	0%	0.00	0.00	92%	0.00	118.74	
CSA 12	96.0	7.5	6.92	0.0	7%	0.00	6.92	84.7	0.00	8.32	
SM	50.0	7.0	0.0	0.0	0%	0.00	0.00	51.5	0.00	0.00	
TOTAL	955.5	14.5	6.92	0.00	1%	0.00	6.92	797.2	0.00	412.58	

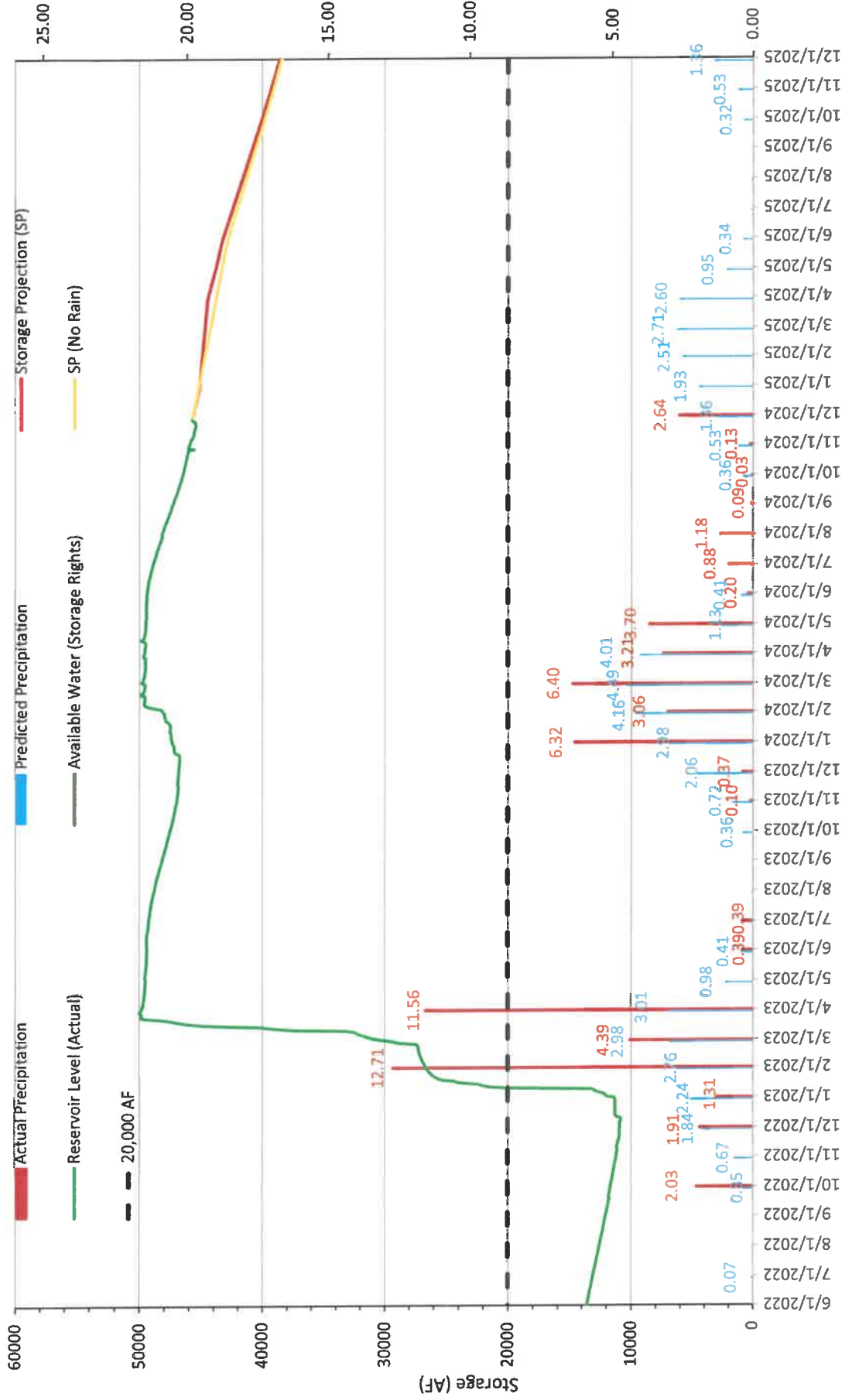
CONTRACTOR	SALT WATER PROJECT WATER DELIVERIES										
	ANNUAL REQUEST**		THIS MONTH			JANUARY TO PRESENT			TOTAL		TOTAL MONTHLY DELIVERIES (AF)
	REQUEST	ALLOCATION	ENTITLEMENT USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	TOTAL	
AG	N/A	N/A	0.0	0.0	N/A	0.00	0.00	0.00	0.00	168.31	
OCSD	357.5	0.0	0.0	0.0	0.0%	0.00	0.00	79%	0.00	46.57	
GB	N/A	N/A	0.0	0.0	N/A	0.00	0.00	N/A	0.00	68.44	
PB	412.0	0.0	0.0	0.0	0%	0.00	0.00	92%	0.00	118.74	
CSA 12	96.0	7.5	6.92	0.0	7%	0.00	6.92	84.7	0.00	8.32	
SM	50.0	7.0	0.0	0.0	0%	0.00	0.00	51.5	0.00	0.00	
TOTAL	955.5	14.5	6.92	0.00	1%	0.00	6.92	797.2	0.00	412.58	

CONTRACTOR	SALT WATER PROJECT WATER DELIVERIES										
	ANNUAL REQUEST**		THIS MONTH			JANUARY TO PRESENT			TOTAL		TOTAL MONTHLY DELIVERIES (AF)
	REQUEST	ALLOCATION	ENTITLEMENT USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	TOTAL	
AG	N/A	N/A	0.0	0.0	N/A	0.00	0.00	0.00	0.00	168.31	
OCSD	357.5	0.0	0.0	0.0	0.0%	0.00	0.00	79%	0.00	46.57	
GB	N/A	N/A	0.0	0.0	N/A	0.00	0.00	N/A	0.00	68.44	
PB	412.0	0.0	0.0	0.0	0%	0.00	0.00	92%	0.00	118.74	
CSA 12	96.0	7.5	6.92	0.0	7%	0.00	6.92	84.7	0.00	8.32	
SM	50.0	7.0	0.0	0.0	0%	0.00	0.00	51.5	0.00	0.00	
TOTAL	955.5	14.5	6.92	0.00	1%	0.00	6.92	797.2	0.00	412.58	

CONTRACTOR	SALT WATER PROJECT WATER DELIVERIES										
	ANNUAL REQUEST**		THIS MONTH			JANUARY TO PRESENT			TOTAL		TOTAL MONTHLY DELIVERIES (AF)
	REQUEST	ALLOCATION	ENTITLEMENT USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	ENTITLEMENT %	DELIVERIES DURING SPILL USAGE	TOTAL	
AG	N/A	N/A	0.0	0.0	N/A	0.00	0.00	0.00	0.00	168.31	
OCSD	357.5	0.0	0.0	0.0	0.0%	0.00	0.00	79%	0.00	46.57	
GB	N/A	N/A	0.0	0.0	N/A	0.00	0.00	N/A	0.00	68.44	
PB	412.0	0.0	0.0	0.0	0%	0.00	0.00	92%	0.00	118.74	
CSA 12	96.0	7.5	6.92	0.0	7%	0.00	6.92	84.7	0.00	8.32	
SM	50.0	7.0	0.0	0.0	0%	0.00	0.00	51.5	0.00	0.00	
TOTAL	955.5	14.5	6.92	0.00	1%	0.00	6.92	797.2	0.00	412.58	

1) By March 31, 2024, a total of 2,552.60 AF of unused entitlement was generated. Corresponding amounts were transferred to each contractor's Stored Project Water bucket.
 2) On May 1, 2024, 2,552.60 AF of Stored Project Water was lost due to April's 2,693.66 AF spill event.
 3) Dam stopped spilling on June 16, therefore half of June Project Water Deliveries (1,622.55 AF) were reported under "Deliveries During Spill."

LOPEZ RESERVOIR STORAGE PROJECTION



Notes:
 Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 5-yr average monthly deliveries
 Predicted Inflow: dependent on predicted rainfall data from longrangeweather.com; Only 12 months of predicted rainfall is available, projections beyond 12 months use previous year's data.
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the dry months than during the rainy season when the soil is saturated.
 The **Storage Projection Model** is based on a polynomial regression (concave in shape). The (concave) **Storage Projection Graph** will fall below the (linear) **Storage Projection with No Rain Graph** during months of low predicted rainfall.

**Zone 3
5-Year Capital Outlay Plan**

**DRAFT Flood Control Zone 3 (Lopez Project)
FY 2025-2026 BUDGET**

Retired
12/6/2024

New funding requested

Item	PROJECT	IOWBS	NOTES 2025/26	Project Estimate	BUDGET					FUTURE YEAR - ANTICIPATED BUDGETS						
					Approved Prior Budget Totals (thru 2023/24)	Prior Expenditures (thru 2023/24)	Approved 2024/25 Budget	Total 2024/25 Budget Available (includes carry forward from prior yrs)	2024/25 Expenditures thru 10/31/24	24/25 budget changes	2025/26	2026/27	2027/28	2028/29		
1	Equipment Audit/Replacement Plan - On-Going	552R235681		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	Fireflow Tank repair/Replacement	300639		\$ 1,476,000	\$ 379,674	\$ 114,959	\$ 200,000	\$ 484,715	\$ 1,307	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -
3	Membrane Replacements (2 Rack/1 year)	300663		\$ 700,000	\$ 610,084	\$ 803,085	\$ -	\$ 26,918	\$ -	\$ -	\$ 285,000	\$ 335,000	\$ -	\$ -	\$ -	\$ -
4	HCP - Instream Studies of AG Creek	552R235606		\$ 500,000	\$ 437,611	\$ 484,703	\$ 156,349	\$ 435,328	\$ 15,157	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	Cloud Seeding Program	552R235671		\$ 350,000	\$ 450,495	\$ 894,506	\$ -	\$ 1,500	\$ 1,595	\$ (448,995)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				SUB-TOTAL	\$ 1,876,074	\$ -	\$ 356,349	\$ 928,259	\$ 16,028	\$ (448,995)	\$ 495,000	\$ 535,000	\$ -	\$ -	\$ -	\$ -

Item	PROJECT	IOWBS	NOTES 2025/26	Project Estimate	BUDGET					FUTURE YEAR - ANTICIPATED BUDGETS						
					Approved Prior Budget Totals (thru 2023/24)	Prior Expenditures (thru 2023/24)	Approved 2024/25 Budget	Total 2024/25 Budget Available (includes carry forward from prior yrs)	2024/25 Expenditures thru 10/31/24	24/25 budget changes	2025/26	2026/27	2027/28	2028/29		
6	Unanticipated Equipment Purchases			\$ 55,000	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ (55,000)	\$ -	\$ 55,000	\$ 55,000	\$ -	\$ -	\$ -
7	Safety Upgrades	552R235664		\$ 120,000	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	Swifway Physical Investigation per DSCOD - Main Dam	552R235715		\$ 500,000	\$ 403,853	\$ 269,673	\$ -	\$ 360,186	\$ 63,829	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	Swifway/Retains per DSCOD - Main Dam	New WBS		TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	Geotechnical Testing & Seismic Alternatives Study for Terminal Dam	552R235447		\$ 600,000	\$ 640,000	\$ 620,756	\$ -	\$ 31,080	\$ 24,449	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	WTP Penimeter Security Fencing - Phase II	WBS		TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Replace Carbon Feed System (Non-auger)	31007		TBD	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
13	Upgrade EQ Pump	New WBS		\$ 20,000	\$ 17,623	\$ -	\$ 20,000	\$ 37,623	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	Carbon Dioxide Injection System	300957		\$ 200,000	\$ 293,933	\$ 332,029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Dam Intakes #2 & #3 Valve Maintenance			TBD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Mower			\$ 105,000	\$ -	\$ -	\$ 105,000	\$ 150,000	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
17	CATHODIC PROTECTION UNITS 1-3	300956		\$ 848,000	\$ 757,370	\$ 615,168	\$ -	\$ 22,784	\$ 223	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
18	Membrane Rack Valve Installation	New IO		\$ 250,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19	Terminal Dam Piezometer Replacement Project	New WBS		TBD	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20	Membrane Rack Piping Replacements	New IO		\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				SUB-TOTAL	\$ 2,112,879	\$ 3,990,853	\$ 485,000	\$ 916,872	\$ 86,501	\$ -	\$ 255,000	\$ 155,000	\$ 105,000	\$ 50,000	\$ 50,000	\$ 50,000
				TOTAL	\$ 3,990,853	\$ 851,349	\$ 1,844,831	\$ 106,529	\$ -	\$ -	\$ 760,000	\$ 890,000	\$ 105,000	\$ 105,000	\$ 50,000	\$ 50,000

Increase of Agency Reserves														
- Contributed by agencies for Equipment Replacement														
Item	PROJECT	IOWBS	NOTES 2025/26	Project Estimate	Approved Prior Budget Totals (thru 2023/24)	Prior Expenditures (thru 2023/24)	Approved 2024/25 Budget	Total 2024/25 Budget Available (includes carry forward from prior yrs)	2024/25 Expenditures thru 10/31/24	24/25 budget changes	2025/26	2026/27	2027/28	2028/29
21				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	TBD	TBD	TBD	TBD
				SUB-TOTAL	\$ 2,112,879	\$ 3,990,853	\$ 485,000	\$ 916,872	\$ 86,501	\$ -	\$ 255,000	\$ 155,000	\$ 105,000	\$ 50,000
				TOTAL	\$ 3,990,853	\$ 851,349	\$ 1,844,831	\$ 106,529	\$ -	\$ -	\$ 760,000	\$ 890,000	\$ 105,000	\$ 105,000

Notes:

- 0 Consultant and vendor amounts should include 4.4% in 2022. Inflation is 5% per year after original estimate unless noted otherwise
- 1 Completion of plant system audit to determine scope of replacement/upgrades and costs. The estimate is based upon prior years expenses and the FY1617 budget allocation of \$25,000.
- 2 Funds requested to begin implementing repairs to Domestic and Fireflow tanks identified per Tank inspection report Nov. 2016 by ATI. Fireflow quantity assessment by Fire Engineer completed in 2019. Fire flow alternatives analysis completed. Domestic Tank in fairly good condition. Domestic tank repair estimate approx \$16,000, to be done in 19/20. Next inspection/cleaning in 21/22. Fireflow tank has 2 options, could be re-habilitated and a new coating 400K-600K or install a new fireflow tank for ~\$1.5M. Staff recommending budgeting \$200K per year until sufficient funds and evaluate the tank at that time. Eric Laurie Project Manager. See estimates on tab below.

Approved Target: \$155,000



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE, Utilities Engineer

DATE: December 11, 2024

SUBJECT: Zone 3 Projects Update

Project Updates:

- Spillway Flip Bucket Drain Line Repair
 - Bank reinforcement schedule for the 9th
 - Budget ~\$50,000

- Fire Flow Tank Replacement (No Change) – On Hold
 - Final Design Plans are complete
 - ~\$500k in Zone 3 Funds
 - Budget ~\$1,400,000

- Membrane Module Replacement (No Change)
 - 2 racks more racks have been replaced and are operational
 - Budget ~\$600,000

- Spillway Assessment and Investigation (No Change)
 - Performed ground penetrating radar
 - Removed concrete cores in chute and walls
 - Remainder of project ~ minimum of \$300,000

- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)
 - With DSOD for Review
 - Geotechnical Engineering Report Complete
 - Budget ~\$500,000

- Cathodic Protection Repair Project (No Change)
 - Working on transient monitoring station plans for DWR/State water line crossing
 - System working well
 - Budget ~\$449,933

- DAF Building Repairs
 - Notice to proceed issued
 - Contracted with Quincon/PWS to repair building
 - Rafters support safety tether for maintenance of DAF equipment
 - ~\$95,000



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

Completed Projects

- Perimeter Channel Repair
- Sludge Bed Curtain Wall Rehab
- Chemical Tank Replacement
- Spillway Flipbucket Repair (FEMA)
- Bathymetric Study
- CO2 Injection System



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

ZONE 3 TECHNICAL ADVISORY COMMITTEE Agenda Wednesday January 8, 2025 9:00 - 11:00 am

Join on your computer, mobile app or room device

Meeting ID: 261 220 685 070

Passcode: pjuWGG

Or call in (audio only)

[+1 831-296-4487,420020900#](tel:+18312964487420020900) United States, Salinas

Phone Conference ID: 420 020 900#

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none"> • Summary Notes – December • Monthly Operations Report – December • Lopez Storage Projections – December 	David
3. Current Reservoir Conditions	Kyle
4. Zone 3 Boundary Updates -King Ventures Development	David
5. Project Budget Adjustments -Lopez Terminal Piezo Replacement -UWMP -Boundary Updates	David
6. Project Updates	David
7. Discuss New Member Appointments	David
8. Future Agenda items <ul style="list-style-type: none"> • CIP Project Field Trip • Annual Target \$750k 	All

Attachments:

- A. Meeting Minutes – December
- B. Lopez Monthly Operations Report – December
- C. Lopez Storage Projections Chart – December
- D. Project Updates

Next Meeting Date: February 12, 2025

**ZONE 3
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY, December 11, 2024 (9:00–11:00 AM)
Via Microsoft Teams
SUMMARY NOTES (Darla Budge)**

Meeting Time: 9:00am-9:28am

Attendees via Microsoft Teams:

Jim Garing (Grover Beach), Brandon Shea (Pismo Beach), Vard Ikeda (Agriculture Member), John Wallace (Agriculture Rep), Shane Taylor (Arroyo Grande), Nicole Valentine (Arroyo Grande), Michael Steele (NCMA), Peter Brown (OCSD), Daniel Heimel (Confluence Engineering Solutions), David Spiegel, Jeromy Caldera, Harold Wright, Kristina Borges, Laura Holder, Katie Franco and Darla Budge (PW Dept).

1. Announcements

- **David Spiegel (PW):** Lopez Water Treatment Plant has finished the free Chlorine maintenance and the Chloramination system is back online.

2. General Operations and Water Report

- **David Spiegel (PW):** November Meeting Summary Notes (Attachment A)
 - No comments.
- **David Spiegel (PW):** Reviews the November Monthly Operations Report (Attachment B)
- **David Spiegel:** Shane Taylor brought it to our attention that the report had an issue, which was discovered to be an excel issue. I can send out an updated report if you need one.
- **David Spiegel (PW):** Lopez Storage Projections (November) (Attachment C)
 - Tracking normal

3. Current Reservoir Conditions

- **David Spiegel (PW)** reports the following data:
 - WTP: 4.02 MGD
 - SWP: 0.00 MGD
 - Downstream releases: 2.05 MGD
 - Current elevation: 518.25 feet, 45,581 AF
 - Capacity: 92%

4. 5 Year CIP Proposed projects 2025/26, David Spiegel (PW)

Non-Routine O&M

- Item 1: Equipment audit/Replacement Plan – On-Going, no budget
- Item 2: Fireflow Tank repair/replacement new funding requested
- Item 3: Membrane Replacements (2 Racks/year) New funding requested
- Item 4: HCP – Instream Studies of AG Creek New funding Requested
- Item 5: Cloud Seeding Program on Hold money has been moved, zero balance

Capital Outlay

- Item 6: Unanticipated Equipment Purchases current balance to be rolled forward
- Item 7: Safety Upgrades New funding requested due to DAF building repair
- Item 8: Spillway Physical Investigation balance to be rolled forward
- Item 9: Spillway Repairs per DSOD -Main Dam TBD
- Item 10: Geotechnical Testing & Seismic Alternatives Study for Terminal Dam no new budget needed balance to be rolled forward
- Item 11: WTP Perimeter Security Fencing – Phase II no budget needed will be removed from the project list
- Item 12: Replace Carbon Feed System (Non-auger) New funding requested to replace system in the next couple of years
- Item 13: Upgrade EQ Pump current balance to be rolled forward
- Item 14: Carbon Dioxide Injection System This has been completed and will be removed from the list
- Item 15: Dam Intakes #2 & #3 Valve Maintenance TBD
- Item 16: Mower will be removed as it has been purchased this year
- Item 17: Cathodic Protection Units 1-3 TBD New funding requested
- Item 18: Membrane Rack Valve Installation All valves need replacement so new funding requested
- Item 19: Terminal Dam Piezometer Replacement Project TBD
- Item 20: Membrane Rack Piping Replacement new funding requested to replace stainless piping
- FY 25/26 CIP budget is at the set \$750,000 after removing items and rolling forward projects.
- **David Spiegel:** Nicole Valentine (Administrative Services Director, Arroyo Grande) sent me a list of questions regarding these projects, and I did provide her with responses. If you would like a copy, I can provide one to you.
- **Jim Garring:** It might be educational to set up a field trip to see the projects.
- **David Spiegel:** I agree and will get that set up.
- **Shane Taylor:** Remind everyone how the target amount of \$750, 000 came about and is there any documentation on how it came about.
- **David Spiegel:** It was passed down by the previous Supervising Engineer. The capital outlay projects were set at about \$550,000 but we combined the Non-Routine O&M with the capital outlay bringing the budget to \$750,000 so that we didn't continually go over the budget.

- **Nicole Valentine:** In 24/25 there are 13 active projects, that is a substantial amount. We are not adding projects for the 25/26 year just adding money to the projects. Wouldn't it be beneficial to target 6 projects for the current year and 7 projects for the 25/26 year?
- **David Spiegel:** Needs to put more thought into this question before giving an answer.

5. Capital Projects Update (Attachment D)

- **Spillway Flip Bucket Drain Line Repair**
 - Bank reinforcement schedule for the 9th
 - Budget ~\$50,000
- **Fire Flow Tank Replacement (No Change) – On Hold**
 - Final design plans are complete.
 - ~\$500k in Zone 3 funds; we will need to proceed with the normal budget process and go out to bid.
 - Budget: ~\$1,400,000
- **Membrane Module Replacement (No Change) – On Hold**
 - Two racks have been replaced and are operational.
 - Budget: ~\$600,000
- **Spillway Assessment and Investigation (No Change)**
 - Ground-penetrating radar performed waiting on report
 - Concrete cores removed in chute and walls.
 - Remainder of the project: ~\$300,000
- **Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)**
 - With DSOD for review.
 - Geotechnical Engineering Report complete.
 - Budget: ~\$500,000.
- **Cathodic Protection Repair Project**
 - Working on transient monitoring station plans for the DWR/State water line crossing.
 - The system is working well.
 - Budget: ~\$449,933
- **DAF Building Repairs (No Change)**
 - Notice to proceed issued
 - Contracted with Quincon/PWS to repair the building.
 - Rafters support safety tether for maintenance of DAF equipment.
 - Budget: ~\$95,000

Completed Projects:

- Sludge Bed Curtain Wall Rehab
- Chemical Tank Replacement
- Spillway Flip Bucket Repair (FEMA)
- Bathymetric Study
- CO2 Injection System

- Perimeter Channel Repair (FEMA-covered project)

6. Future Agenda Items

- Field trip regarding CIP projects
- Information regarding the \$750,00 Annual target amount

Next Meeting:

Wednesday, January 08, 2025

San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
December, 2024

CONTRACTOR	AVAILABLE WATER (APP-MAR)										PROJECT WATER DELIVERIES																	
	ENTITLEMENT		STORED PW*		SURPLUS WATER AVAILABLE		TOTAL AVAILABLE PW		ENTITLEMENT %		STORED PW %		SURPLUS PW %		DELIVERIES DURING SPILL USAGE		TOTAL %		ENTITLEMENT %		STORED PW %		SURPLUS PW %		DELIVERIES DURING SPILL USAGE		TOTAL USAGE %	
	2380	0	2380	0	2380	0	2380	0	137.39	6%	0.0	0%	0.0	0%	0.0	0%	137.39	6%	1190.9	52%	0.0	0%	0.0	0%	419.12	1810.04	70%	
AG	203	0	203	0	203	0	203	0	41.60	15%	0.0	0%	0.0	0%	0.0	0%	41.60	10%	317.6	105%	0.0	0%	0.0	0%	317.6	1317.6	41%	
OCSD	800	0	800	0	800	0	800	0	64.03	8%	0.0	0%	0.0	0%	0.0	0%	64.03	6%	435.8	54%	0.0	0%	0.0	0%	164.12	599.95	53%	
GB	892	0	892	0	892	0	892	0	100.79	11%	0.0	0%	0.0	0%	0.0	0%	100.79	8%	841.6	94%	0.0	0%	0.0	0%	257.00	1088.61	87%	
PB	245	0	245	0	245	0	245	0	4.32	2%	0.0	0%	0.0	0%	0.0	0%	4.32	2%	55.6	23%	0.0	0%	0.0	0%	15.12	70.72	20%	
CSA.12	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
SM	4550	0	4550	0	4550	0	4550	0	348.13	17%	0.0	0%	0.0	0%	0.0	0%	348.13	6.5%	2841.6	62.7%	0.0	0%	0.0	0%	853.55	3695.14	89%	
TOTAL																												

CONTRACTOR	STATE WATER PROJECT WATER DELIVERIES										
	ANNUAL REQUEST**		CUMULATIVE SSWPW***		THIS MONTH		JANUARY TO PRESENT		TOTAL		
	REQUEST	WY TO DATE	ALLOCATION	USAGE	AIE	DIE	USAGE	ALLOCATION	USAGE	AIE	USAGE
AG	357.5	0.0	N/A	0.0	0.0	0.0	0.0	N/A	0.0	0	0.00
OCSD	N/A	0.0	N/A	0.0	0.0	0.0	0.0	N/A	0.0	0	281.18
GB	412.0	0.0	N/A	0.0	0.0	0.0	0.0	N/A	0.0	0	0.00
PB	96.0	0.0	0.00	0.0	0.0	0.0	0.0	0.00	0.0	0	379.96
CSA.12	90.0	0.0	7.5	6.25	0.0	0.0	6.25	91.0	95%	0	90.98
SM	953.3	0.0	14.5	8.61	0.0	0.0	2.36	53.8	60%	0	58.81
TOTAL											805.93

CONTRACTOR	TOTAL MONTHLY DELIVERIES									
	LAKE ELEVATION (ft)		MONTHLY RAINFALL (in)		DOWNSTREAM RELEASES (AF)		LAKE TO TERMINAL (AF)		SPILLAGE (AF) (WY)	
	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE
AG	518.18	N/A	522.60	N/A	45.502	N/A	45.476	N/A	26.14	N/A
OCSD	45.502	N/A	45.476	N/A	277.12	2,519.58	4,200.00	N/A	2,519.58	4,200.00
GB	277.12	2,519.58	4,200.00	N/A	410.62	5,208.20	N/A	2,810.76	N/A	N/A
PB	410.62	5,208.20	N/A	N/A	1.38	N/A	N/A	N/A	N/A	N/A
CSA.12	1.38	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SM	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL										

CONTRACTOR	DISTRICT SSWPW DELIVERIES									
	PREVIOUS DISTRICT SSWPW		DWR METER DELIVERIES		CHANGE IN STORAGE		EVAPORATION		REMAINING DISTRICT SSWPW	
	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE
AG	140.7	140.7	0	0	-6.25	0	0	0	134.45	134.45
OCSD	0	0	0	0	0	0	0	0	0	0
GB	0	0	0	0	0	0	0	0	0	0
PB	0	0	0	0	0	0	0	0	0	0
CSA.12	0	0	0	0	0	0	0	0	0	0
SM	0	0	0	0	0	0	0	0	0	0
TOTAL	140.7	140.7	0	0	-6.25	0	0	0	134.45	134.45

CONTRACTOR	WATER ACT. AFF. (DWR) TO PH. IUR									
	DISTRICT SSWPW		CUMULATIVE SSWPW		TOTAL STORED PROJECT WATER		TOTAL		NO WATER SPILLED IN NOVEMBER	
	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE
AG	0	0	0	0	0	0	0	0	0	0
OCSD	0	0	0	0	0	0	0	0	0	0
GB	0	0	0	0	0	0	0	0	0	0
PB	0	0	0	0	0	0	0	0	0	0
CSA.12	0	0	0	0	0	0	0	0	0	0
SM	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0

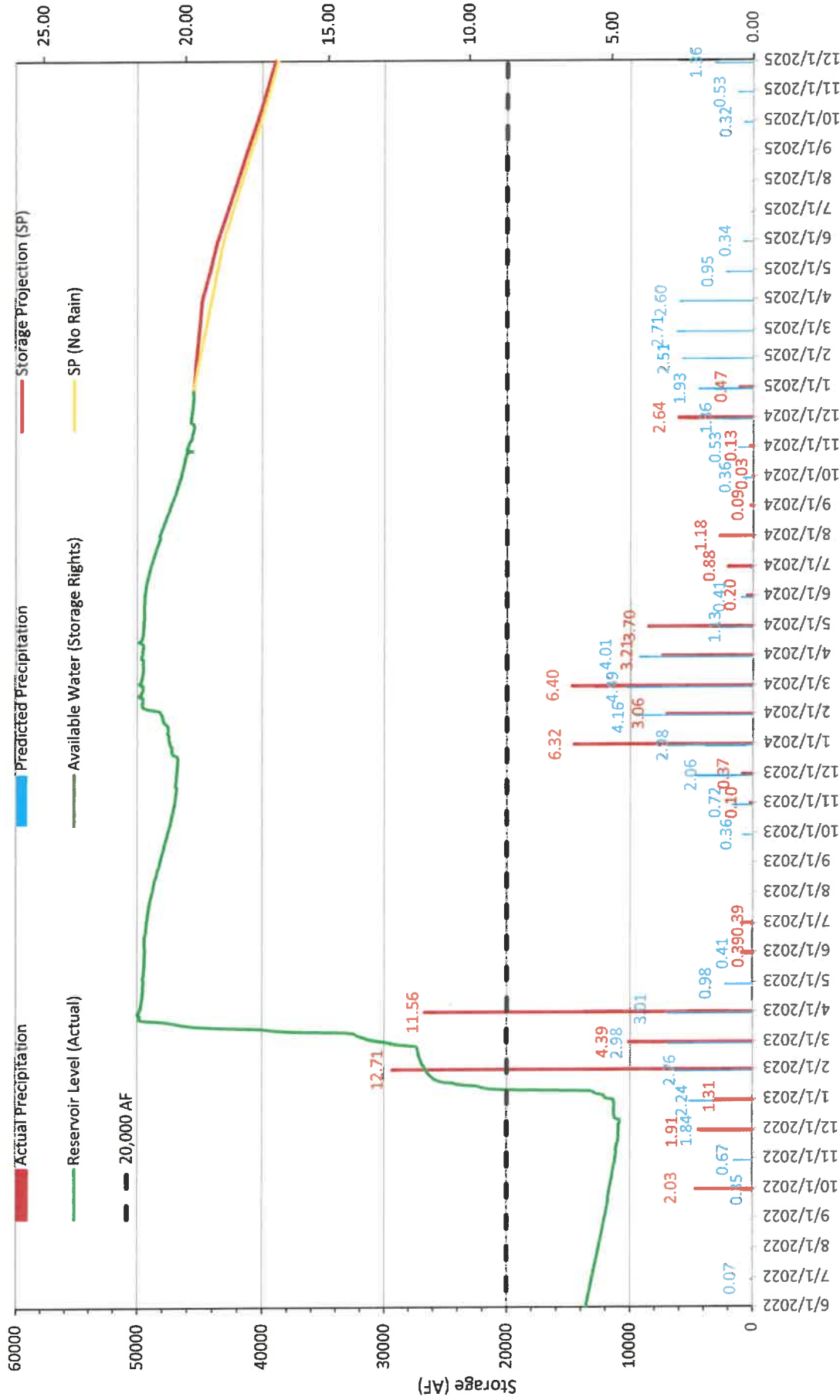
CONTRACTOR	TOTAL MONTHLY DELIVERIES									
	LAKE ELEVATION (ft)		MONTHLY RAINFALL (in)		DOWNSTREAM RELEASES (AF)		LAKE TO TERMINAL (AF)		SPILLAGE (AF) (WY)	
	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE	THIS MONTH	WY TO DATE
AG	518.18	N/A	522.60	N/A	45.502	N/A	45.476	N/A	26.14	N/A
OCSD	45.502	N/A	45.476	N/A	277.12	2,519.58	4,200.00	N/A	2,519.58	4,200.00
GB	277.12	2,519.58	4,200.00	N/A	410.62	5,208.20	N/A	2,810.76	N/A	N/A
PB	410.62	5,208.20	N/A	N/A	1.38	N/A	N/A	N/A	N/A	N/A
CSA.12	1.38	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
SM	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL										

[1] By March 31, 2024, a total of 2,532.60 AF of unused entitlement was generated. Corresponding amounts were transferred to each contractor's Stored Project Water bucket.

[2] On May 2, 2024, 2,532.60 AF of stored Project Water was lost due to Agri's 2,693.66 AF spill event.

[3] Dam stopped spilling on June 25. Therefore half of June Project Water Deliveries (102.59 AF) were reported under "Deliveries During Spill".

LOPEZ RESERVOIR STORAGE PROJECTION



Notes:
 Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 5-yr average monthly deliveries
 Predicted Inflow: dependent on predicted rainfall data from longrangeweather.com; Only 12 months of predicted rainfall is available, projections beyond 12 months use previous year's data.
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the dry months than during the rainy season when the soil is saturated.
 The Storage Projection Model is based on a polynomial regression (concave in shape). The (concave) Storage Projection Graph will fall below the (linear) Storage Projection with No Rain Graph during months of low predicted rainfall.



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE, Utilities Engineer

DATE: December 11, 2024

SUBJECT: Zone 3 Projects Update

Project Updates:

- Fire Flow Tank Replacement (No Change) – On Hold
 - Final Design Plans are complete
 - ~\$500k in Zone 3 Funds
 - Budget ~\$1,400,000

- Membrane Module Replacement (No Change)
 - 2 racks more racks have been replaced and are operational
 - Budget ~\$600,000

- Spillway Assessment and Investigation (No Change)
 - Waiting for report from GEI
 - Performed ground penetrating radar
 - Removed concrete cores in chute and walls
 - Remainder of project ~ minimum of \$300,000

- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)
 - With DSOD for Review
 - Geotechnical Engineering Report Complete
 - Budget ~\$500,000

- Cathodic Protection Repair Project (No Change)
 - Working on transient monitoring station plans for DWR/State water line crossing
 - System working well
 - Budget ~\$449,933

- DAF Building Repairs
 - Notice to proceed issued
 - Contracted with Quincon/PWS to repair building
 - Rafters support safety tether for maintenance of DAF equipment
 - ~\$95,000



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

Completed Projects

- Spillway Flip Bucket Drain Line Repair
- Perimeter Channel Repair
- Sludge Bed Curtain Wall Rehab
- Chemical Tank Replacement
- Spillway Flipbucket Repair (FEMA)
- Bathymetric Study
- CO2 Injection System

Meeting Agenda

Project:	Avila Valley Region Wastewater Alternatives Analysis
Date:	Thursday, December 19, 2024
Location:	SMMWC
Attendees:	ABCSD: Brad Hagemann, Shawn Powell SMMWC: Dwayne Chisam, Ryan Smith Wallce Group: Bryan Childress WSC: Heather Freed, Dylan Wade, Lizzie Wiley, Corrine Watson
Description:	San Miguelito and Avila Beach CSD Regional Wastewater Consolidation Project

Agenda

1. Introductions
2. Project Background
3. Flows:
 - a. ABCSD & Port San Luis Average Daily Flows:
 - i. Current: 50,000 gpd
 - ii. Buildout: 62,500 gpd
 - b. SMMWC Average Daily Flows:
 - i. Current: 73,000 gpd
 - ii. Buildout: 100,000 gpd
 - c. Avila Valley Septic Users Flows:
 - i. Current: 40,000 gpd
 1. 20,000 gpd from Avila Valley MWC
 2. 20,000 gpd from commercial/ residential users on Ontario Road/ Avila Beach Drive
 - ii. Buildout: 55,000 gpd
 - d. Total:
 - i. ABCSD, Port, SMMWC Current = 124,000 gpd
 - ii. ABCSD, Port, SMMWC Buildout = 162,300 gpd
 - iii. ABCSD, Port, SMMWC Buildout + Septic Conversion = 218,000 gpd

4. Alternatives
 - a. Conveyance
 - i. New force main along Avila Beach Drive
 - ii. Opportunities to share with Port San Luis
 - b. Treatment
 - i. Cloacina M3 for ABCSD, Port San Luis, and SMMWC buildout flows
 - ii. Cloacina M4 with septic conversion
 - iii. Potential to sell existing MBR and construct a single treatment train
 - c. Recycled Water

5. Opportunities for additional regional benefits
 - a. Local recycled water supply
 - b. Future for potential indirect potable reuse
 - c. Other opportunities

6. Considerations
 - a. Contractual
 - i. Interagency agreements or JPA for wastewater treatment
 - b. Financial
 - i. Grant opportunities with septic consolidation
 - c. Operational
 - d. Other Considerations

7. Next Steps
 - a. Complete alternatives evaluation in early 2025
 - b. Present recommendations and timeline to the Regional Board in April 2025



AVILA BEACH COMMUNITY SERVICES DISTRICT

SUBJECT: November and December 2024 Operations and Maintenance Report

Compliance

There were no compliance issues for the months of November and December.

The monthly Self-Monitoring Reports and associated data tables and graphs are provided as an attachment to this report.

Wastewater Treatment Plant

The influent lift station pumps were pulled and removed of debris in December.

Staff conducted an inventory of critical spare parts for the original plant, and the process of creating a critical spare parts inventory for the new MBR unit is now in progress.

Staff continues to work with Cloacina on final punch list items for the MBR Warranty.

Wastewater Collection System

Staff has observed a significant amount of inflow and infiltration (I & I) during and immediately following rain events. As noted in previous staff reports, we believe the bulk of the I & I is due to groundwater infiltrating into the sewer collection system. Our primary concern is the San Miguel Street sewer line. Staff intends to engage the services of an engineering consultant to assist with the evaluation of the sewer line and development a project scope to upgrade and/or replace the San Miguel street sewer line.

Water System

Staff worked with the developer on Colony Drive to oversee the installation of three new water services and installation of new meters at the existing water services.

The water tank was cleaned and inspected by Advanced Technical Services in December.

The Lopez Water Treatment Plant has completed its maintenance and the water system has now fully transitioned back to chloramines.

The Water Board conducted its triennial sanitary survey of the District's water distribution system. It was successful with no violations, and they will be updating the District's water supply permit.

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **NOVEMBER 2024**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.043032	61	30			0.00
2	0.049297	59	34			0.00
3	0.053129	63	37			0.00
4	0.051981	63	36	<1.8	<1.8	0.00
5	0.039140	61	27			0.00
6	0.047547	61	33			0.00
7	0.043683	64	30	<1.8	<1.8	1.00
8	0.049190	61	34			0.00
9	0.056219	66	39			0.00
10	0.060110	63	42			0.00
11	0.059512	64	41			0.00
12	0.041603	62	29	<1.8	<1.8	0.00
13	0.040156	63	28			0.00
14	0.043127	62	30	<1.8	<1.8	0.00
15	0.039006	62	27			0.00
16	0.045520	59	32			0.00
17	0.048832	63	34			0.00
18	0.040495	59	28			0.00
19	0.039723	65	28	<1.8	<1.8	0.00
20	0.036088	60	25			0.00
21	0.038743	63	27	<1.8	<1.8	0.00
22	0.041536	59	29			0.00
23	0.054100	63	38			0.00
24	0.050311	60	35			0.00
25	0.081539	165	57	<1.8	<1.8	0.02
26	0.100313	167	70			0.00
27	0.076948	101	53	<1.8	<1.8	0.00
28	0.067913	102	47			0.00
29	0.063868	95	44			0.00
30	0.068818	44	48			0.00
31						
Min	0.036088	44	25	<1.8	<1.8	0.00
Mean	0.052383	72.0	36.4	<1.8	<1.8	0.03
Max	0.100313	167	70	<1.8	<1.8	1.00
Total	1.571479	<i>Effluent daily (dry weather) flow NTE 0.2 MGD (mean).</i>				

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

PRINTED NAME: _____

Effluent and Influent Monitoring

Date	Weekly Effluent BOD (24 HC)	Weekly Effluent TSS (24 HC)	Weekly Influent BOD (24 HC)	Weekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
11/7/24	<4.0	<5.0	160	130	<5.0
11/14/24	<4.0	<5.0	330	170	
11/21/24	<4.0	<5.0	190	200	
11/27/24	<4.0	<5.0	120	120	
Min	<4.0	<5.0	120	120	<5.0
Mean	<4.0	<5.0	200.0	155.0	<5.0
Max	<4.0	<5.0	330	200	<5.0
BOD Removal: 100.0%			TSS Removal: 100.0%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)*	Weekly Temp °F (Grab)
11/7/24	<0.1	0.15	7.03	66.7
11/14/24	<0.1	0.40	7.39	66.0
11/21/24	<0.1	0.15	7.25	62.9
11/27/24	<0.1	0.35	7.34	67.2
Min	<0.1	0.15	7.03	62.9
Mean	<0.1	0.26	7.25	65.7
Max	<0.1	0.40	7.39	67.2

*Effluent pH samples were collected on 11/8, 11/15, 11/22, and 11/27.

Influent Brine Received

Date	Volume (Gallons)
N/A	N/A

Sludge Removal

Date	Gallons
11/4/24	4,000
11/13/24	4,000

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

DATE: _____

TITLE: _____

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

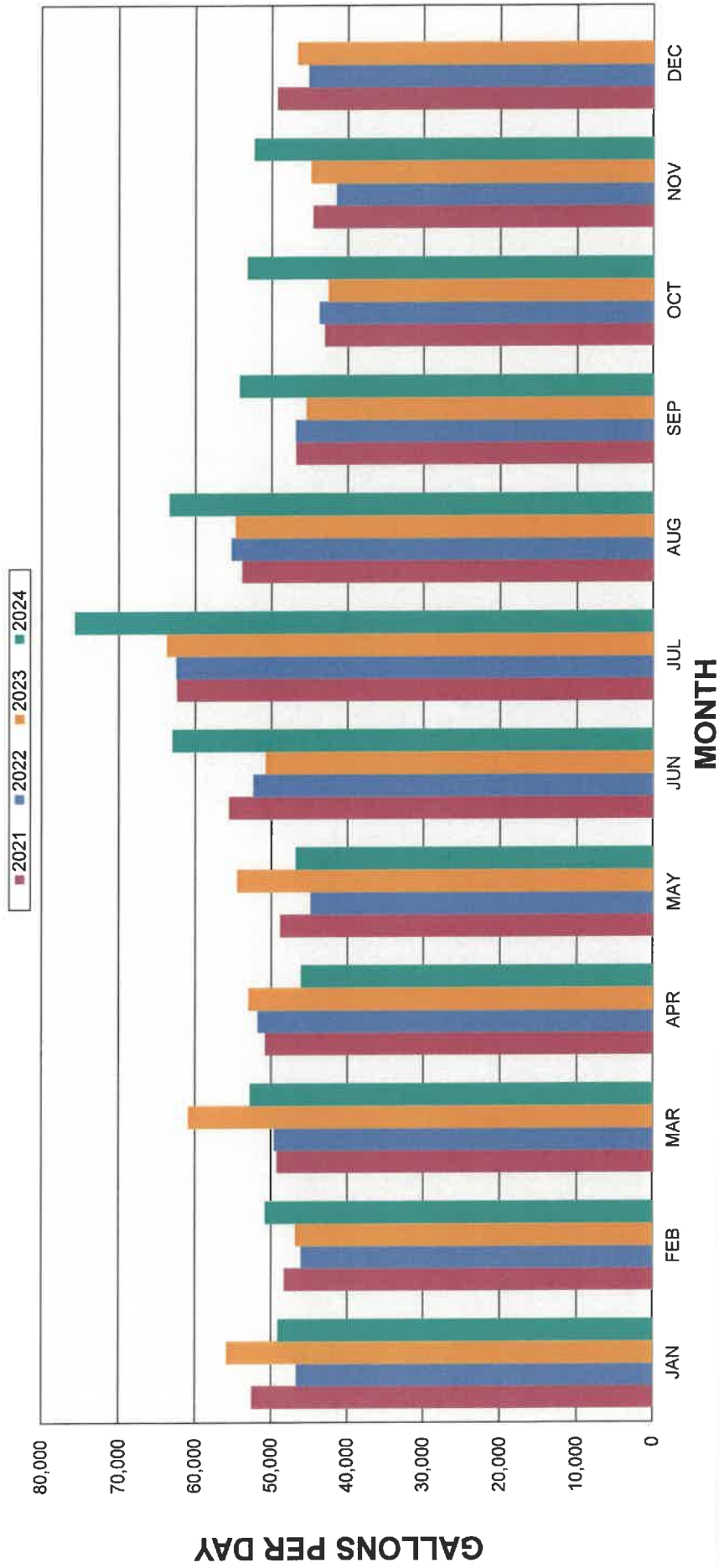
Month: NOVEMBER 2024

Process Sampling

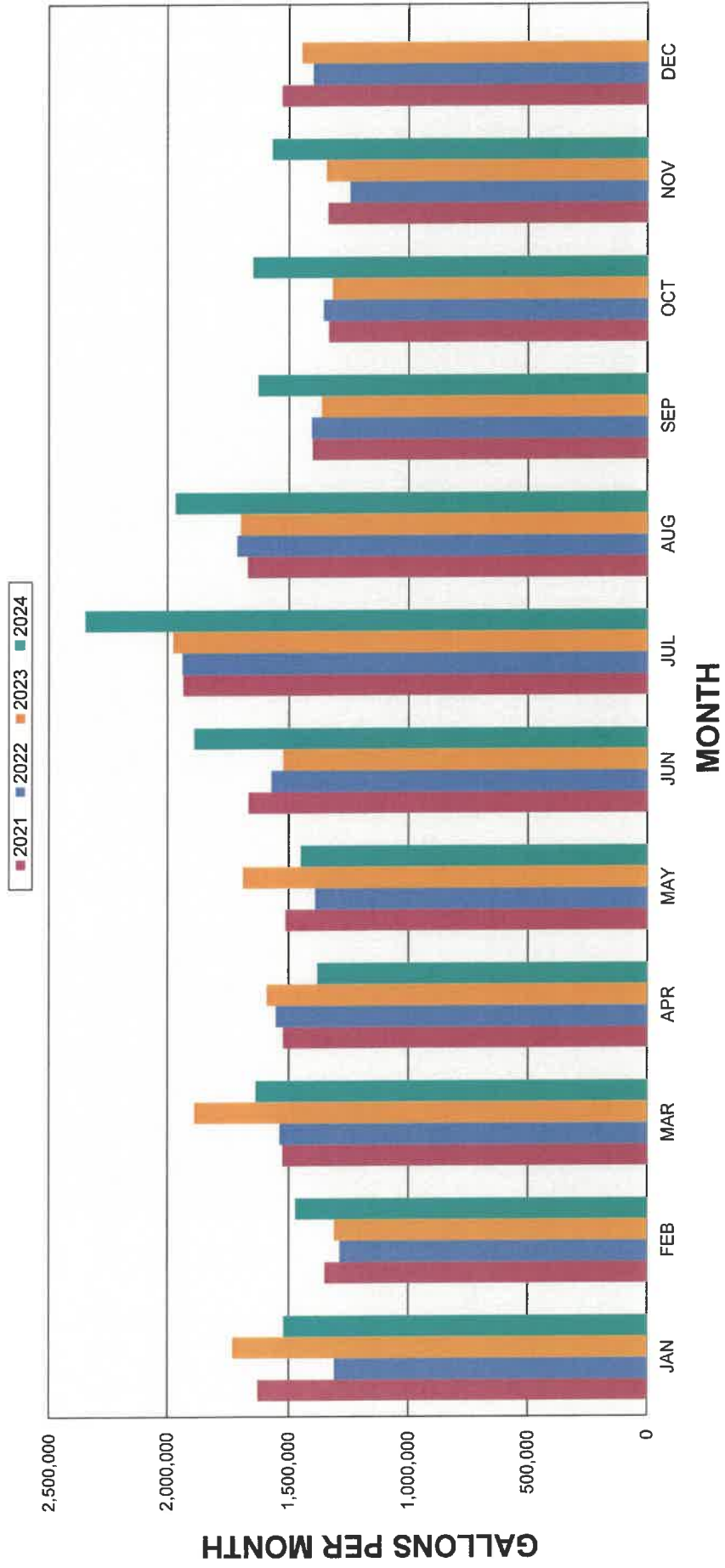
Parameter (mg/L)	MBR Influent (24HC)	MBR Aeration (grab)
Date	11/7/2024	11/7/2024
BOD (mg/L)	96	---
Total Suspended Solids (mg/L)	53	8,100
Volatile Suspended Solids (mg/L)	---	7,200

The process sampling results attached were required by the manufacturer for the first year of operation of the WWTP. Avila Beach CSD staff have elected to continue monthly process sampling beyond this requirement to monitor plant performance. The constituents/frequency may change at the discretion of Avila Beach CSD.

ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2021 - 2024)

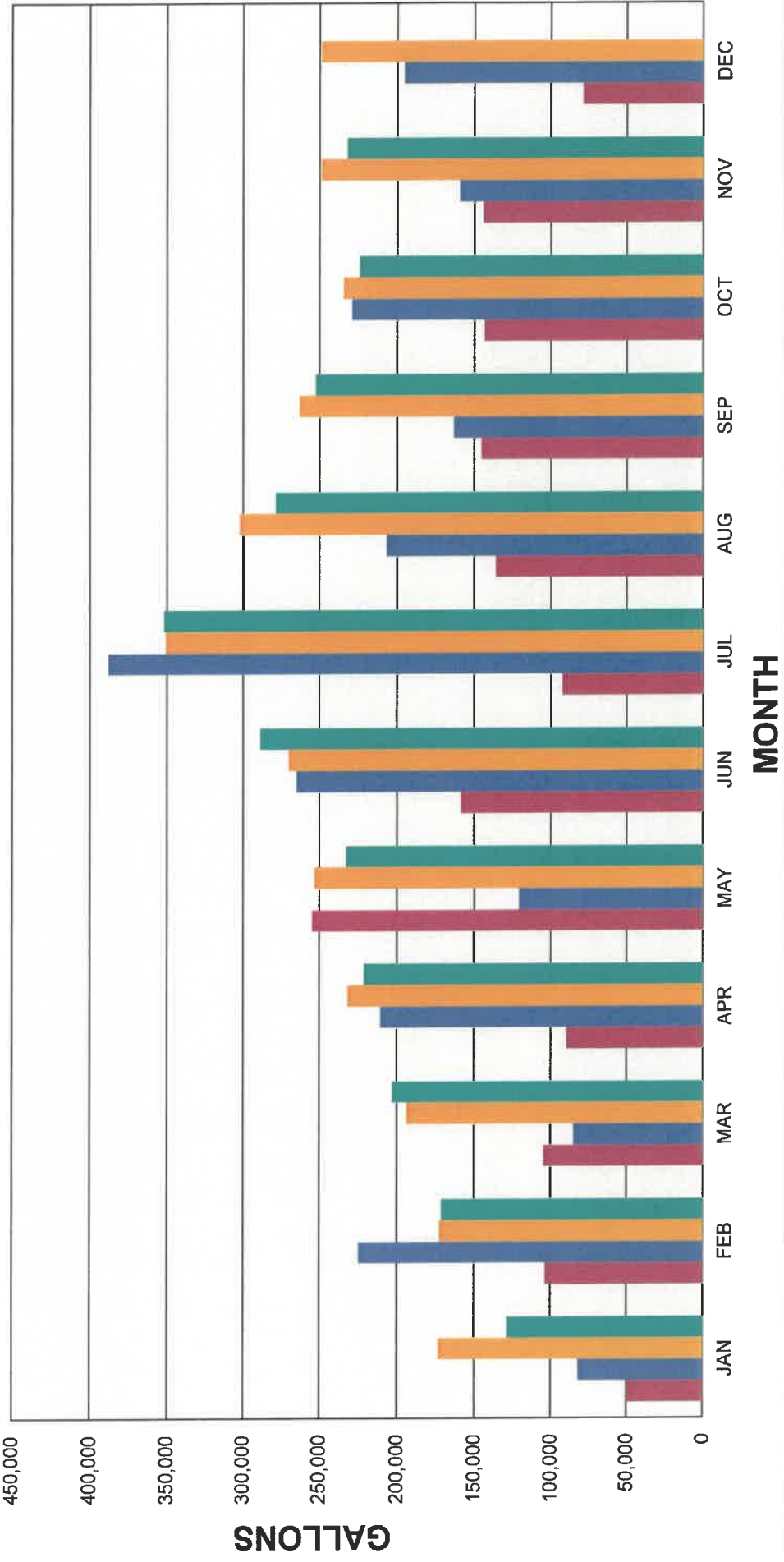


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2021 - 2024)

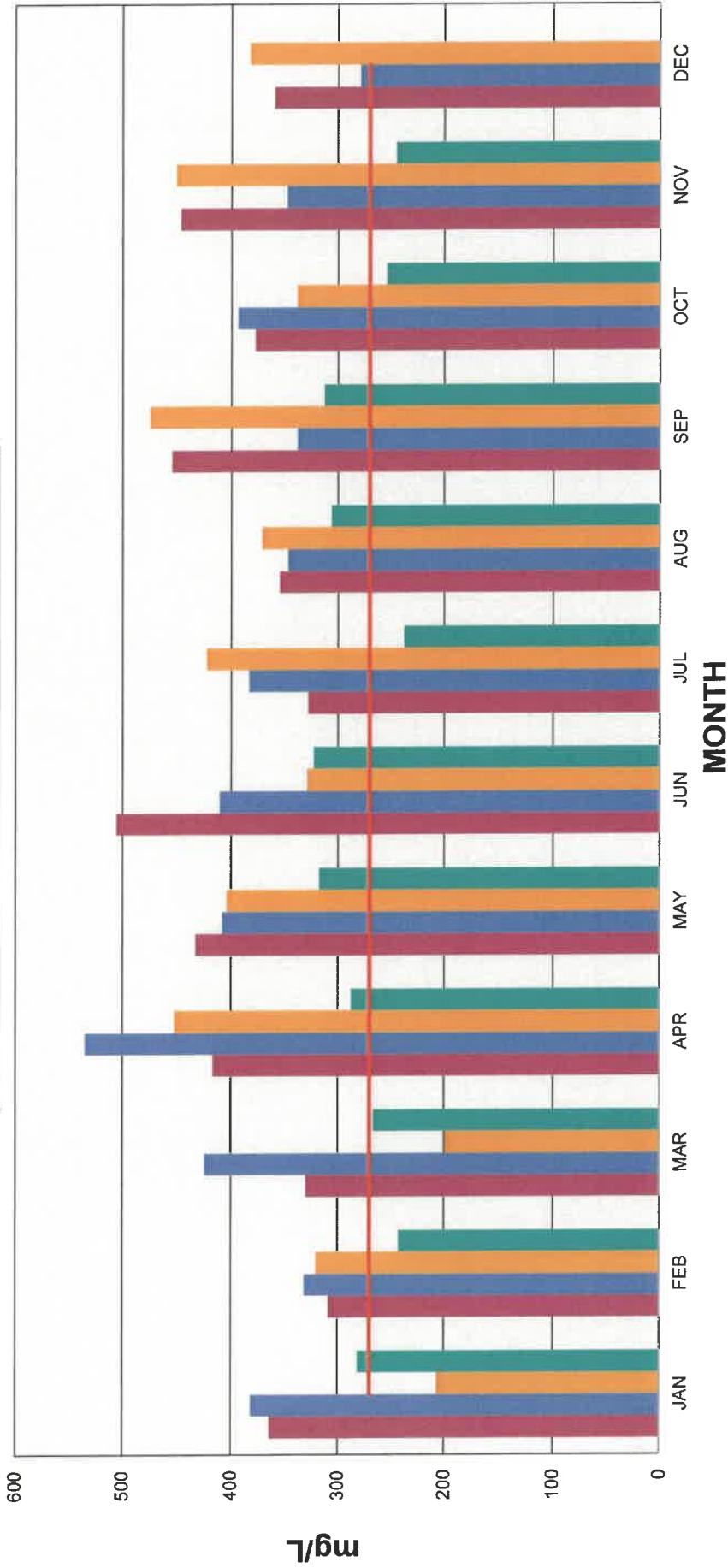
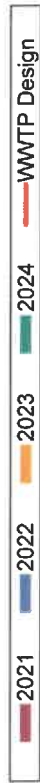


PORT SAN LUIS MONTHLY TOTAL FLOW (2021 - 2024)

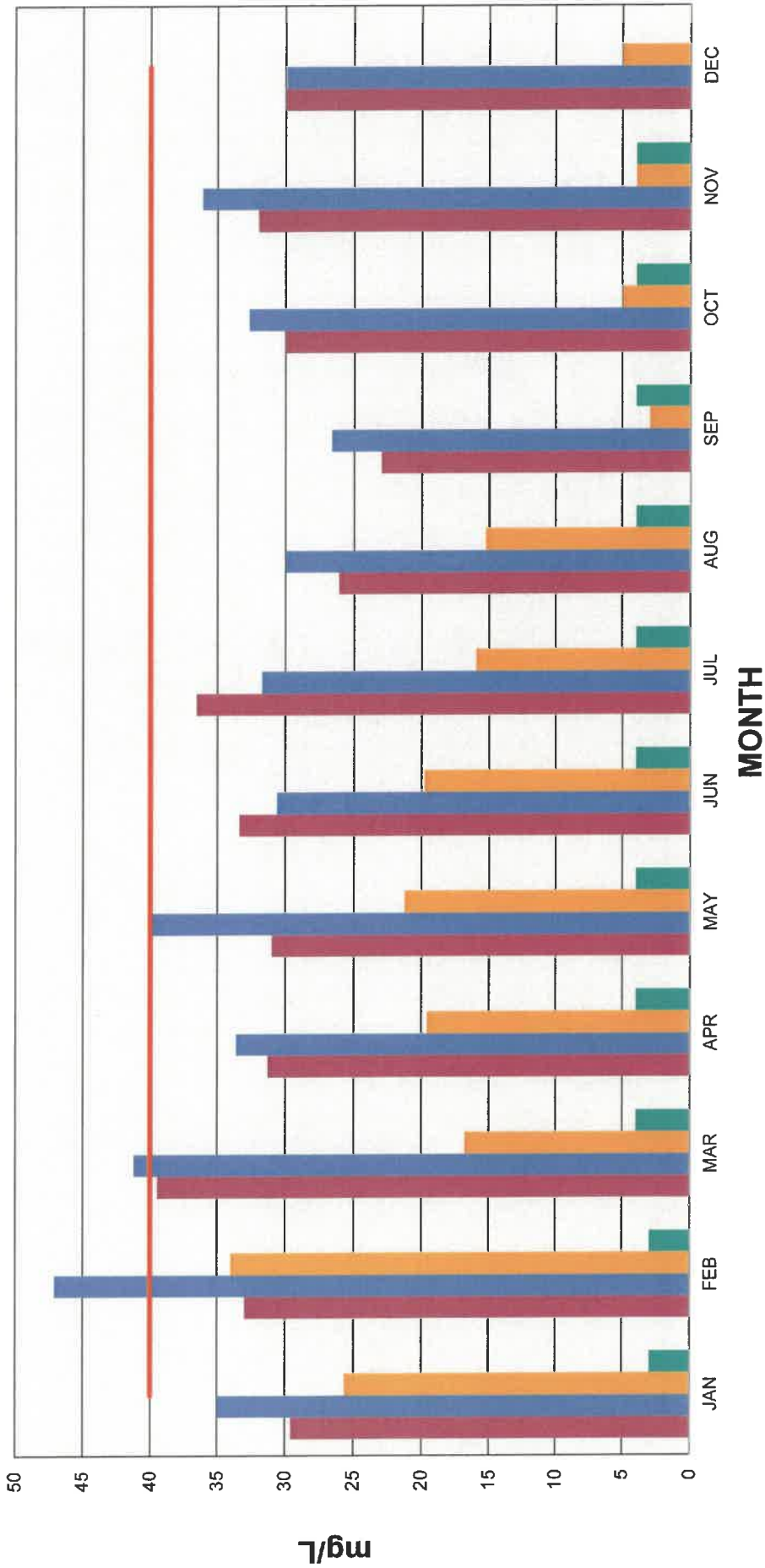
■ 2021
 ■ 2022
 ■ 2023
 ■ 2024



ABCSD MONTHLY AVERAGE INFLUENT BOD (2021 - 2024)

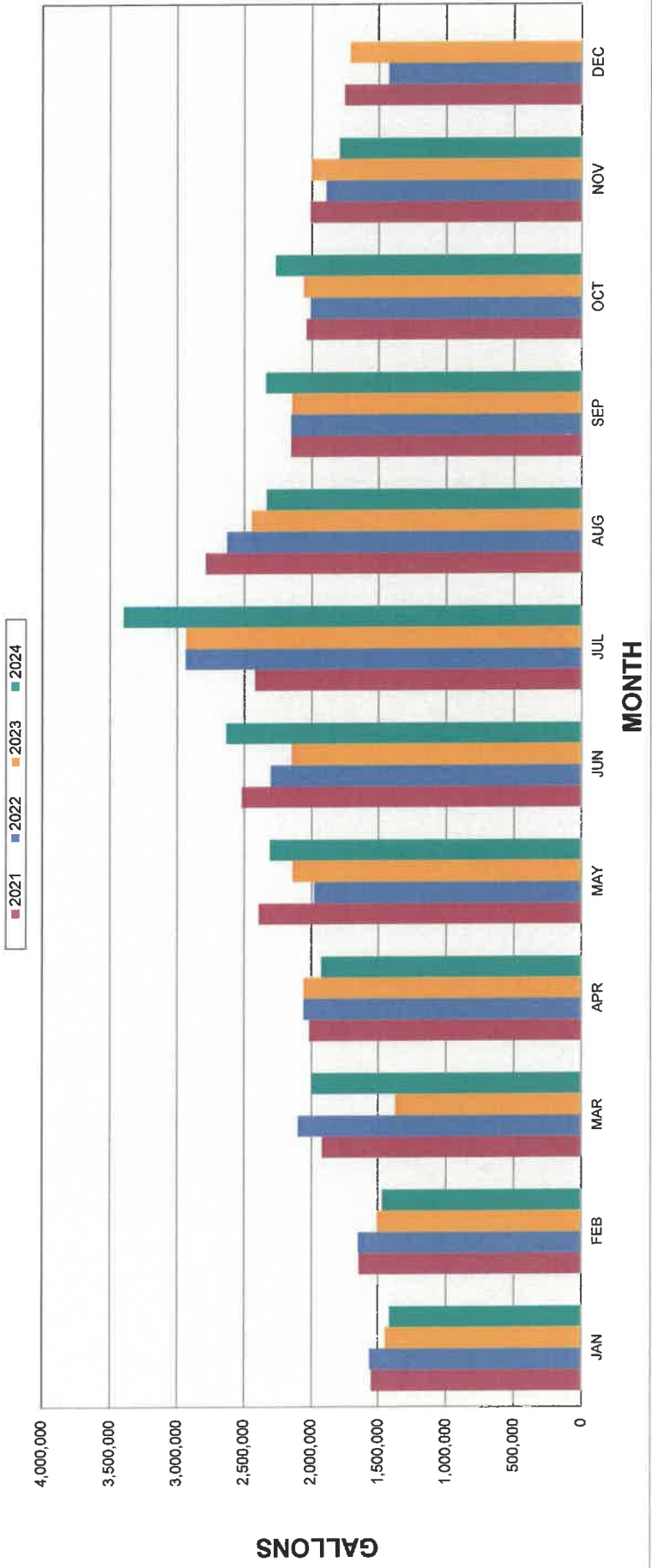


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2021 - 2024)

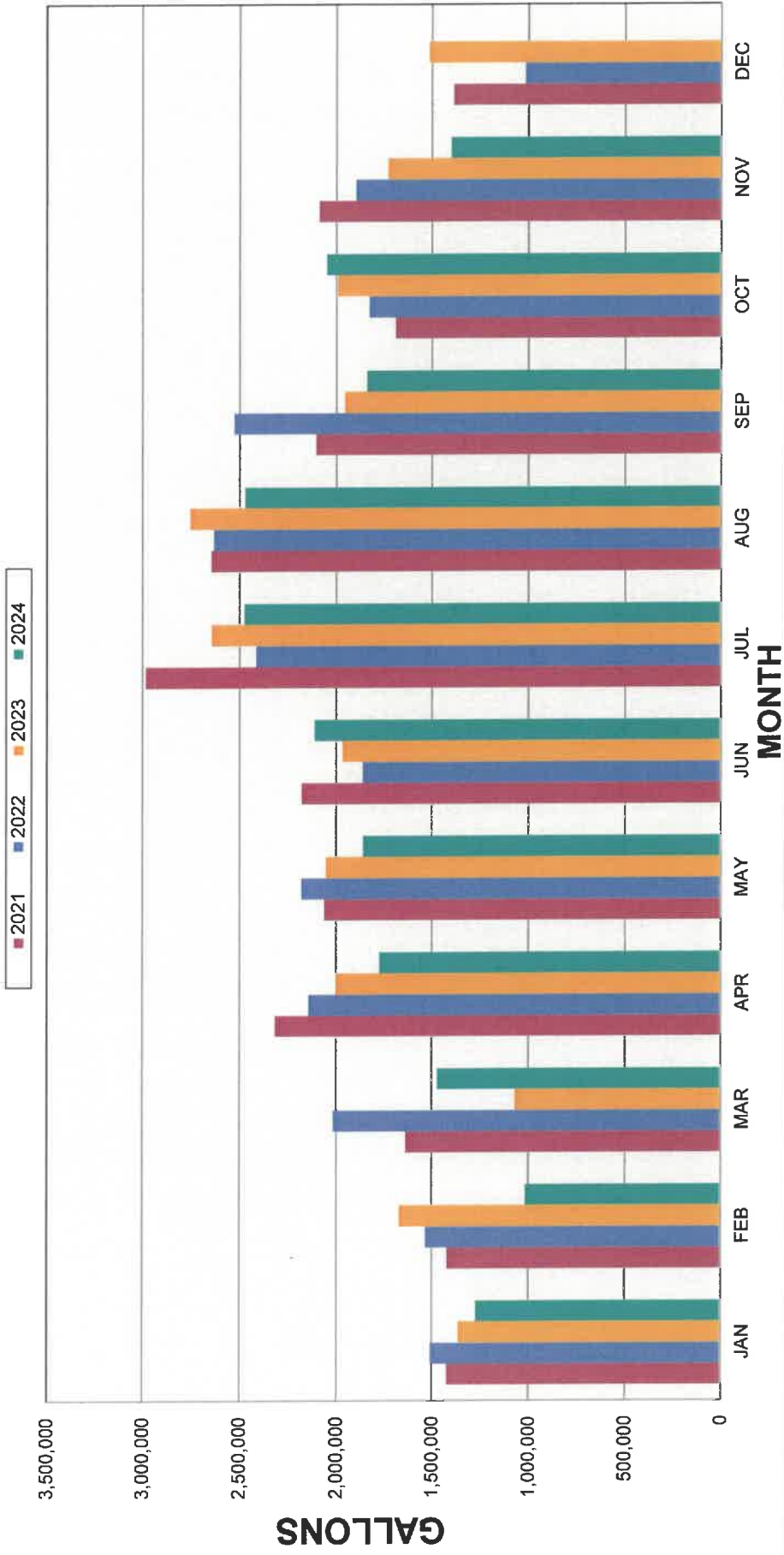


Note: Non Detect (ND) values are represented on the graph at their reporting limit.

ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2021 - 2024)



ABCSD MONTHLY WATER SOLD (2021 - 2024)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **DECEMBER 2024**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.057873	84	40			0.00
2	0.049699	84	35	<1.8	<1.8	0.12
3	0.040108	60	28			0.00
4	0.035701	60	25			0.00
5	0.044919	93	31	<1.8	<1.8	0.00
6	0.043732	60	30			0.00
7	0.042025	59	29			0.00
8	0.044959	59	31			0.00
9	0.045439	61	32	<1.8	<1.8	0.00
10	0.026977	62	19			0.00
11	0.045260	61	31			0.00
12	0.045394	90	32	<1.8	<1.8	1.00
13	0.050609	87	35			0.00
14	0.044867	88	31			0.00
15	0.034036	84	24			0.00
16	0.035132	84	24	<1.8	<1.8	0.00
17	0.027977	81	19			0.00
18	0.041469	83	29			0.00
19	0.039262	84	27	<1.8	<1.8	0.00
20	0.051537	80	36			0.00
21	0.046535	82	32			0.00
22	0.052507	80	36			0.00
23	0.043763	83	30	<1.8	<1.8	0.00
24	0.048760	85	34			0.00
25	0.042310	79	29			0.00
26	0.043565	81	30			0.00
27	0.060910	96	42	11	<1.8	0.00
28	0.068720	110	48			0.00
29	0.073315	123	51			0.00
30	0.070328	126	49	<1.8	<1.8	0.00
31	0.070459	148	49			0.00
Min	0.026977	59	19.0	<1.8	<1.8	0.00
Mean	0.047360	84	32.8	<1.8	<1.8	0.04
Max	0.073315	148	51.0	11	<1.8	1.00
Total	1.468147	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Effluent and Influent Monitoring					
Date	Weekly Effluent BOD (24 HC)	Weekly Effluent TSS (24 HC)	Weekly Influent BOD (24 HC)	Weekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
12/5/24	<4.0	<5.0	260	220	<5.0
12/12/24	<4.0	<5.0	270	220	
12/19/24	<4.0	25	270	100	
12/27/24	<4.0	<5.0	320	290	
Min	<4.0	<5.0	260	100	<5.0
Mean	<4.0	6.3	280.0	207.5	<5.0
Max	<4.0	25	320	290	<5.0
BOD Removal: 100.0%			TSS Removal: 97.0%		

Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)*	Weekly Temp °F (Grab)
12/5/24	<0.1	0.25	7.41	64.2
12/12/24	<0.1	0.10	7.26	62.2
12/19/24	<0.1	0.20	7.44	66.5
12/27/24	<0.1	0.25	7.42	67.6
Min	<0.1	0.10	7.26	62.2
Mean	<0.1	0.20	7.38	65.1
Max	<0.1	0.25	7.44	67.6

*Effluent pH samples were collected on 12/5, 12/12, 12/20, and 12/26.

Influent Brine Received	
Date	Volume (Gallons)
N/A	N/A

Sludge Removal	
Date	Gallons
12/10/24	4,800

Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

PRINTED NAME: _____

DATE: _____

TITLE: _____

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: DECEMBER 2024

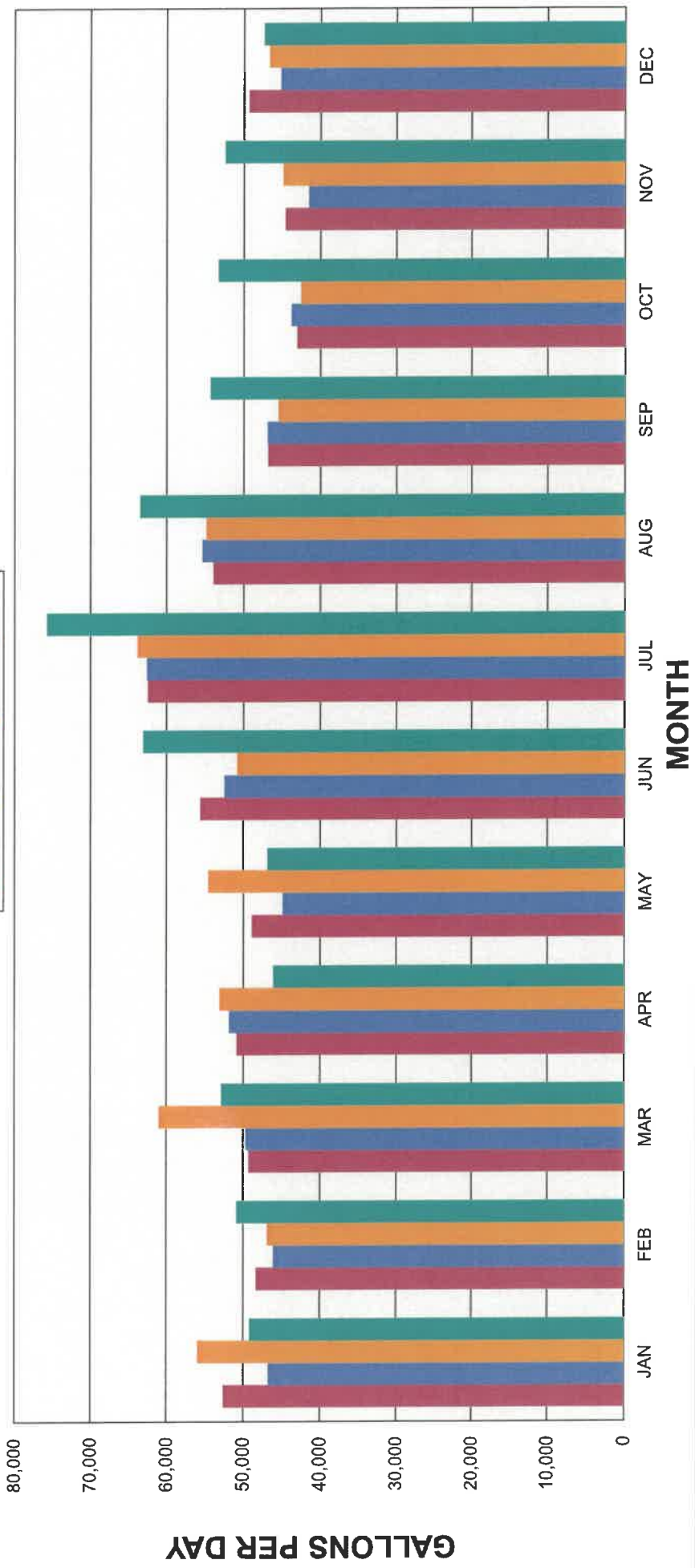
Process Sampling

Parameter (mg/L)	MBR Influent (24HC)	MBR Aeration (grab)
Date	12/5/24	12/5/24
BOD (mg/L)	140	---
Total Suspended Solids (mg/L)	48	9,400
Volatile Suspended Solids (mg/L)	---	9,200

The process sampling results attached were required by the manufacturer for the first year of operation of the WWTP. Avila Beach CSD staff have elected to continue monthly process sampling beyond this requirement to monitor plant performance. The constituents/frequency may change at the discretion of Avila Beach CSD.

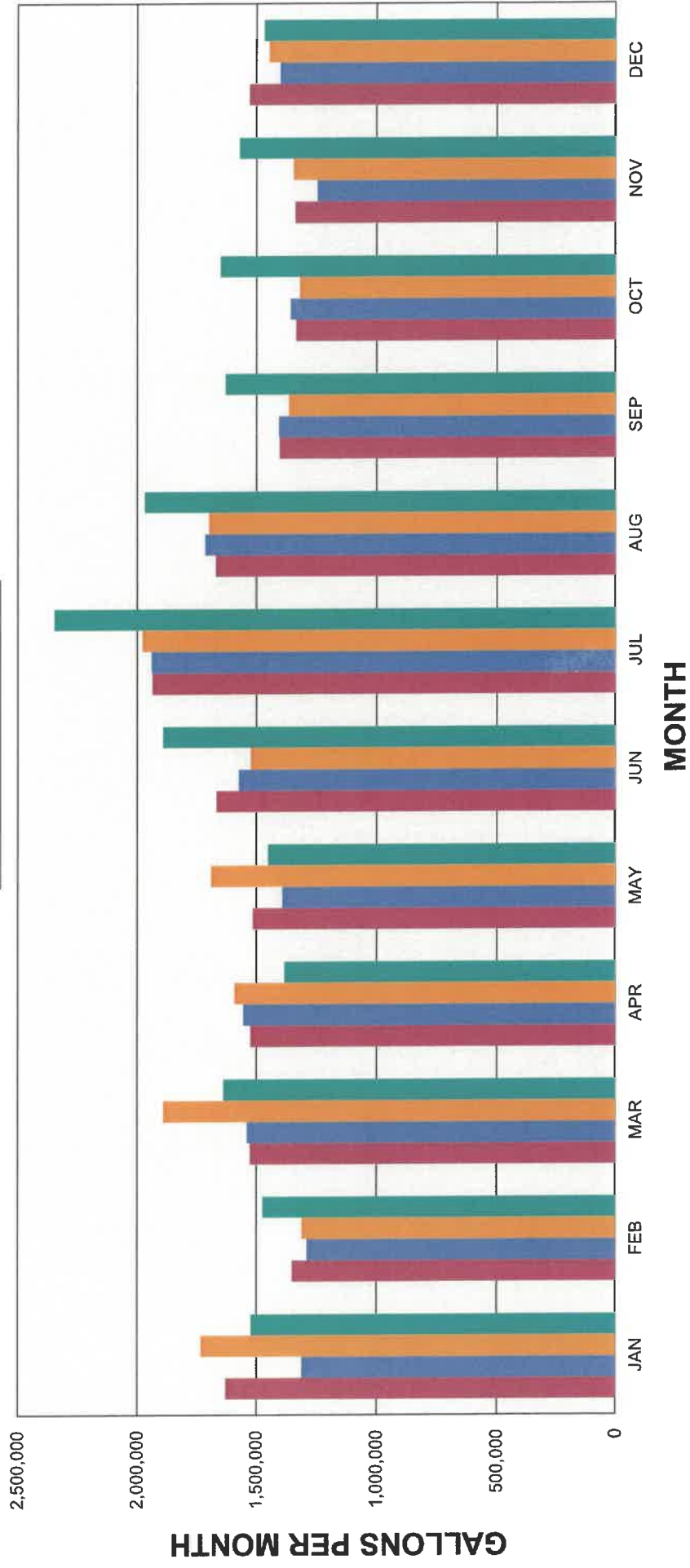
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2021 - 2024)

■ 2021 ■ 2022 ■ 2023 ■ 2024

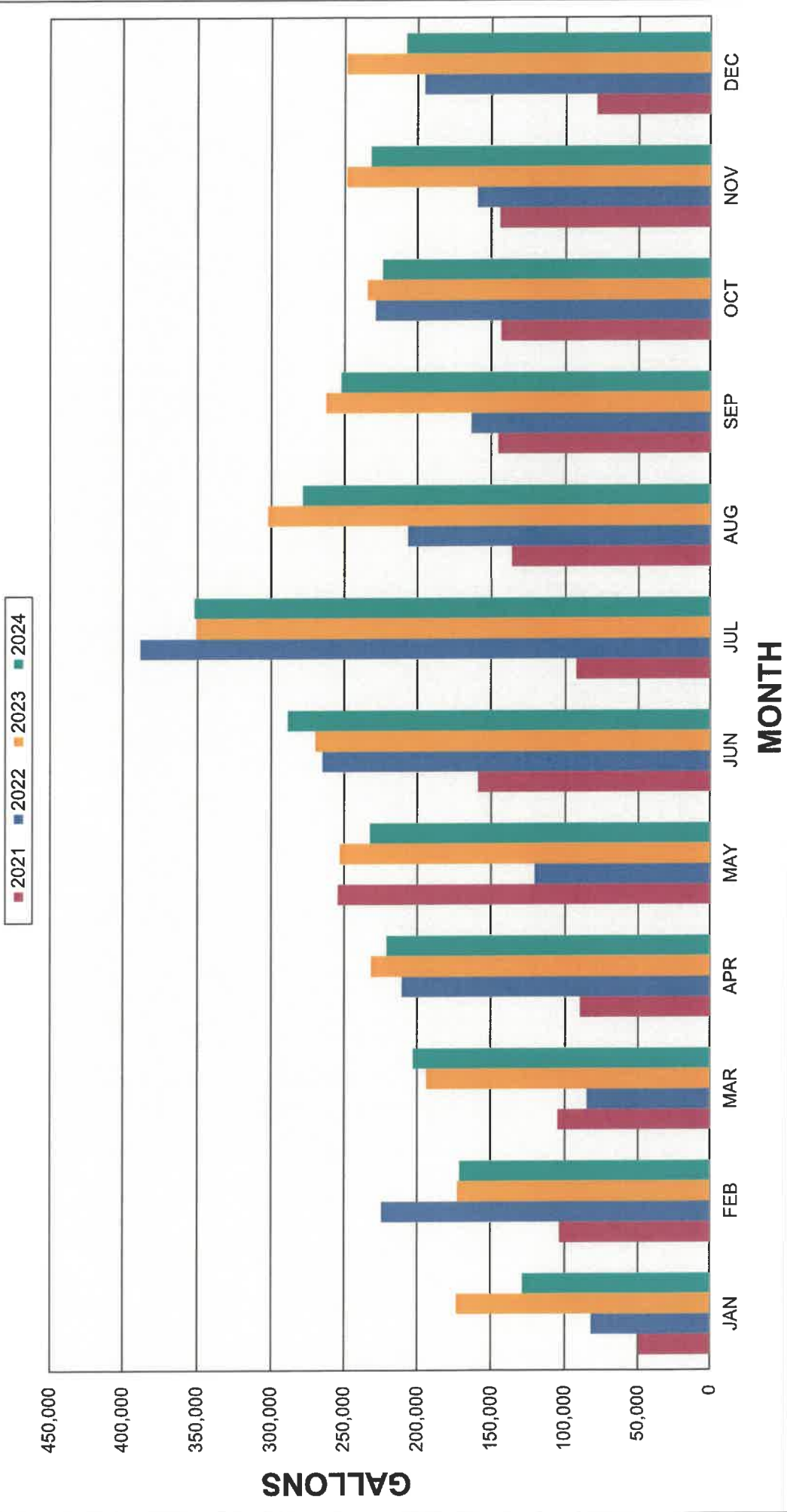


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2021 - 2024)

2021 2022 2023 2024

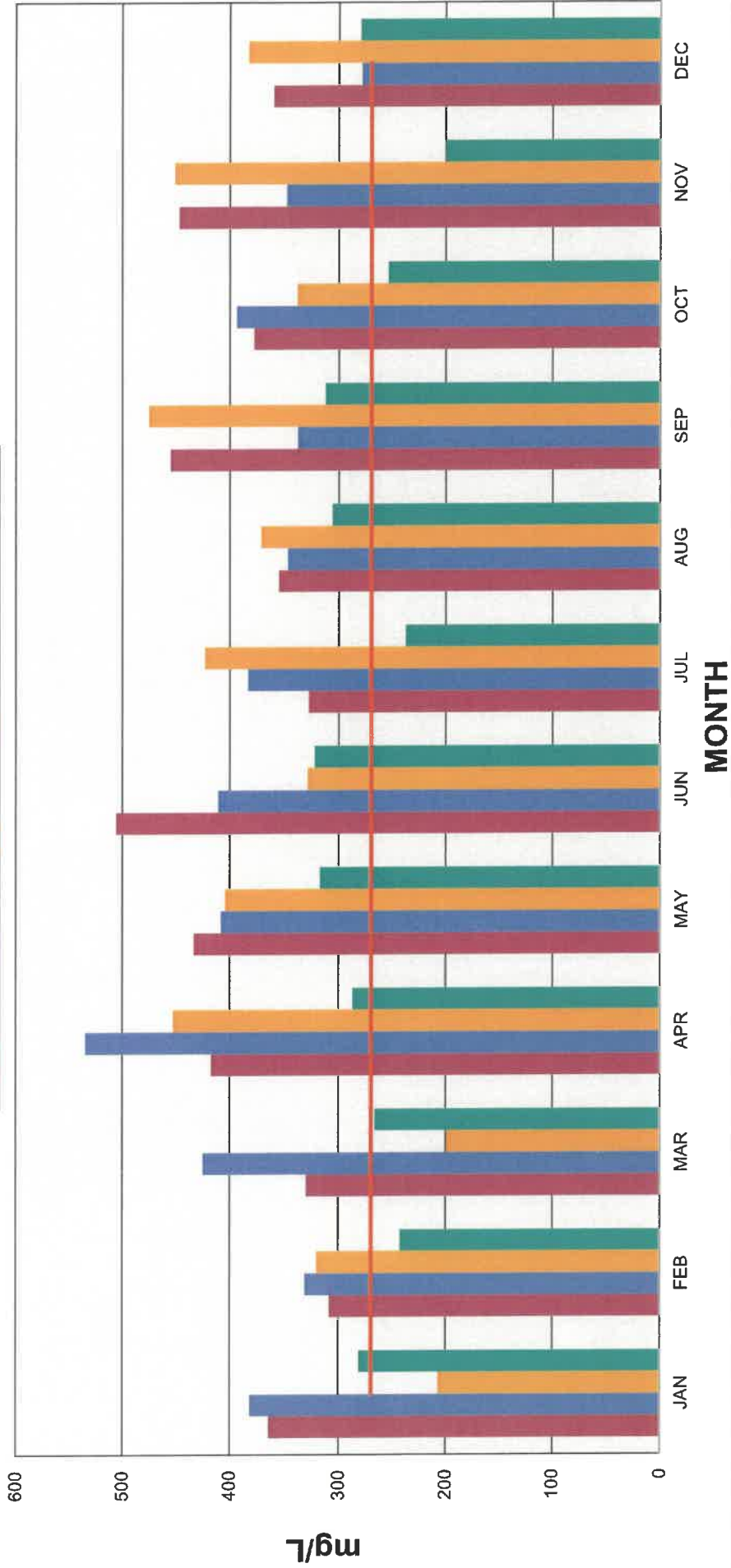


PORT SAN LUIS MONTHLY TOTAL FLOW (2021 - 2024)

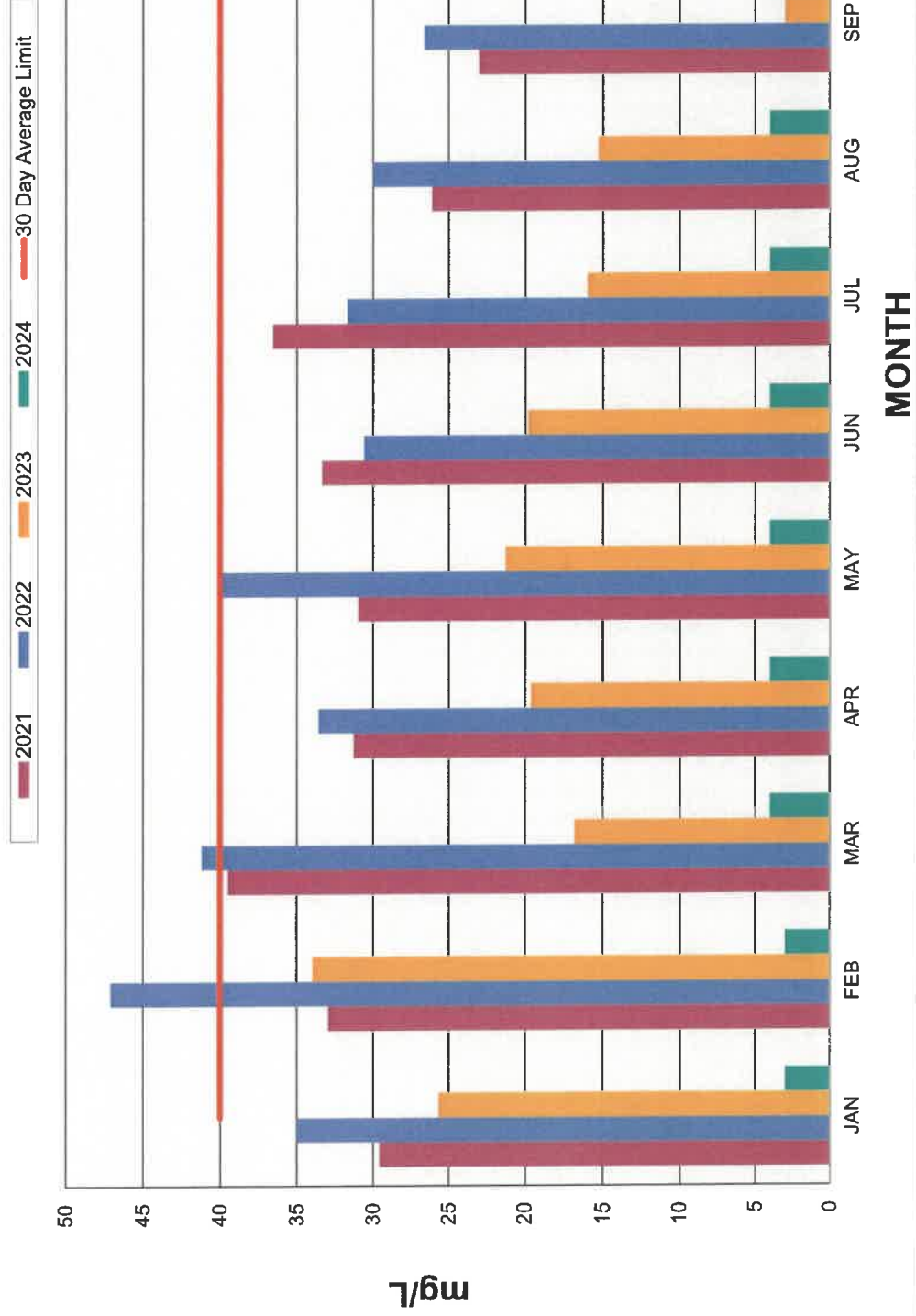


ABCSD MONTHLY AVERAGE INFLUENT BOD (2021 - 2024)

2021 2022 2023 2024 WWTP Design

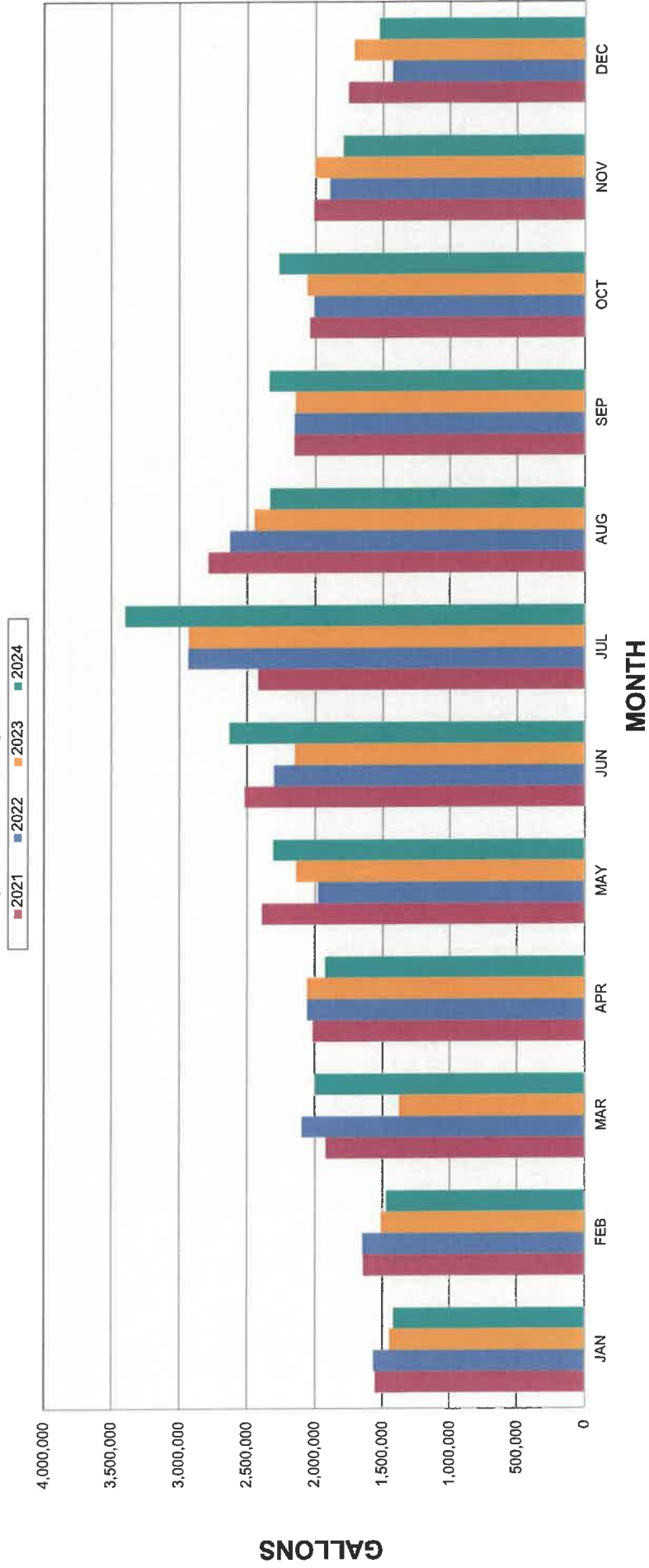


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2021 - 2024)

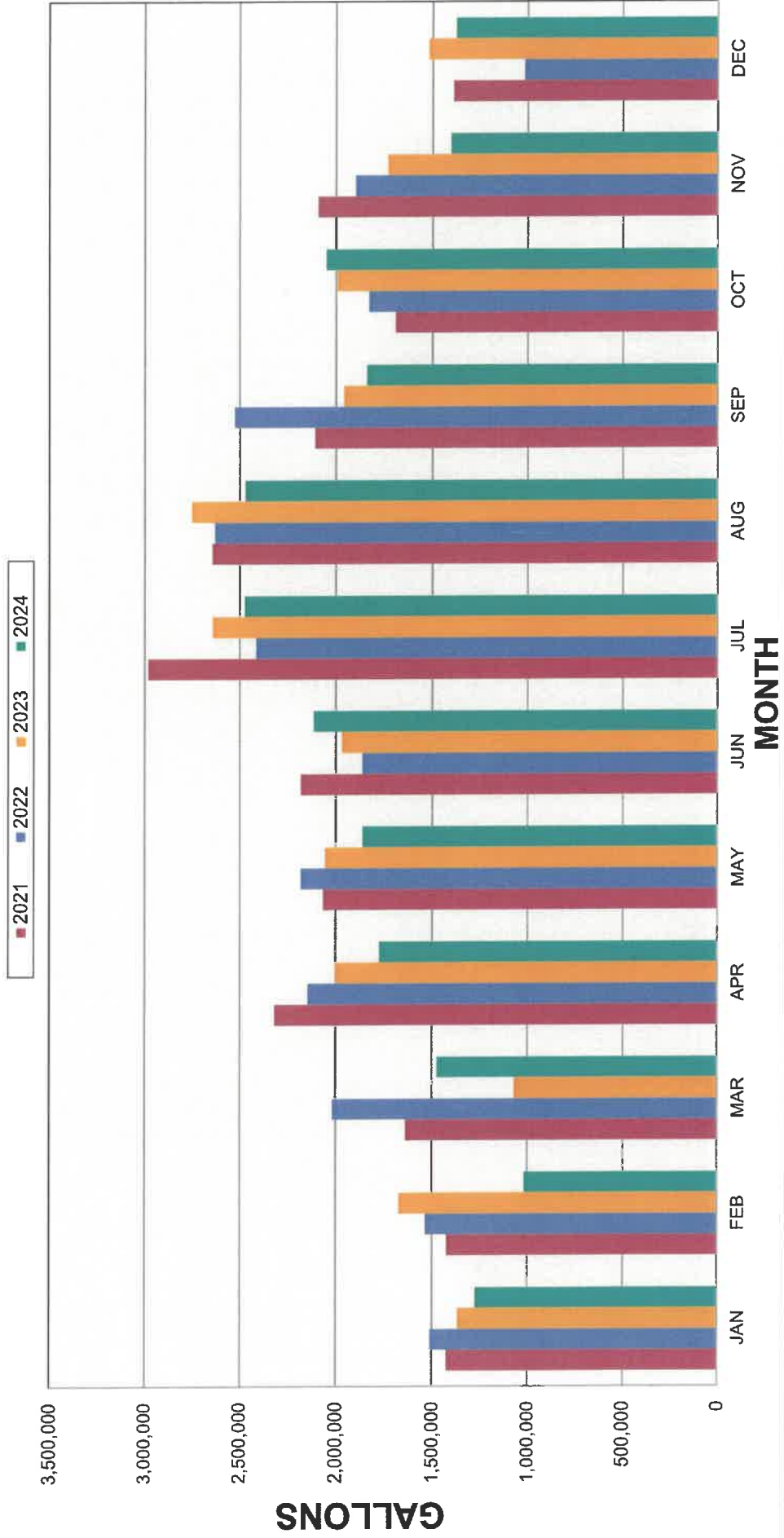


Note: Non Detect (ND) values are represented on the graph at their reporting limit.

ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2021 - 2024)



ABCSD MONTHLY WATER SOLD (2021 - 2024)



**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: January 14, 2025

SUBJECT: Public Hearing Relating to Solid Waste Franchise Rate Increase
(Actions Required: Open Public Hearing: Receive Comments and /or Protests;
Close Public Hearing; Board Consideration of Resolution No. 2025-01
Adopting Solid Waste Rates for Avila Beach CSD)

Recommended Procedure:

1. **Open Public Hearing;**
2. Consider Staff Report; Receive Comments and/or Protests;
3. **Close Public Hearing;**
4. Tabulate number of valid protests and report findings;
5. If there is not a majority protest, consider adoption of Resolution No. 2025-01 Adopting Solid Waste Rates for Avila Beach Community Services District effective January 1, 2025

Staff Recommendation:

1. Adopt Resolution No. 2025-01 approving a solid waste rate increase retroactively effective to January 1, 2025; and
2. Approve Amendment #1 to the Solid Waste Collection Franchise Agreement to include Appendix 1, the Annual Solid Waste Rate Adjustment Methodology and authorize the General Manager to execute the amended agreement with South County Sanitation Service/Waste Connections US, Inc.

Discussion/Background:

At the November 12, 2024 Board meeting, the Board received a presentation from District staff and R3 staff member, Garth Shultz regarding a proposed new solid waste rate setting methodology and the Draft Prop 218 Hearing Notice to increase solid waste rates by 4.6%, effective January 1, 2025.

At the November 12th meeting the Board approved the proposed Rate Setting Methodology, approved the publication and mailing of the Prop 218 Hearing Notice and set the Hearing Date for January 14, 2025. A summary of the rate increase analysis was provided in the November 12, 2024, staff report. The November 12, 2024 staff report is provided as an attachment to this staff report for reference.

Solid Waste Rate Adjustment Methodology

As presented at the November 12th Board meeting, the City of San Luis Obispo acted as the lead agency with support from the District in negotiating the new rate setting methodology. Eight other regional agencies joined the effort and all are considering franchise agreement changes similar to the one being presented at this meeting. The new rate adjustment methodology was presented in detail at the November 12th Board meeting. Staff has attached the Executive Summary of methodology for the Board's reference. Amendment #1 and Appendix 1 includes the proposed franchise agreement language for the new rate setting methodology.

Attachments:

1. November 12, 2024 Staff Report
2. Executive Summary of the Rate Adjustment Methodology Report
3. Resolution No. 2025-01
4. Amendment #1 to the Solid Waste Franchise Agreement Between South County Sanitation and Avila Beach Community Services District
5. Appendix 1 to the Annual Rate Adjustment Methodology

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager

DATE: November 12, 2024

SUBJECT: Discuss and Consider Approval the South County Sanitary Services Solid Waste Rate Adjustment Methodology and Proposed 2025 Rate Report; Approve the Draft Prop 218 Hearing Notice; and Direct Staff to Initiate a Proposition 218 Process, Setting the Hearing Date for January 14, 2025

Recommendation:

Approve final draft of the South County Sanitary Service rate study report and direct staff to initiate a Proposition 218 process and setting the public hearing date for January 14, 2025.

Background

South County Sanitary Services (SCSS) provides solid waste collection, recycling, and green waste services within the Avila Beach Community Services District ("District") service area under a Franchise Agreement ("Agreement"). SCSS is seeking a rate adjustment to cover increased costs associated with cost-of-living adjustment for collection operations, increased costs associated with the organics digester facility and landfilling.

Annual adjustments to SCSS' solid waste rates have historically been reviewed in accordance with the "City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates" which was originally established in 1994 (1994 Rate Manual). The 1994 Rate Manual allows for a cost-based rate adjustment every three years and interim rate adjustments in the other two years. In interim rate periods, SCSS is limited to adjustments based on inflation, tipping fee adjustments, and franchise or regulatory fee changes. During cost-based rate adjustment years, SCSS can request adjustments due to changes in other operational costs as set forth in the 1994 Rate Manual.

SCSS and other agencies in San Luis Obispo County have, for several years, intended to update the annual rate adjustment methodology. The City of San Luis Obispo has been working with Waste Connections, SCSS's parent company, to develop and implement a new rate adjustment methodology to replace the 30-year-old Rate Manual. The key objectives for a new rate adjustment methodology are to enhance rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness. The City of San Luis Obispo contracted with R3 Consulting Group, Inc. (R3) to support development and negotiation of a new rate adjustment methodology. The new rate adjustment methodology is available for consideration by other public agencies in San Luis Obispo County. The District has been following the development of the new rate

adjustment methodology, which will be presented to the Board as an amendment to the Agreement with SCSS in association with the January 14, 2025 public hearing regarding the 2025 rate adjustment.

The City of San Luis Obispo also contracted with R3 to conduct a detailed review of the 2025 cost-based rate applications submitted by Waste Connections to ten agencies in San Luis Obispo County, including the District. The District received an initial rate adjustment request from SCSS for an adjustment to the District’s solid waste rates of 3.97% effective January 1, 2025. After R3’s review, adjustments necessary for effectuation of the new rate methodology and new regional service enhancements, the recommended 2025 rate adjustment is 4.60%.

Discussion:

Cost-Based Rate Adjustment

R3 completed a thorough review of SCSS’ 2025 cost-based rate adjustment application and adjustments necessary for the new recommended rate adjustment methodology. After careful review of the rate adjustment request, and the outcomes of negotiations of a new rate adjustment methodology between the City of San Luis Obispo and Waste Connections, R3 completed a report evaluating the 2025 rate adjustment request and the new rate methodology (Attachment A). R3’s review suggests that the original 3.97% adjustment effective January 1, 2025, is justifiable in accordance with the 1994 Rate Manual and may be accepted by the District in the event that the District does not adopt the new rate adjustment methodology.

R3’s report further recommends the new rate adjustment methodology and the corresponding rate adjustment of 4.60%, which will provide key benefits to the District in terms of rate predictability and stability and new enhanced services. The table below shows the current and proposed monthly residential solid waste and recycling rates given the recommended 4.60% adjustment. Note that SCSS will pro-rate the rate adjustment given that Board authorization of rate adjustment would be after January 1, 2025.

Table 1. Proposed Single Family Residential Monthly Rates

Container Size	Current 2024 Charges	Monthly Rates	
		Proposed 2025	Increase
32 Gallons	\$28.31	\$29.61	\$1.30
64 Gallons	\$46.78	\$48.93	\$2.15
96 Gallons	\$65.24	\$68.24	\$3.00

New Rate Adjustment Methodology

The City of San Luis Obispo, in its capacity as the lead agency on the solid waste rate adjustment methodology update process, and in partnership with Los Osos Community Services District and Waste Connections, completed negotiations and arrived at tentative agreement with Waste Connections regarding the terms and conditions of a new rate adjustment methodology. The outcome was the result of extensive good faith negotiations between the City of San Luis Obispo and Waste Connections, with due consideration to input provided by other public agency stakeholders, including Avila Beach Community Services District.

Pending Board approval, the new rate adjustment methodology will replace the 1994 Rate Manual and will regulate annual rate adjustments for the District's solid waste rates starting in 2026. The new methodology fulfills key objectives including rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness. Additionally, the new methodology can be applied on a regional scale and is available as recommended alternative to the 1994 Rate Manual for all agencies, including the District. The key features of the new methodology include:

- **Capped CPI Adjustments:** Starting in 2026, rate adjustments will be based on the Garbage and Trash CPI, with a floor of 2% and a cap of 5%. Amounts under 2% or over 5% will carry forward. The CPI adjustment will apply to Waste Connections' collection and post-collection cost centers.
- **Revenue Balancing Mechanism:** Starting in 2027, adjustments to rates will account for shortfalls or surpluses in Waste Connections' actual revenues compared to projected revenues from prior years. For example, if Waste Connections' 2025 revenues exceed projections, the amount of surplus revenues will be credited to the rates in 2027 (and vice versa), achieving fairness in compensation and rates for the company and for ratepayers. Such adjustments would take place annually and will be independent of the CPI cap and floor noted above. It should be noted that SCSS's 2023 net income was such that, were a revenue balancing mechanism in place at the time, surplus revenues would have been carried forward to the 2025 rate year and would have offset the forthcoming rate adjustment.
- **Less Frequent Cost-Based Adjustments:** Currently, solid waste rates are adjusted based on the 1994 Rate Manual every three years on Waste Connections' costs. Via the new methodology, cost-based adjustments would occur a maximum of every five years, and only if requested by Waste Connections or the District. The first opportunity for a cost-based adjustment will be for the 2030 rate year. If neither Waste Connections nor the District request a cost-based adjustment, then the CPI adjustment approach will be applied. Cost-based adjustments will be based on Waste Connections' consolidated audited financial statements for the region. Timeframes for cost-based adjustment application and review process will be ample, such that the District will have sufficient time for review and approval processes and such that the potential for delay in implementation is minimized.
- **Updated Depreciation Lifespan for Trucks:** The 1994 Rate Manual set a 7-year depreciation schedule for solid waste collection trucks. Modern solid waste collection trucks have a 10-year lifespan, and the depreciation schedule was adjusted accordingly.
- **Updated Profit Allowance:** The 2025 rate adjustment will include a 9% profit allowance of projected collection costs and in 2026 and thereafter the profit allowance will be 10%. The updated profit allowance is in-keeping with industry standards for solid waste services. For context, the 2025 profit allowance is approximately 5% of revenues and R3 estimates that the 2026 profit allowance will be approximately 5.5% of revenues.
- **Removed Limitation on Corporate Overhead:** The 1994 Rate Manual placed a limitation on corporate overhead costs. Today, corporate overhead costs fund legal, tax, payroll, human resources, engineering, compliance, IT, training and recruiting

programs. The prior limitation is recommended for removal in order to fund these services. Compensation to Waste Connections for corporate overhead will be capped via the CPI adjustment through 2029 and may be cost-adjusted in 2030 and subject to justification and potential adjustment or limitation at that time.

- **Extraordinary Adjustments:** The California Air Resources Board (CARB) Advanced Clean Fleets (ACF) regulation is requiring all solid waste collection trucks to be zero emissions in 2042. This includes a phased in plan to get the percentage of the fleet to be zero emission vehicle (ZEV) with 10% by 2030, 25% by 2033, 50% by 2036, 75% by 2039 and 100% by 2042. During CPI Adjustment years, Waste Connections may request extraordinary rate adjustments due to changes in law affecting collection operations, including for compliance with CARBS's ACF electrification mandate (which may necessitate change to depreciation schedules). The District may, but is not obligated to, consider requests for extraordinary rate adjustments due to changes in law affective post-collection operations. Requests for extraordinary change are subject to good faith meet and confer negotiations between the District and Waste Connections.
- **Regional Service Enhancements:**
 - **Customer Assistance Program:** 20% low-income discount provided to residential customers using 32-gallon cart service, using existing jurisdictional practices on low-income relief for their offered utility type services with evidence of qualifying financial hardship.
 - **Free Bulky Waste Collections:** Collection of a bulky waste item twice annually from residential accounts at no cost via bi-annual voucher program.
 - **Annual Cart Exchange:** Once annual exchange of a residential solid waste, recycling, or organics cart per customer account.

Per R3's report, the key factors affecting the 2025 rate adjustment are summarized as follows:

- A doubling of post-collection costs for organics processing since 2022 due to updated costs for processing infrastructure to meet the requirements of Senate Bill (SB) 1383.
- Market rate adjustment of post-collection costs for landfill disposal, which have remained flat since 2016. Landfill disposal costs have been below market at \$41 per ton since 2016 and will increase to a fair market cost of \$70 per ton in 2025.
- Cost-of-living changes in collection costs, which include labor, capital, operating expenses, insurance, and overhead costs, for 2025 increases over 2024 amounting to approximately 4.21%.
- Additional costs for regional service enhancements, described above, which add 0.19% to the 2025 rate adjustment.

Taken altogether, and including appropriate adjustments to SCSS' original request to achieve the objectives of the new rate methodology, the 2025 rate adjustment effective January 1, is 4.60% as shown in the table below:

Original Adjustment per 1994 Rate Manual	3.97%
Revised Depreciation Schedule	-1.33%
Remove Limitation on Corporate Overhead	1.51%
Regional Service Enhancements	0.19%
Updated Profit Allowance	0.20%
Recalculated Franchise Fee	0.06%
Revised Adjustment for New Methodology	4.60%

Staff recommends setting the date for a Public Hearing on January 14, 2025. Rates for solid waste collections are addressed in the District's Ordinance. The Public Hearing would be held concurrent with your Regular Board Meeting wherein staff would tally all protest votes received and determine whether a majority protest exists. If there is not a majority protest, the Board may authorize the new rates effective January 1, 2025 (SCSS will prorate customer bills back to that date).

Recommendation

Staff recommends the Board approve the rate review report, direct staff to initiate the Proposition 218 process, and set January 14, 2025 as the Public Hearing date.

ATTACHMENT

- A. R3 Consulting Group, Inc. Rate Report
- B. Draft ABCSD Proposition 218 Notice

REPORT

City of San Luis Obispo and Participating Agencies

New Solid Waste Rate Adjustment Methodology and 2025 Rates

Submitted electronically: November 1, 2024



TABLE OF CONTENTS

1. Executive Summary
page 1



2. Background
page 4



**3. New Solid Waste Rate Adjustment
Methodology and 2025 Rates**
page 10



Attachments

- 1 Summary of Original 2025 Base Year Rate Adjustments
- 2 Revised 2025 Rate Adjustments
- 3 CPI-U for Garbage and Trash
- 4 Example Rate Calculations for 2026 through 2029

1. EXECUTIVE SUMMARY

New Rate Adjustment Methodology

The City of San Luis Obispo, in its capacity as the lead agency on the solid waste rate adjustment methodology update process, and in partnership with Los Osos Community Services District and Waste Connections, completed negotiations and arrived at tentative agreement with Waste Connections regarding the terms and conditions of a new methodology. The outcome was the result of extensive good faith negotiations between the City and Waste Connections, with due consideration to input provided by other public agency stakeholders.

Pending City Council approvals, the new methodology will replace the 1994 Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates (1994 Rate Manual) and will regulate annual rate adjustments for the City's solid waste rates starting in 2026.

The new methodology fulfills key objectives established by the City and Waste Connections, including rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness. Additionally, in response to requests by other Agencies that contract with Waste Connections in San Luis Obispo County, the new methodology can be applied on a regional-scale and is available as recommended alternative to the 1994 Rate Adjustment Manual for those Agencies.

The key features of the new methodology include:

- › **CPI Adjustments:** Starting in 2026, rate adjustments will be based on the Garbage and Trash CPI, with a floor of 2% and a cap of 5%. Amounts under 2% or over 5% will carry forward. The CPI adjustment will apply to Waste Connections' collection and post-collection cost centers.
- › **Revenue Balancing Mechanism:** Starting in 2027, adjustments to rates will account for shortfalls or surpluses in Waste Connections' actual revenues compared to projected revenues from prior years. For example, if Waste Connections' 2025 revenues exceed projections, the amount of surplus revenues will be credited to the rates in 2027 (and vice versa), achieving fairness in compensation and rates for the company and for ratepayers. Such adjustments would take place annually and will be independent of the CPI cap and floor noted above (there is no cap on these amounts).
- › **Less Frequent Cost-Based Adjustments:** Currently, solid waste rates are adjusted based on the 1994 Rate Adjustment Manual every three years on Waste Connections' costs. Via the new methodology, cost-based adjustments would occur a maximum of every five years, and only if requested by Waste Connections or the City. The first opportunity for a cost-based adjustment will be for the 2030 rate year. If neither Waste Connections nor the City request a cost-based adjustment, then the CPI adjustment approach will be applied. Cost-based adjustments will be based on Waste Connections' consolidated audited financial statements for the region. Timeframes for cost-based adjustment application and review process will be ample, such that the City will have sufficient time for review and approval processes and such that the potential for delay in implementation is minimized. These timeframes will be delineated in the forthcoming amendment to the agreement with Waste Connections.
- › **Updated Depreciation Lifespan for Trucks:** The 1994 Rate Manual set a 7-year depreciation schedule for solid waste collection trucks. Modern solid waste collection trucks have a 10-year lifespan, and the depreciation schedule was adjusted accordingly.
- › **Updated Profit Allowance:** The 2025 rate adjustment will include a 9% profit allowance of projected collection costs and in 2026 and thereafter the profit allowance will be 10%. The updated profit allowance is in-keeping with industry standard ranges for solid waste services. For

context, the 2025 profit allowance is approximately 5% of revenues and we estimate that the 2026 profit allowance will be approximately 5.5% of revenues. Profit will not be allowed on post-collection costs.

- › **Removed Limitation on Corporate Overhead:** The 1994 Rate Manual placed a limitation on corporate overhead costs. Today, corporate overhead costs fund legal, tax, payroll, human resources, engineering, compliance, IT, training and recruiting programs. The City and Waste Connections agreed to remove the prior limitation in order to fund these services. In the near-term, compensation to Waste Connections for corporate overhead will be limited by the CPI adjustment noted above. Cost-based adjustments to corporate overhead are possible in 2030, and will be subject to review, justification, and potential limitation at that time.
- › **Extraordinary Adjustments:** The California Air Resources Board (CARB) Advanced Clean Fleets (ACF) regulation is requiring all solid waste collection trucks to have zero emissions by 2042. This includes a phased in plan to get the percentage of the fleet to be zero emission vehicle (ZEV) with 10% by 2030, 25% by 2033, 50% by 2036, 75% by 2039 and 100% by 2042. During CPI Adjustment years, Waste Connections may request extraordinary rate adjustments due to changes in law affecting collection operations, including for compliance with CARB's ACF zero emission mandate (which may necessitate change to depreciation schedules). The City may, but is not obligated to, consider requests for extraordinary rate adjustments due to changes in law affecting post-collection operations. Requests for extraordinary change are subject to good faith negotiations between City and Waste Connections.

New Service Enhancements

During negotiations, the City and Waste Connections also took the opportunity to establish new service enhancements that will discourage illegal dumping, provide cart cleaning exchanges, and offer rate relief for low-income customers. The below service enhancements are available to the other Agencies that approve the new rate adjustment methodology in association with adjusted 2025 solid waste rates:

- › **Customer Assistance Program:** 20% low-income discount provided to residential customers using 32-gallon cart service, using existing jurisdictional practices on low-income relief for their offered utility type services with evidence of qualifying financial hardship.
- › **Free Bulky Waste Collections:** Collection of a bulky waste item twice annually from residential accounts at no separate cost, via clean-up week or voucher program depending on existing program.
- › **Annual Cart Exchange:** Once annual exchange of a residential solid waste, recycling, or organics cart per customer account.

2025 Rate Adjustments

As a result of the above, Waste Connections' 2025 rate adjustment request was revised from a 9.29% increase to a 9.89% increase in solid waste rates, effective January 1, 2025 (and prior to other rate structure adjustments that the City and Waste Connections may enact). When the new rate methodology changes and service enhancements are equally applied to the other regional Agencies, the results are as shown in Table 1 on the following page. Additional details are included in Section 3 of this report.

Table 1: 2025 Rate Adjustments

Agency	Original	Revised
City of San Luis Obispo	9.29%	9.89%
City of Arroyo Grande	3.97%	4.92%
Los Osos CSD	12.47%	13.18%
City of Pismo Beach	3.97%	4.82%
Cambria CSD	12.78%	12.59%
City of Grover Beach	3.97%	5.02%
Nipomo CSD	3.23%	5.04%
Oceano CSD	3.76%	4.98%
Cayucos SD	12.47%	14.32%
Avila Beach CSD	3.97%	4.60%

RESOLUTION No. 2025- 01

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT
CONFIRMING COMPLIANCE WITH THE PROTEST PROCEDURES OF SECTION 6,
ARTICLE XIII D OF THE CALIFORNIA CONSTITUTION AND ADOPTING
INCREASED RATES AND CHARGES FOR COMMERCIAL AND RESIDENTIAL
COLLECTION AND DISPOSAL OF SOLID WASTE**

WHEREAS, South County Sanitary Service (herein the “Garbage Company”), pursuant to an exclusive franchise agreement, currently provides commercial and residential collection and disposal of solid waste services within the Avila Beach Community Services District (“District”) boundary; and

WHEREAS, on November 12, 2024, the Board of Directors reviewed the rate adjustment application and supporting materials from South County Sanitation Service requesting a rate increase for 2025; and

WHEREAS, Government Code §61115 authorizes the District Board of Directors to adopt rates or other charges by Resolution; and

WHEREAS, at the January 14, 2025, public hearing, the Board of Directors considered public comment in support and in opposition to the proposed rate increase and whether a majority protest exists pursuant to Section 6 of Article XIII D of the California Constitution; and

WHEREAS, based on facts and analysis presented by the District staff, the Staff Report, written protests received prior to the close of the public hearing and public testimony received, the Board of Directors finds:

A. The public hearing adopting this Resolution has been properly noticed pursuant to Government Code §54954.2 (The Brown Act) and Section 6 of Article XIII D of the California Constitution. The 45 Day Notice to Property Owners and/or Tenant Customers is incorporated herein by this reference.

B. The written protests received by the District prior to the close of the public hearing do not constitute a majority protest.

C. That the rates and charges adopted by this Resolution:

1. Are for the purposes of meeting operating expenses for providing solid waste collection and disposal services within the District.
2. Do not exceed the funds required to provide commercial and residential solid waste collection and disposal services.
3. Do not exceed the proportional cost of services attributable to those parcels receiving solid waste collection and disposal services.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Avila Beach Community Services District Board of Directors as follows:

Section 1. Rates and Charges.

The rates and charges for commercial and residential collection and disposal of solid waste, as established in Exhibit A, attached hereto and incorporated herein by this reference, are approved and adopted. Additionally, solid waste rates will increase January 1st of calendar years 2026, 2027, 2028 and 2029 based on Bureau of Labor Statistics Garbage and Trash Consumer Price Index and in accordance with the Annual Solid Waste Rate Methodology in Appendix 1 to the South County Sanitation Service franchise agreement.

Section 2. Incorporation of Recitals.

The above Recitals are true and correct and incorporated herein by this reference and constitute findings in support of this Resolution.

Section 3. Severability.

If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Resolution. The Governing Board of the District hereby declares that it would have adopted this Resolution and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

Section 4. Effect of Repeal on Past Actions and Obligations.

This Resolution does not affect prosecutions for violations committed prior to the effective date of this Resolution, does not waive any fee or penalty due and unpaid on the effective date of this Resolution.

Section 5. CEQA Findings.

The Board of Directors of the District finds that the rates and charges adopted by this Resolution are exempt from the California Environmental Quality Act pursuant to Public Resources Code § 21080(b)(8) and CEQA Guidelines Section 15273.

Section 6. Inconsistency.

To the extent that the terms or provisions of this Resolution may be inconsistent or in conflict with the terms or conditions of any prior District Ordinance(s), Motions, Resolutions, Rules, or Regulations, governing the same subject matter thereof, then such inconsistent and conflicting provisions of prior Ordinances, Motions, Resolutions, Rules, and Regulations are hereby repealed.

Section 7. Effective Date.

This Resolution shall take effect immediately. The rates and charges adopted by this Resolution shall take effect January 1, 2025.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby passed, approved, and adopted by the Board of Directors of the Avila Beach Community Services District this 14th day of January 2025.

Peter Kelley
President of the Board
AVILA BEACH COMMUNITY
SERVICES DISTRICT

ATTEST:

APPROVED AS TO FORM:

Brad Hagemann
General Manager
and Secretary to the Board

District Legal Counsel

Notice of Public Hearing Regarding Proposed Solid Waste Rate Adjustments

Property Owners and Tenants - Customers:

This notice is intended to inform you that the Avila Beach Community Services CSD (the "CSD") will hold a special meeting regarding rate adjustments (the "Proposed Rate Adjustments") proposed by South County Sanitary Service (the "Garbage Company") for properties and customers receiving solid waste, recycling, and green waste services within the CSD service area. The Proposed Rate Adjustments will be considered by the CSD at the date, time, and location specified below. Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The Date, Time, and Place of the Public Hearing;
- The Reason for the Proposed Rate Adjustments;
- The Effective date of the Proposed Rate Adjustment;
- The Basis for the Proposed Rate Adjustments; and
- The Majority Protest Procedures.

NOTICE OF PUBLIC HEARING

The Public Hearing for the Proposed Rate Adjustments within the CSD service area will be held on:

Date: January 14, 2025

Time: 1:00 PM

Place: Avila Beach CSD Boardroom located at 100 San Luis Street, Avila Beach, CA

At the Public Hearing, the Avila Beach CSD will consider all public comment in support of and in opposition to the Proposed Rate Adjustments and whether or not a Majority Protest exists pursuant to the California Constitution (as described below). If approved, the Proposed 2025 Rate Adjustment would become effective on January 1, 2025 and annual adjustments would be effective each January 1 of 2026, 2027, 2028 and 2029.

Reason For and Basis of the Proposed Rate Adjustments

The Proposed Rate Adjustment for 2025 is based on the Garbage Company's documented cost of providing solid waste services and is a 4.60% increase above current solid waste rates. This cost-based adjustment is necessary for the Garbage Company to continue to provide safe, environmentally sound and reliable solid waste removal, transportation and disposal services to the residents and businesses of the CSD. The adjustments are requested due to:

- Increases in organics processing costs – Third-party costs for the organic waste post-collection processing facility operated by the company formerly named Hitachi Zosen INOVA, and which are not within the Garbage Company's control, have doubled since 2022. The change in cost is the result of changes in facility capital and operating costs.
- Increases in landfill disposal costs – Related party costs for landfill waste disposal at Cold Canyon have remained flat since 2016. The 2025 rate adjustment reflects a market adjustment to these costs, from a per ton tipping fee of \$41 per ton (in place since 2016) to a per ton tipping fee of \$70. The Garbage Company provided market comparison demonstrating the applicability of the \$70 per ton market tipping fee.

- Collection costs including labor, vehicles, operating expenses and overhead – These costs are increasing approximately 4.21% in 2025.
- Adjustments necessary for moving to a new methodology for annual rate adjustments that provides for increased rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness. These include updated depreciation lifespans for solid waste collection vehicles, removal of a limitation on corporate overhead costs for legal, tax, payroll, human resources, engineering, compliance, IT, training and recruiting programs, and updated profit allowance in-keeping with industry standards.
- Adjustments for new service enhancements, including the ability for residents to exchange a solid waste collection cart once annually at no additional cost, no charge collection for one bulky item twice annually via clean-up weeks, and a rate assistance program providing a 20% low-income discount provided to residential customers using 32-gallon cart service (using existing jurisdictional practices on low-income relief for their offered utility type services).

The Proposed Rate Adjustments for 2025 applicable to residential solid waste customers are shown in the table below.

Garbage Container Size	2024	2025	Change in Monthly Rate
32-gallon	\$28.31	\$29.61	\$1.30
64-gallon	\$46.78	\$48.93	\$2.15
96-gallon	\$65.24	\$68.24	\$3.00

In addition, commencing each January 1 of 2026, 2027, 2028 and 2029 solid waste rates will be adjusted based on the following:

- Annual change in the Bureau of Labor Statistics’ Consumer Price Index (CPI) for Garbage and Trash Collection in the U.S all city average, with a minimum 2% adjustment and a maximum 5% adjustment. Amounts below the minimum or above the maximum will carry forward to the following year.
- Calculation of a 10% profit allowance starting in 2026 (estimated at additional 0.67% to 0.69% adjustment in 2026).
- Addition of a revenue balancing mechanism starting in 2027, wherein actual revenues from solid waste rates over or under projections carry forward as additions to, or offsets against, the annual CPI adjustment.
- Rate adjustments for January 1, 2026, 2027, 2028 and 2029 are not expected to exceed 7%.

The Proposed Rate Adjustments have been independently reviewed for consistency with the City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Management dated June 1994 and in accordance with the provisions of the CSD’s Franchise Agreement with the Garbage Company, as amended, governing solid waste service within the boundaries of the CSD. The Proposed Rate Adjustments contemplate implementation of a new methodology for annual rate adjustments which is described in New Solid Waste Rate Adjustment Methodology and 2025 Rates report authored by independent reviewer, R3 Consulting Group, Inc. The consultant’s report and the complete set of proposed 2025 solid waste rates is available at the Avila Beach CSD Boardroom located at 100 San Luis St. Avila Beach, CA.

How Do I Protest the Proposed Rate Adjustments?

Pursuant to Section 6 of Article XIII D of the California Constitution, the following persons may submit a written protest against the Proposed Rate Adjustments to the Clerk of the Board before the close of the Public Hearing referenced above.

- An owner(s) of property (parcel(s)) receiving solid waste, recycling, and green waste services within the CSD service area. If the person(s) signing the protest, as an owner, is not shown on the last equalized assessment roll as the owner of the parcel(s) then the protest must contain or be accompanied by written evidence that such person signing the protest is the owner of the parcel(s) receiving services;
- or
- A tenant(s) whose name appears on the Garbage Company's records as the customer of record for the corresponding parcel receiving solid waste, recycling, and green waste services within the CSD service area (tenant-customer).

A valid written protest must contain a statement that you protest the Proposed Rate Adjustments, the address or Assessor's Parcel Number (APN) of the parcel or parcels which receive solid waste, recycling, and green waste services, and a signature by either the owner or the tenant-customer of the parcel or parcels. One written protest per parcel shall be counted in calculating a majority protest to the Proposed Rate Adjustments subject to the requirements of Section 6 of Article XIII D of the California Constitution. Written protests will not be accepted by e-mail or by facsimile. Verbal protests will not be counted in determining the existence of a majority protest. To be counted, a protest must be received in writing by the Clerk of the Board before the close of the Public Hearing referenced above.

Written protests regarding the solid waste rate adjustments may be mailed to:

**Avila Beach CSD
Attn: Clerk of the Board
P.O. Box 309
Avila Beach, CA 93424**

Written protests may also be personally delivered to the Clerk of the Board at Avila Beach CSD Boardroom located at 100 San Luis St. Avila Beach, CA.

If valid written protests are presented by a majority of owners and/or tenants-customers of parcels receiving solid waste, recycling, and green waste services within the CSD service area, then the CSD will not adjust the rates for the services.

SOUTH COUNTY SANITARY SERVICES, INC.
EFFECTIVE JANUARY 1, 2025
AVILA BEACH CSD

Service Description	Pickups Per Week	Monthly Rate Effective 1/1/2024	Proposed Rate Increase	Monthly Rate Effective 1/1/2025
RESIDENTIAL SINGLE-FAMILY DWELLING AND MULTI-UNIT (4 UNITS OR LESS):				
32 Gallon Waste Wheeler	1	\$28.31	1.30	\$29.61
64 Gallon Waste Wheeler	1	\$46.78	2.15	\$48.93
96 Gallon Waste Wheeler	1	\$65.24	3.00	\$68.24
Residential customers must use the waste wheelers provided by the garbage company. This solid service fee for residential trash collections (container with black or gray lid) includes once a week pick-up of one greenwaste/organics container (green lid), and one recycling container (blue lid).				
MULTI-FAMILY (5 or MORE)				
Rates are the same as commercial dumpsters and waste wheeler rates (below).				
COMMERCIAL DUMPSTERS - ALL AREAS:				
1 yd dumpster	1	\$137.55	6.33	\$143.88
1 yd dumpster	2	\$197.90	9.10	\$207.00
1 yd dumpster	3	\$261.49	12.03	\$273.52
1 yd dumpster	4	\$321.84	14.80	\$336.64
1 yd dumpster	5	\$388.84	17.89	\$406.73
1 yd dumpster	6	\$452.57	20.82	\$473.39
1 yd dumpster	7	\$603.36	27.75	\$631.11
1.5 yd dumpster	1	\$164.26	7.56	\$171.82
1.5 yd dumpster	2	\$251.27	11.56	\$262.83
1.5 yd dumpster	3	\$338.65	15.58	\$354.23
1.5 yd dumpster	4	\$472.63	21.74	\$494.37
1.5 yd dumpster	5	\$576.54	26.52	\$603.06
1.5 yd dumpster	6	\$687.19	31.61	\$718.80
1.5 yd dumpster	7	\$908.51	41.79	\$950.30
2 yd dumpster	1	\$177.68	8.17	\$185.85
2 yd dumpster	2	\$291.58	13.41	\$304.99
2 yd dumpster	3	\$415.52	19.11	\$434.63

SOUTH COUNTY SANITARY SERVICES, INC.
EFFECTIVE JANUARY 1, 2025
AVILA BEACH CSD

Service Description	Pickups Per Week	Monthly Rate Effective 1/1/2024	Proposed Rate Increase	Monthly Rate Effective 1/1/2025
2 yd dumpster	4	\$606.81	27.91	\$634.72
2 yd dumpster	5	\$744.34	34.24	\$778.58
2 yd dumpster	6	\$888.34	40.86	\$929.20
2 yd dumpster	7	\$1,216.77	55.97	\$1,272.74
3 yd dumpster	1	\$211.14	9.71	\$220.85
3 yd dumpster	2	\$395.45	18.19	\$413.64
3 yd dumpster	3	\$553.09	25.44	\$578.53
3 yd dumpster	4	\$985.40	45.33	\$1,030.73
3 yd dumpster	5	\$1,169.88	53.81	\$1,223.69
3 yd dumpster	6	\$1,367.58	62.91	\$1,430.49
3 yd dumpster	7	\$1,883.79	86.65	\$1,970.44
4 yd dumpster	1	\$304.97	14.03	\$319.00
4 yd dumpster	2	\$459.36	21.13	\$480.49
4 yd dumpster	3	\$660.32	30.37	\$690.69
4 yd dumpster	4	\$1,035.86	47.65	\$1,083.51
4 yd dumpster	5	\$1,283.75	59.05	\$1,342.80
4 yd dumpster	6	\$1,458.20	67.08	\$1,525.28
4 yd dumpster	7	\$2,265.99	104.24	\$2,370.23

The rates shown above include the monthly container rental fee and a semi-annual dumpster cleaning.

COMMERCIAL - OTHER CHARGES:

Rates for all commercial customers include recycling or greenwaste/organics pickup once per week, included with the garbage service rate. Customers can choose from a 64 or 96 gallon blue commingled recycle waste wheeler or a 32 or 64 gallon organics waste wheeler included with the garbage service rate (96 gallon waste wheelers can only be used with green waste due to weight). If you need a bin for recycling there is a charge (see below).

If you need more frequent recycling, including organics/greenwaste service, it can be provided at a 50% discount from the garbage service rates for the specified level of service required.

COMMERCIAL GARBAGE CANS - ALL AREAS:

32 Gallon Waste Wheeler	1	\$39.66	1.82	\$41.48
32 Gallon Waste Wheeler	2	\$56.10	2.58	\$58.68

SOUTH COUNTY SANITARY SERVICES, INC.
EFFECTIVE JANUARY 1, 2025
AVILA BEACH CSD

Service Description	Pickups Per Week	Monthly Rate Effective 1/1/2024	Proposed Rate Increase	Monthly Rate Effective 1/1/2025
64 Gallon Waste Wheeler	1	\$66.38	3.05	\$69.43
64 Gallon Waste Wheeler	2	\$106.29	4.89	\$111.18
96 Gallon Waste Wheeler	1	\$82.60	3.80	\$86.40
96 Gallon Waste Wheeler	2	\$118.81	5.47	\$124.28
MISCELLANEOUS CHARGES - ALL CUSTOMERS:				
Overstacked Garbage & extra bags Minimum/unit	each	\$7.56	0.35	\$7.91
Overstacked Greenwaste & extra bags Minimum/unit	each	\$8.74	0.40	\$9.14
Overstacked Blue Bin & extra bags Minimum/unit	each	\$3.80	0.17	\$3.97
In yard service (per can or commodity) IN ADDITION TO STANDARD GARBAGE RATES	per month	\$18.88	0.87	\$19.75
Monthly charge for additional 96-gallon green waste service	per month	\$8.74	0.40	\$9.14
Monthly charge for additional 32, 64 or 96-gallon recycle service	per month	\$4.37	0.20	\$4.57
Waste wheeler cleaning	each time	\$28.17	1.30	\$29.47
Trip charge	each time	\$18.89	0.87	\$19.76
Non-payment downsize service	each time	\$45.41	2.09	\$47.50
Non-payment redeliver waste wheeler	each time	\$45.41	2.09	\$47.50
Non-payment reconnect service	each time	\$54.16	2.49	\$56.65
Small item pickup (TV, toilet)	each	\$44.31	2.04	\$46.35
Appliance pickup-residential	each	\$62.49	2.87	\$65.36
Garbage extras on your scheduled pickup day	per yard	\$15.95	0.73	\$16.68
Garbage extras -NOT ON YOUR SCHEDULED PICKUP DAY	per yard	\$43.99	2.02	\$46.01
Re-deliver bin on stopped acct	each time	\$54.16	2.49	\$56.65
Sunday Service (in additional to garbage service level)	per month	\$94.57	4.35	\$98.92
Stand by time	per hour	\$93.10	4.28	\$97.38
Lock Charges	per month	\$10.52	0.48	\$11.00

SOUTH COUNTY SANITARY SERVICES, INC.
EFFECTIVE JANUARY 1, 2025
AVILA BEACH CSD

Service Description	Pickups Per Week	Monthly Rate Effective 1/1/2024	Proposed Rate Increase	Monthly Rate Effective 1/1/2025
Clean Up Week	per item	\$16.44	0.76	\$17.20
Extra bin cleaning		\$84.51	3.89	\$88.40
Damage/Destruction of bins or waste wheelers	Replacement/repair at market price			
Larger than residential appliance or glass, glass doors, or plate glass	By quote only			
Short Term Dumpsters:				
Delivery & Pickup-Bin		\$54.16	2.49	\$56.65
Delivery & Pickup-Waste Wheeler		\$18.89	0.87	\$19.76
Rental	Per Day	\$4.01	0.18	\$4.19
Empties	Per Yard	\$43.99	2.02	\$46.01
Empties (Garbage)	Per 32 Gal	\$7.56	0.35	\$7.91
Empties (Recycle)	Per 32 Gal	\$3.11	0.14	\$3.25
Empties (Green Waste)	Per 32 Gal	\$8.77	0.40	\$9.17
Mattress:				
Twin	Each	\$24.59	1.13	\$25.72
Double	Each	\$24.59	1.13	\$25.72
Queen	Each	\$24.59	1.13	\$25.72
King	Each	\$24.59	1.13	\$25.72

ADDITIONAL INFORMATION ALL CUSTOMERS:

- Customers requesting Temporary Bins or Roll-off Box Service can call the office for current rates
- Polystyrene (Styrofoam, Plastic #6) is not collected for recycling and should be thrown away as trash. Please bag Styrofoam packing peanuts before placing in trash container.
- It is encouraged to bag your trash in the garbage container but do not bag your recyclables or green waste in their respective containers and keep it loose.
- Recycling, Greenwaste/Organics and Garbage containers should be spaced 3 feet apart away from any obstacles (i.e. mailboxes, cars, etc) before 6:00am on collection service day.
- The fee schedule above only includes the Garbage Company rates and does not include IWMA fees, which are separately noted on the billings.
- Cleaning fees will be billed on a time and materials basis
- Late Fees are imposed for residential customers over 30 days delinquent. The fee is 1.5% per month of the outstanding charge, with a minimum fee of \$5.00. No prior notice is required, as this late fee policy is stated at the bottom of every bill.
- Customers can be charged for contamination fees in the trash, recycling and/or the greenwaste/organics containers.

Any additional recycling services are charged out at 50% of the garbage rate.

**AMENDMENT #1 TO THE
SOLID WASTE COLLECTION AGREEMENT BETWEEN
SOUTH COUNTY SANITATION SERVICES AND AVILA BEACH COMMUNITY SERVICES DISTRICT**

THIS AMENDMENT #1 to the Solid Waste Collection Franchise Agreement of the Avila Beach Community Service District (District) with South County Sanitation Service (Company) is made and entered into this 14th day of January, 2025.

WHEREAS, the District and Company entered into a written agreement on August 25, 2016, pursuant to which the Company renders solid waste, recyclable material and green waste collection, processing and disposal services to residents and businesses in the District; and

WHEREAS, the process by which solid waste rates charged by Company to residents and businesses have been subject to annual adjustment pursuant to the "City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Management Rates" which was established in 1994 ("1994 Rate Manual"); and

WHEREAS, the 1994 Rate Manual is outdated and the District and the Company mutually desire to replace it with a new methodology for processing annual adjustments to solid waste rates that will enhance rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness; and

WHEREAS, the District partnered with the City of San Luis Obispo – acting as the lead agency on behalf of the District and eight other public agencies in San Luis Obispo County – and the Company in developing the features and parameters of a new methodology; and

WHEREAS, the District Board of Directors heard a presentation regarding the features and parameters of a new methodology on November 12, 2024; and

WHEREAS, on November 12, 2024, the District Board of Directors voted unanimously to direct staff and the Company to mail written notice to residents and businesses in the District regarding a) the features and parameters of the new methodology, b) the proposed adjustments to solid waste rates pursuant to the new methodology effective January 1, 2025, and c) the time and place of a public hearing regarding the proposed solid waste rates and the new methodology; and

WHEREAS, the City of San Luis Obispo, acting as lead agency, met in good faith with the Company to develop the terms and conditions of the new rate adjustment methodology, attached hereto as Appendix 1; and

WHEREAS, Appendix 1 includes the features and parameters of the new methodology that were previously presented to the District Board of Directors; and

WHEREAS, District and Company agree that Appendix 1 meets both parties' objectives for a new rate adjustment methodology that will enhance rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness; and

WHEREAS, District and Company mutually desire to amend the Agreement to replace references to the 1994 Rate Manual with Appendix 1.

**AMENDMENT #1 TO THE
SOLID WASTE COLLECTION AGREEMENT BETWEEN
SOUTH COUNTY SANITATION SERVICES AND AVILA BEACH COMMUNITY SERVICES DISTRICT**

NOW THEREFORE, it is mutually agreed as follows:

1. **Section 10.9. Annual Financial Audit** shall be amended as follows:
The reference to "City of San Luis Obispo Rate Setting Process and Methodology Manual for Integrated Solid Waste Rates dated June 1994" is deleted and replaced by "Appendix 1, Annual Solid Waste Rate Adjustment Methodology."
2. **The second paragraph of Section 11.1 General** shall be deleted in its entirety and replaced with the following:
Contractor does not look to the District for the payment of any sums under this Agreement in consideration of the right to charge and collect from customers for service rendered at rates fixed by the Appendix 1, Annual Solid Waste Rate Adjustment Methodology.
3. **Section 11.4. Requests for Rate Adjustments** shall be deleted in its entirety and replaced with the following:
Requests for Rate Adjustments. Contractor shall submit to the District an application for rate review annually in accordance with the procedures described in the Appendix 1, Annual Solid Waste Rate Adjustment Methodology.
4. **Section 11.5. Special Interim Rate Review** shall be deleted in its entirety and replaced with the following:

"Extraordinary adjustments may be made in accordance with the procedure set forth in the Appendix 1, Annual Solid Waste Rate Adjustment Methodology."
5. **Section 11.6 Allowable Profit** shall be deleted in its entirety and replaced with the following:
When performing the procedures described in the Appendix 1, "Annual Solid Waste Rate Adjustment Methodology, "the allowable profit on expenses shall be as set forth therein.
6. **Appendix 1 - Annual Rate Adjustment Methodology**, is hereby added to the Agreement, as attached hereto.
7. **District and Company agree and acknowledge that**, except as explicitly modified by this Amendment, the Agreement remains in full force and effect.
8. Each Party executing this Amendment represents and warrants that it is duly authorized to cause this Amendment to be executed and delivered.
9. This Amendment may be executed in one or more facsimile or original counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

**AMENDMENT #1 TO THE
SOLID WASTE COLLECTION AGREEMENT BETWEEN
SOUTH COUNTY SANITATION SERVICES AND AVILA BEACH COMMUNITY SERVICES DISTRICT**

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment the day and year first above written.

Date (month, day and year)

South County Sanitation Service

By: _____

Its: _____

By: _____

Attest

Date (month, day and year)

Avila Beach Community Services District

By: _____

Its: _____

By: _____

Attest

APPROVED AS TO FORM:

By: _____

District Attorney

Appendix 1

Annual Rate Adjustment Methodology

Section 1 Objectives

This Exhibit details the process by which Maximum Service Rates are adjusted annually to provide fair and adequate compensation to Franchisee for collection of solid waste and other services provided to Customers and the District per the Agreement. The annual rate adjustment methodology described herein fulfills key objectives established by the District and Franchisee, including rate stability, predictability, fairness, transparency, ease of administration, and cost-effectiveness.

Section 2 Index-Based Rate Adjustments

Except in the case of a Cost-Based Rate Adjustment (see Section 3, below) Franchisee's Maximum Service Rates shall be adjusted via the Index-Based Rate Adjustment methodology described in this section. The Index-Based Rate Adjustment methodology shall be used to adjust Maximum Service Rates effective each January 1 of 2026, 2027, 2028, and 2029 and any subsequent year during which a Cost-Based Rate Adjustment is not allowed or not requested by the District or the Franchisee.

In years during which Maximum Services Rates are to be adjusted pursuant to this Index-Based Rate Adjustment methodology, Franchisee shall submit a report to the District on or before September 1 detailing its calculations of Index-Based Rate Adjustment. District shall have the right to review Franchisee's calculations of Index-Based Rate Adjustment for mathematical accuracy and adherence to the terms and conditions of this Exhibit. District shall prepare written findings regarding adjustments to the Franchisee's calculations of Index-Based Rate Adjustment that are required for mathematical accuracy and adherence to the terms and conditions of this Exhibit on or before October 30.

Index-Based Rate Adjustments shall be prepared and calculated in accordance with the steps described below. All Index-Based percentages shall be rounded to the nearest hundredth of a percent, and all cost calculations shall be rounded to the nearest dollar.

A. Calculation of CPI Adjustment to Franchisee's Collection Services and Post-Collection Services

Franchisee's prior year cost projections for Collection Services and Post-Collection Services shall be adjusted in accordance with the Consumer Price Index (CPI) for Garbage and Trash Collection, U.S. City average, Bureau of Labor Statistics Series I.D. CUUR0000SEHG02.

The CPI Adjustment shall be equal to the percentage change in the average 12-month CPI value ending June of the current year and compared to the average 12-month CPI value ending June of the prior year.

For example, the CPI used to set the 2026 rates shall be calculated as follows:

$$\frac{(\text{Average CPI from July 1, 2024 to June 30, 2025}) - (\text{Average CPI from July 1, 2023 to June 30, 2024})}{\text{Average CPI from July 1, 2023 to June 30, 2024}}$$

If the percentage change is below 2%, the applicable CPI Adjustment shall be 2%, with the difference in the amount below 2% being carried forward as a credit on the rates and applied to the subsequent year. If the percentage change is above 5%, the applicable CPI Adjustment shall be 5%, with the difference in the amount above 5% being carried forward and applied to the rates in subsequent years. Franchisee's prior year cost projections for Collection Services and Post-Collection Services shall be escalated by the resultant CPI Adjustment, rounded to the nearest dollar.

Franchisee's 2025 cost projection for Collection Services is \$174,605 and Franchisee's 2025 cost projection for Post-Collection Services is \$98,686. For 2026, by way of example, if the percentage

Appendix 1

Annual Rate Adjustment Methodology

change in the average 12-month CPI value ending June 2026 compared to the average 12-month CPI value ending June of 2025 is 5%, then Franchisee's 2026 cost projection for Collection Services shall be \$183,335 and Franchisee's 2026 cost projection for Post-Collection Services shall be \$103,620. Likewise, if the percentage change in the average 12-month CPI value ending June 2026 compared to the average 12-month CPI value ending June of 2025 is 2%, then Franchisee's 2026 cost projection for Collection Services shall be \$178,097 and Franchisee's 2026 cost projection for Post-Collection Services shall be \$100,659.

Example Calculation for application of amounts above cap on CPI increases applied to Collection Services component of CPI Adjustment (noting that cap on CPI increases also applies to Post-Collection Services):

Year 1

Collection Services: \$174,605

12-month average CPI index increase: 6.00%

$\$174,605 \times (1+5.00\%^*) = \$183,335$

**5% cap on CPI increases. 1% difference carried over to next year*

Year 2

Collection Services: \$183,335

12-month average CPI index increase: 6.00%

$\$183,335 \times (1+5.0\%^*) = \$192,502$

**5% cap on CPI increases. 1% difference carried over to next year*

Year 3

Collection Services: \$192,502

12-month average CPI index increase: 3.00%

$\$192,502 \times (1+5.0\%^*) = \$202,127$

**3.00% + 1.00% carried forward from Year 1 + 1.00% carried forward from Year 2*

The above is also demonstrated in Table 1, on the following page.

Appendix 1

Annual Rate Adjustment Methodology

Table 1 – Example of CPI Cap and Carryforward

	2025	2026	2027	2028
Collection Services	\$174,605	\$183,335	\$192,502	\$202,127
12-Month Average CPI	6.00%	6.00%	3.00%	
CPI Adjustment (5% Cap)	5.00%	5.00%	5.00%	

B. Calculation of Profit Allowance

The Index-Based Rate Adjustment methodology includes a component for Franchisee’s fair and reasonable Profit Allowance. Profit Allowance is used for the purposes of calculating Index-Based Rate Adjustments and does not constitute a guarantee of profit to the Franchisee.

Franchisee’s Profit Allowance for the purposes of Index-Based Rate Adjustments is calculated as a function of Franchisee’s current year cost projection for Collection Services. For 2025, Franchisee’s Profit Allowance is 9% of the cost projection for Collection Services and in 2026 and thereafter, Franchisee’s Profit Allowance shall be 10% of the cost projection for Collection Services.

Franchisee’s 2025 cost projection for Collection Services is \$174,605; therefore, Franchisee’s Profit Allowance for 2025 is \$174,605 times 9%, rounded to the nearest dollar, equaling \$15,714. Using the first example from Section 2.A above, if Franchisee’s 2026 cost projection is \$183,335 (corresponding to a 5% CPI Adjustment), Franchisee’s 2026 Profit Allowance for the purposes of calculating Index-Based Rate Adjustment shall be \$18,334. Likewise, and using the second example from Section 2.A above, if Franchisee’s 2026 cost projection is \$178,097 (corresponding to a 2% CPI Adjustment), Franchisee’s 2026 Profit Allowance for the purposes of calculating Index-Based Rate Adjustment shall be \$17,810.

C. Calculation of Franchise Fee

Franchisee pays the District a Franchise Fee of 10% of Franchisee’s gross revenues received from Customers in the District. For the purposes of Index-Based Rate Adjustments, the Franchise Fee is calculated as 10% of Franchisee’s annual Total Cost Projection, per Section 2.E below, rounded to the nearest dollar. For 2025, Franchisee’s annual Total Cost Projection is \$321,117, yielding Franchise Fee component of \$32,112. Actual Franchise Fee payments made by Franchisee to District shall be calculated as a function of Franchisee’s gross revenues received from Customers in the District and may differ from the amount used in calculating adjustments to the Maximum Service Rates.

D. Calculation of Annual Revenue Reconciliation

Starting with the 2027 Index-Based Rate Adjustment, the difference between the Franchisee’s annual Total Cost Projection and the Franchisee’s actual annual total billings to Customers in the District shall be included in the annual Index-Based Rate Adjustment as an Annual Revenue Reconciliation.

For example, for the 2027 Index-Based Rate Adjustment, the difference between Franchisee’s 2025 Total Cost Projection and Franchisee’s total 2025 billings to Customers in the District shall be included in the 2027 annual Total Cost Projection. By way of example, if Franchisee’s 2025 total billings to Customers in the District is a shortfall of 1% (-\$3,211) then \$3,211 will be added to Franchisee’s Total Cost Projection for 2027. Conversely, if Franchisee’s 2025 total billings to Customers in the District is a surplus of 1% (+\$3,211) then \$3,211 will be subtracted from Franchisee’s Total Cost Projection for 2027.

Table 2, on the following page, provides an example of the case in which there is a 1% shortfall of

Appendix 1

Annual Rate Adjustment Methodology

billed revenues in 2025, which is added to the Total Cost Projection in 2027. The table shows a continuation of 1% shortfalls being added in 2028 and 2029 for example purposes only, and assumes the CPI adjustment to Collection Services, and Post-Collection Services at the 5% cap. Table 2a below, provides an example of the case in which there is a 1% surplus of billed revenues in 2025, which is added to the Total Cost Projection in 2027. The table shows a continuation of 1% surpluses being added in 2028 and 2029 for example purposes only, and assumes the CPI adjustment to Collection Services and Post-Collection Services at the 5% cap.

Table 2 – Example Revenue Reconciliation of -1% Annually

	2025	2026	2027	2028	2029
Collection Services	\$174,605	\$183,335	\$192,502	\$202,127	\$212,234
Profit Allowance	\$15,714	\$18,334	\$19,250	\$20,213	\$21,223
Post-Collection Services	\$98,686	\$103,620	\$108,801	\$114,241	\$119,953
Franchise Fee	\$32,112	\$33,921	\$35,974	\$37,775	\$39,667
Revenue Reconciliation Example	N/A	N/A	\$3,211	\$3,392	\$3,597
Total Cost Projection	\$321,117	\$339,210	\$359,738	\$377,748	\$396,675
Indexed Rate Adjustment		5.63%	6.05%	5.01%	5.01%

Table 2a – Example Revenue Reconciliation of +1% Annually

	2025	2026	2027	2028	2029
Collection Services	\$174,605	\$183,335	\$192,502	\$202,127	\$212,234
Profit Allowance	\$15,714	\$18,334	\$19,250	\$20,213	\$21,223
Post-Collection Services	\$98,686	\$103,620	\$108,801	\$114,241	\$119,953
Franchise Fee	\$32,112	\$33,921	\$35,260	\$37,021	\$38,876
Revenue Reconciliation Example	N/A	N/A	\$(3,211)	\$(3,392)	\$(3,526)
Total Cost Projection	\$321,117	\$339,210	\$352,602	\$370,210	\$388,760
Indexed Rate Adjustment		5.63%	3.95%	4.99%	5.01%

Significant, unexpected increases or decreases in revenue may be included or excluded from the Annual Revenue Reconciliation if deemed reasonable by the parties. As a one-time exercise, the Franchisee may request to review the entirety of its revenue earnings with the District as a check-in to evaluate alignment with its revenue forecast and conditions outlined in this exhibit. By no later than September 30, 2025, the Franchisee shall provide the District with documentation of actual to-date receipts or billings, accompanied by an analysis of all corresponding service trends. Upon receipt of these materials, the District and the Franchisee shall engage in a good-faith meet-and-

Appendix 1

Annual Rate Adjustment Methodology

confer process to discuss and determine an appropriate resolution, which may include a rate adjustment in January 2026 if necessary.

E. Calculation of Total Cost Projection

Franchisee's annual Total Cost Projection shall be the sum of the resultant values from Section 2.A through 2.D above. For 2025, the Total Cost Projection is \$321,117. Table 3 below demonstrates the 2026 Total Cost Projection if the percentage change in the average 12-month CPI value ending June 2026 compared to the average 12-month CPI value ending June of 2025 is 5%. Table 4, on the following page, demonstrates the 2026 Total Cost Projection in the percentage change in the average 12-month CPI value ending June 2026 compared to the average 12-month CPI value ending June of 2025 is 2%.

Table 3 – 2026 Total Cost Projection at 5% CPI Value for 2026

	2025	2026
Collection Services	\$174,605	\$183,335
Profit Allowance	\$15,714	\$18,334
Post-Collection Services	\$98,686	\$103,620
Franchise Fee	\$32,112	\$33,921
Total Cost Projection	\$321,117	\$339,210

Table 4 – 2026 Total Cost Projection at 2% CPI Value for 2026

	2025	2026
Collection Services	\$174,605	\$178,097
Profit Allowance	\$15,714	\$17,810
Post-Collection Services	\$98,686	\$100,659
Franchise Fee	\$32,112	\$32,952
Total Cost Projection	\$321,117	\$329,518

F. Calculation of Annual Index-Based Rate Adjustments

The Index-Based Rate Adjustment shall be the calculated as function of the Franchisee's forthcoming annual Total Cost Projection divided by the then current year Total Cost Projection, minus 100%, rounded to the nearest hundredth of a percent.

For example, taking the results shown in Table 3, on the prior page, the Index-Based Rate Adjustment for 2026 would be \$339,210, divided by \$321,117, minus 100%, yielding a 5.63%

Appendix 1

Annual Rate Adjustment Methodology

adjustment to the Maximum Service Rates effective January 1, 2026. Using the results of Table 4, above as an example, the Index-Based Rate Adjustment for 2026 would be \$329,518, divided by \$321,117, minus 100%, yielding a 2.62% adjustment to the Maximum Service Rates effective January 1, 2026.

This Index-Based Rate Adjustment calculation described herein shall repeat in 2027, 2028, and 2029, with the addition of the Annual Revenue Reconciliation amounts calculated pursuant to Section 2.D of this Exhibit. Rate adjustments shall be effective on January 1st of each year (unless otherwise agreed to in writing by the parties) and any delay in rate change approval not caused by Franchisee will result in additional adjustments so that all required revenues are billed within the rate year. Any delay in rate change approval that is caused by Franchisee shall not result in additional adjustments corresponding with the delay in approval.

Section 3 Cost-Based Rate Adjustments

Franchisee or District shall have the right to request a Cost-Based Rate Adjustment effective January 1, 2030. Franchisee's request for Cost-Based Rate Adjustment in 2030 shall be requested in writing on or before January 15, 2029 and District's request for Cost-Based Rate Adjustment in 2030 shall be requested in writing on or before January 31, 2029. To the extent possible any District request for Cost-Based Rate Adjustment shall be coordinated with the other agencies in San Luis Obispo County that follow the rate adjustment methodology described in this Exhibit, with all such agencies opting to request Cost-Based Rate Adjustment effective in the same rate year

Upon request by either party for Cost-Based Rate Adjustment, Franchisee shall prepare and submit financial records and calculations to the District in accordance with this Section by April 30, 2029. District shall have the right to review Franchisee's financial records related to the Cost-Based Rate Adjustment and calculations of Cost-Based Rate Adjustment for mathematical accuracy and adherence to the terms and conditions of this Section. District shall prepare written findings regarding adjustments to the Franchisee's calculations of Cost-Based Rate Adjustment that are required for mathematical accuracy and adherence to the terms and conditions of this Exhibit on or before June 30, 2029. District shall make every effort to seek Board of Directors authorization of Cost-Based Rate Adjustment prior to August 30, 2029. If neither party requests a Cost-Based Rate Adjustment in writing as specified above, then an Index-Based Rate Adjustment shall be applied for adjustments to Maximum Service Rates effective January 1, 2030 and subject to the terms and conditions of Section 2 of this Exhibit.

Franchisee or District shall have the right to request subsequent Cost-Based Rate Adjustments no more frequently than every five (5) years following the prior Cost-Based Rate Adjustment. For example, if a Cost-Based Rate Adjustment is requested as stipulated in above in January, 2029 (and effective January 1, 2030) then the next Cost-Based Rate Adjustment may not be requested by either party until January, 2034 (for effectiveness in 2035). The schedule from the following paragraph would also apply: Franchisee would prepare and submit financial records and calculations by April 30, 2034, District would prepare written findings regarding adjustments to Franchisee's calculations of Cost-Based Rate Adjustment that are required for mathematical accuracy and adherence to the terms and conditions of this Exhibit by June 30, 2034, and District would make every effort to seek Board of Directors authorization of Cost-Based Rate Adjustment prior to August 30, 2034.

Notwithstanding the above, nothing shall prevent the parties from mutually agreeing to conduct Cost-Based Rate Adjustments in other years (i.e., years other than 2030 and 2035), provided that both parties agree in writing to waive the five (5) year limitation on Cost-Based Rate Adjustments expressed herein. If neither party requests Cost-Based Rate Adjustments in subsequent years pursuant to the five (5) year schedule described above, then Index-Based Rate Adjustments shall be applied for adjustments to Maximum Service Rates in such years, subject to the terms and conditions of Section 2 of this Exhibit.

Franchisee shall provide all financial information and supporting documentation required by this review in a format acceptable to District (or District's designated consultant) in a timely manner. Franchisee shall not require District (or District's designated consultant) to review any such documents at Franchisee's

Appendix 1

Annual Rate Adjustment Methodology

worksite but shall instead allow for all required information and supporting documentation to be provided to District (or its designated consultant) via physical mail, e-mail, or any other delivery method approved by District.

Cost-Based Rate Adjustments shall be prepared and calculated in accordance with the steps described below.

A. Projection of Collection Services and Post-Collection Service Costs

Franchisee shall prepare financial records and calculations of Cost-Based Rate Adjustment using audited financial statements prepared in accordance with Generally Accepted Accounting Principles (GAAP) for Franchisee's immediately preceding three (3) fiscal years. Such financial records and calculations shall include Franchisee's projected costs for Collection Services and Post-Collection Services as well as Franchisee's projected gross revenues at then-current Maximum Service Rates for the forthcoming year (e.g., 2030 at the earliest).

Franchisee shall promptly assemble, provide, and submit such information that is reasonably necessary to support the assumptions made by the Franchisee with regard to the assumptions underlying the forecast. Upon submission of such information, the District holds the ability to make appropriate changes for non-allowable costs, large unsupported variances in cost projections including but limited to corporate transactions and allocations, large variances in inter-company and related party transactions and allocations, unjustifiable variances in any cost category, non-conformance with agreed upon depreciation terms, non-conformance agreed upon profit allowances, and other customary and reasonable adjustments as detailed in the Agreement. Cost projections for Collection Services and Post-Collection Services prepared by Franchisee must be justifiable, supportable with financial information, and provide accountability for all expenditures. In preparing such cost projections, Franchisee shall assemble and submit its forecasts of:

- a. Revenues at current Maximum Service Rates for the then-current year, including delineation of revenues by sector (single-family residential vs. commercial and multi-family) and with details of the number of subscribers by type within each sector.
- b. Projected costs of Collection Services for the then-current year and the forthcoming year, with comparison to and explanation of any variances to actual costs for Collection Services in the prior three (3) fiscal years. Costs for Collection Services include labor, corporate overhead, depreciation (with rolling stock at 10-year depreciation lifespan), and general and administrative costs and shall be delineated as per the primary cost categories included in Franchisee's Audited Financial Statements. Franchisee must provide documentation of, and explanation for, material variances in any cost category. Projected costs for the forthcoming year shall be based on Franchisee's actual costs per Audited Financial Statements and escalated by the CPI Adjustment described in Section 2.A of this Exhibit, with the exception that Franchisee may adjust projections to account for other documentable changes in costs. Corporate overhead costs shall be limited to be less than 4% of Franchisee's Total Cost Projection for the forthcoming year and Franchisee must provide documentation and justification for any amounts of Corporate Overhead above 3% of Franchisee's Total Cost Projection for the forthcoming year. District retains the right to make appropriate adjustments to cost projections to cost categories for which Franchisee does not or cannot provide adequate documentation and explanation of material variances compared to prior years.
- c. Projected costs of Post-Collection Services for the then-current year and the forthcoming year, with comparison to and explanation of any variances to actual costs for Collection Services in the prior three (3) fiscal years. Costs for Post-Collection Services include landfill disposal, organics processing, recyclables processing and marketing, related-party transportation, and related-party rent and shall be delineated

Appendix 1

Annual Rate Adjustment Methodology

as per the primary cost categories included in Franchisee's Audited Financial Statements. Franchisee must provide documentation of, and explanation for, material variances in any cost category. Projected costs for the forthcoming year shall be based on Franchisee's actual costs per Audited Financial Statements and escalated by the CPI Adjustment described in Section 2.A of this Exhibit, with the exception that Franchisee may adjust projections to account for other documentable changes in costs. District retains the right to make appropriate adjustments to cost projections to cost categories for which Franchisee does not or cannot provide adequate documentation and explanation of material variances compared to prior years.

- d. Franchisee shall not include any non-allowable costs in its cost projections for Collection Services or Post-Collection Services. Non-allowable costs include but are not limited to:
 - i. Entertainment and non-work related travel expenses, unless authorized in advance by District.
 - ii. Advertising for services not within the scope of this Agreement or outside of the service area of Avila Beach Community Services District.
 - iii. Fines or penalties of any nature.
 - iv. Liquidated damages assessed under this Agreement.
 - v. Federal or State income taxes.
 - vi. Profit sharing payments not related to an IRS approved pension program.
 - vii. Charitable or political donations.
 - viii. Attorneys' fees and other expenses incurred by Franchisee in any court proceeding in which District and Franchisee are adverse parties, unless Franchisee is the prevailing party in said proceedings.
 - ix. Attorneys' fees and other expenses incurred by Franchisee in any court proceeding in which Franchisee's own negligence, violation of law or regulation, or other wrongdoing, is in issue and occasions part of the attorneys' fees and expenses claimed, provided, however, such attorneys' fees will be allowed to the extent Franchisee can demonstrate they were reasonable and necessary and a cost of doing business, and were not the result of any intentional or willful misconduct by Franchisee or its employees; and attorneys' fees and expenses incurred by Franchisee in a court proceeding in which the legal theory or statute providing a basis of liability against Franchisee also provides for separate strict liability for District arising from the action of its citizens or ratepayers (such as in a CERCLA lawsuit).
 - x. Payments to related party entities for products or services (other than lease expense, calculated as provided below), in excess of the fair market value for those products or services. For purposes of this Agreement, related party expenses are those resulting from transactions between Franchisee and another company (companies) that has (have) common ownership or management control.
- e. Franchisee's audited financial statements, and any other documentation as deemed necessary by the District, will be reviewed to determine Franchisee's cost projections for each of the foregoing categories during the year involved. District will use the financial statements to determine that costs have actually been incurred and have been assigned to the appropriate category.
- f. District may adjust the actual costs in two ways: (1) to exclude any non-allowable

Appendix 1

Annual Rate Adjustment Methodology

costs, set out above, and (2) to exclude and/or reduce any costs that were actually incurred but which are not reasonable and necessary in keeping with industry standard best practices.

B. Calculation of Profit Allowance

Franchisee's Profit Allowance shall be 10% of the cost projection for Collection Services, rounded to the nearest dollar.

C. Calculation of Franchise Fee

Calculation of Franchise Fee shall be calculated in accordance with Section 2.C, above, for the applicable year as appropriate.

D. Calculation of Annual Revenue Reconciliation

Calculation of Annual Revenue Reconciliation shall be calculated in accordance with Section 2.D, above, for the applicable year as appropriate.

E. Calculation of Total Cost Projection

Calculation of Total Cost Projection shall be calculated in accordance with Section 2.E, above, for the applicable year as appropriate.

F. Calculation of Cost-Based Rate Adjustment

The Cost-Based Rate Adjustment shall be the calculated as function of the Franchisee's forthcoming annual Total Cost Projection divided by the then current year Total Cost Projection, minus 100%, rounded to the nearest hundredth of a percent. This is the same calculation described in Section 2.F, above. The resultant percentage shall be applied to the then-current Maximum Service Rates and be effective January 1 of the forthcoming year.

Rate adjustments shall be effective on January 1st of each year (unless otherwise agreed to in writing by the parties) and any delay in rate change approval not caused by Franchisee will result in additional adjustments so that all required revenues are billed within the rate year. Any delay in rate change approval that is caused by Franchisee shall not result in additional adjustments corresponding with the delay in approval.

Section 4 Annual Audited Financial Statements

Franchisee shall annually prepare Audited Financial Statements in accordance with Generally Accepted Accounting Principles (GAAP) for its operations in the San Luis Obispo County region. Franchisee shall provide District with copies of the annual Audited Financial Statements upon request and with any Cost-Based Rate Adjustment submittal.

Section 5 Extraordinary Adjustments

Except as provided herein, Franchisee may not request adjustments to Maximum Service Rates in years during which Index-Based Rate Adjustments are scheduled to be applied and must follow the timeline described in Section 3. Notwithstanding the above, Franchisee may request extraordinary adjustments to Maximum Service Rates due to changes in law affecting collection operations, including for compliance with the California Air Resource Board's (CARB's) Advanced Clean Fleet (ACF) electrification mandate. The District may, but is not obligated to, consider requests for extraordinary adjustment to Maximum Service Rates due to changes in law affecting Post-Collection Services. Requests for extraordinary changes in Maximum Service Rates are subject to good faith negotiations between District and Franchisee.

In the event of any Change in Scope or Change in Law (each as described below) that results in a material increase or decrease in Franchisee's costs or revenues, in the event of an Extraordinary Cost Increase (as defined below), or in the event of any Change in Fees (as described below), an appropriate

Appendix 1

Annual Rate Adjustment Methodology

adjustment will be made to the Maximum Service Rates in order to compensate, to the maximum extent possible, for such increase or decrease in costs, revenues or Fees, commencing from the Effective Date(s) such increase or decrease first occurs. Any adjustment to Maximum Service Rates due to a Change in Scope, a Change in Law or an Extraordinary Cost Increase shall be in the reasonable discretion of the District.

- A. "Change in Scope" shall mean any change in the services provided by the Franchisee under the Agreement whether proposed by the Franchisee or by the District.
- B. "Change in Law" shall mean the enactment, adoption, promulgation, issuance, modification or written change in any law, regulation, order or judgment of any governmental body that affects the Franchisee's performance of services under the Agreement including, without limitation, the issuance of final regulations under existing laws.
- C. "Change in Fees" shall mean any change in franchise fees, vehicle impact fees and other fees charged to the Franchisee by the District connection with the services provided by the Franchisee under the Agreement the cancellation of any existing fees, and the adoption of any new fees.
- D. "Extraordinary Cost Increase" shall mean a substantial increase in the Franchisee's operating or capital costs or expenses that is outside of the Franchisee's control but not due to a Change in Scope or Change in Law.
- E. "Effective Date" shall mean the date in which the Franchisee notifies the District of the reasons for the cost estimate associated with a Change in Law, Change in Fees, and/or Extraordinary Cost Increase or when the Franchisee begins incurring costs for the Change in Law, Change in Fees, or Extraordinary Cost Increase, whichever is later.

In the case of a Change in Scope, a Change in Law or an Extraordinary Cost Increase, the Franchisee shall provide the District with projected operational, cost and revenue data reflecting the entire financial effect of such Change. The District reserves the right to require that the Franchisee supply any additional operational, cost and revenue data, or any other information it may reasonably need, to ascertain the appropriate financial impact of the Change and any necessary adjustment to Maximum Service resulting from such Change.


Extraordinary adjustments to Maximum Service Rates for a qualifying Change in Scope or Change in Law, for a Change in Fees, or for an Extraordinary Cost Increase shall take effect as of the beginning of the next year and will include all impacts of the extraordinary adjustment from the Effective Date of the impact; provided, however, that, in the case of any Change in Fees charged by the District, the Extraordinary adjustment shall take effect as of the Effective Date of such Change in Fees. The underlying service, cost, revenue or Fee changes supporting any rate adjustment under this Section 5 will be added to the appropriate category under Sections 2 and 3 above for purposes of future cost projections.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 14, 2025

SUBJECT: Water Tank Inspection Report

Recommendation:

Receive Report and Provide Direction to Staff as Needed

Discussion:

On December 12, 2024, Advanced Technical Services (ATS) inspected the District's Water Tank #1. An excerpt from the Inspection Report, including findings and recommendations is provided as an attachment to this staff report. Staff has already started implementing several of the recommendations that we can accomplish in-house. We will retain consultants and contractors to accomplish the other recommendations, the most significant (costly) being recoating of the exterior of the tank. The approved FY 2024/25 Capital Improvement Program includes funding for "Inspection and Re-coating of Tank #1". Staff intends to work with ATS to prepare the specifications and bid documents for re-coating the tank. We will likely schedule the work for the fall of 2025, when seasonal water demand is low and before the rainy season.

This is an informational item for the Board. No formal action is needed.

Attachment: Excerpt from the Inspection Report

**DIVE INSPECTION REPORT FOR
AVILA BEACH COMMUNITY SERVICES DISTRICT'S
WATER STORAGE TANK #1
DECEMBER 12TH, 2024**



**Advantage Technical Services, Inc.
www.ats-slo.com | License #96111**

**DIVE INSPECTION REPORT FOR
AVILA BEACH COMMUNITY SERVICES DISTRICT'S
WATER STORAGE TANK #1**

**DECEMBER 12TH, 2024
REVISION DATE: N/A**

Pursuant to the American Water Works Association's Manual of Water Supply Practices, Steel Water-Storage Tanks, M42 and California Business and Professions Code section 6735, the engineering report contained herein has been prepared by or under the direction of the following Registered Engineer:

**ADVANTAGE TECHNICAL SERVICES, INC.
6661 FERN CANYON LANE
SAN LUIS OBISPO, CA 93401
805-595-2282**

**UNDER THE SUPERVISION OF:
WILLIAM D. BELLIS, P.E.**

William D. Bellis

Registered Civil Engineer, CA C55334



EXECUTIVE SUMMARY

Advantage Technical Services, Inc. (ATS) inspected the Avila Beach Community Services District's Tank #1 on December 12nd, 2024. A light layer of sediment and rust particles was removed and the internal and external conditions of the tank were examined. Advantage Technical Services, Inc. (ATS) performed the inspection and evaluation. The tank interior was inspected above and below the water line using sanitary diving procedures. The following is a summary of what appear to be the most significant elements:

1. Cathodic protection hand-hole covers have corroded to the point where they do not provide the required sanitary seal to prevent rain from entering the tank. They should be replaced as soon as possible.
2. The exterior shell coatings are in fair-poor condition with numerous areas of significant corrosion present on the roof, chime and some appurtenances.
3. The interior coatings are in good condition overall in the submersed areas. Problem areas are present on the center support and roof rafters where coatings are cracking and peeling. Significant corrosion is present where coatings have failed.
4. The roof vent and other appurtenances appear to be in normal operating condition and in conformance with health regulations. Serious corrosion, however, has damaged the roof vent hood attachment brackets.

SCOPE, OBJECTIVE, AND LIMITATIONS

An inspection was completed on the interior and exterior of the steel potable water storage reservoir by the ATS tank inspection team.

ATS divers have experience and certifications that meet or exceed the requirements of the American Water Works Association Manual of Water Supply Practices, Steel Water-Storage Tanks, M42, AWWA C652 Standard for Disinfection of Water Storage Facilities and OSHA regulations for technical or commercial diving. Additionally, our team's certifications or licenses include a Registered Professional Engineer, AWS Certified Welding Inspector, National Association of Corrosion Engineers Level III Coating Inspector, and American Society of Nondestructive Testing Level III Engineer. With these applicable credentials and combined experience of over five hundred tank dive inspections, our team leads the industry.

The diver's air supply is supplied by air hoses from the surface using either a dive compressor or bottled air. The diver's air supply system offers triple redundancy; including a self-contained system maintained in the diver's possession and control. A full-time communication system supports documentation of findings and operational or emergency communications.

All disinfection procedures are in accordance with the American Water Works Association Standard for Disinfection of Water-Storage Facilities (ANSI/AWWA C652).

The photographs provided within this report display representative views and subsequent analysis. Digital video, also included, provides additional documentation of the conditions.

The observations made during the inspection, and included in this report, provide a reasonable evaluation of the tank conditions at the time of the inspection. Considerations of safe access and reasonable care were observed in making and reporting the observations. Latent defects or conditions found during subsequent cleaning, inspections, or other work at the tank must be brought to the Engineer's or Owner's attention.

OBSERVATIONS

General Tank Data

Type: Ground supported welded steel reservoir
Media Stored: Potable water
Diameter: 70'
Height: 27' (top of knuckle)
Water level during inspection: Approximately 22'

Foundation

The concrete ring footing foundation is in good condition overall. Minor cracking is present but these appear to be normal and adequately tight to prevent associated damage or significant rebar corrosion.

Exterior Shell

The exterior shell coatings are in fair to poor condition. A few areas of general corrosion are present.

The most significant corrosion was found on the chime which is the bottom extension at the base of the shell. The corrosion on the chime appears to have started from the inaccessible area on the underside of the bottom and progressed from there.

Coatings are aging and heavy chalking is present. Chalking is a powdery, friable layer on the surface of a coating. It is normally caused by exposure to UV light and weathering. The degree of chalking indicates the level of erosion of the paint film.

Exterior Roof

The exterior roof coatings are in fair to poor condition to poor with chalking and some serious localized corrosion. Corrosion is limited to less than 0.2% of the roof area but some of the locations appear to have significant metal loss.

Interior Bottom

No rust points were noted on the bottom. An area near the outlet which is approximately 4 ft. x 4 ft. has scattered blisters ranging in size from 3/8 in. to 3/4 in. diameter.

A thin covering (1/8 - 1/4 inch) of very light brown material was present over approximately 90% of the bottom area. Sedimentation was more even and slightly deeper on the southern portion of the tank with a lighter and more patterned covering between the outlet and the inlet. The sediment was removed by the diver with specialized vacuum equipment for water tanks.

Interior Shell

Interior shell plate is in good condition. Epoxy coatings are protecting the shell well. An area of blisters on the shell and manway neck was observed on the eastern manway. The blisters were un-broken and no associated corrosion was present. The blisters were left intact by the diver inspector

Interior Roof Plate

The interior roof plate is in good condition with minor rust staining from inaccessible areas but no visible coating failures.

Roof Structure

The roof is supported by a single center column with wide flange girders and a round tubular center column. The base plate is the welded type.

Most areas of coatings and structure itself are in good condition but areas of cracking and disbondment of the coatings are present on many rafters. Most of the significant corrosion is present at and adjacent to the inaccessible areas at the rafter tops and the faying surfaces at the center support.

Cathodic Protection System

The elements of the sacrificial anode cathodic protection system appeared to be intact and operating normally. Very little wastage has occurred on the sacrificial anodes due to the integrity of the submersed internal coatings. The reference cell appeared to be in normal operating condition.

The hand-hole covers have serious corrosion damage and some are no longer effective in preventing rain water from entering the tank.

Appurtenances

Level Gage: Gauge board brackets, roof hardware, cable and float all appear to be in fair to good condition and the gage is operating normally. The gauge board tape is faded and illegible.

Exterior Ladder and Cage: This coatings in this area are in fair to poor condition overall with corrosion present in scattered areas (approximately 5% of surfaces corroded). Adequate clearance is provided to the tank shell. Ladder rung spacing is 12 inches. Rung diameter is ¾ inch. Rung width is 16 inches per regulatory requirements.

Roof Guardrail: The guardrail coatings are in poor condition overall but with scattered general corrosion.

Roof Hatch: One lockable square roof hatch is located at the top of the interior ladder. The hatch is in fair condition. Some minor areas of chipping and associated corrosion are present.

Roof Vent: The screen is “bug resistant”. Significant corrosion damage is present on the hardware that secures the vent hood in place.

Overflow: The visible exterior of the overflow is in fair condition. The internal areas of the overflow weir were not accessible. Significant corrosion is visible on the weir.

Outlet: The outlet penetration in the tank shell appeared to be in normal condition.

Roof Inlet and Enclosure: Areas on and around the roof mounted box have significant concentrated corrosion. The inlet piping is in fair condition.

Manways: Two shell single bolt (internal swinging) manways are present. The manways were in good condition overall on the interior. An area of blistering was noted on the eastern manway neck. No significant corrosion was present.

RECOMMENDATIONS

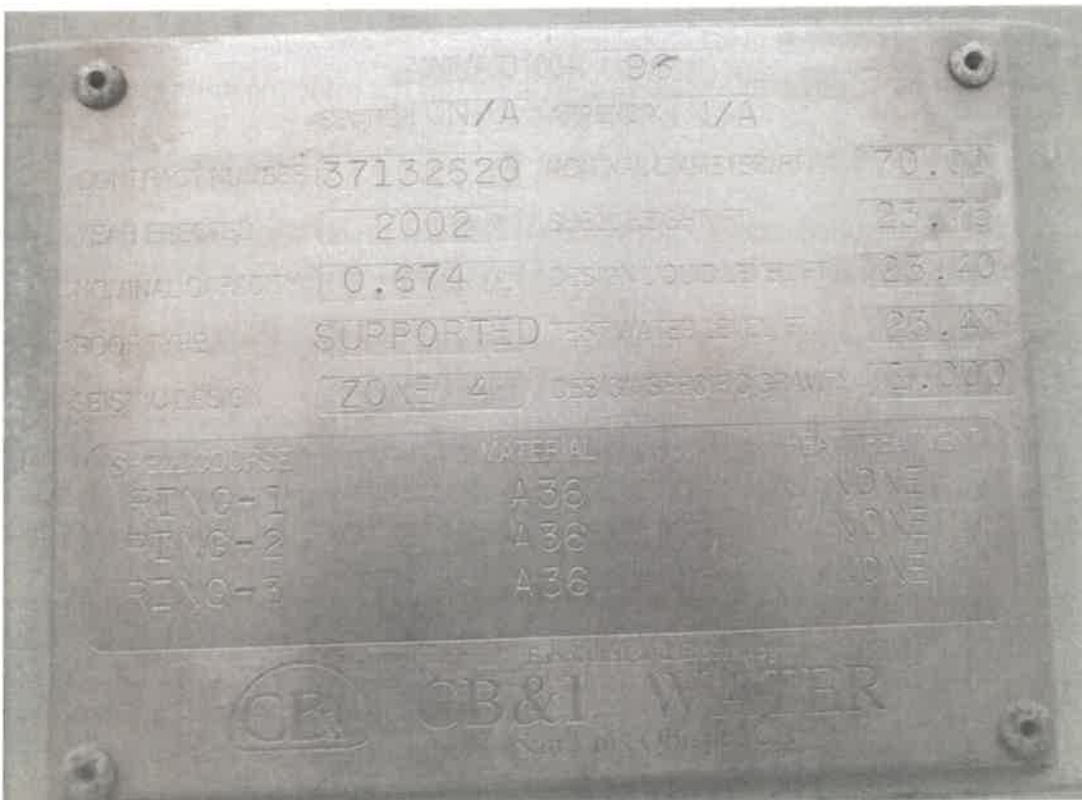
The following recommendations are based on our experience as engineers and inspectors with regard to the best industry practices used by both public and private tank owners. The intent is to provide information that will likely help lower risks, optimize water quality and increase long term value for the tank owner(s). Our scope of work does not include a safety audit or evaluation but we are making recommendations where we have noted potential

issues. The owner's insurance provider or safety consultant should be consulted for a review of the safety features of this facility where desired.

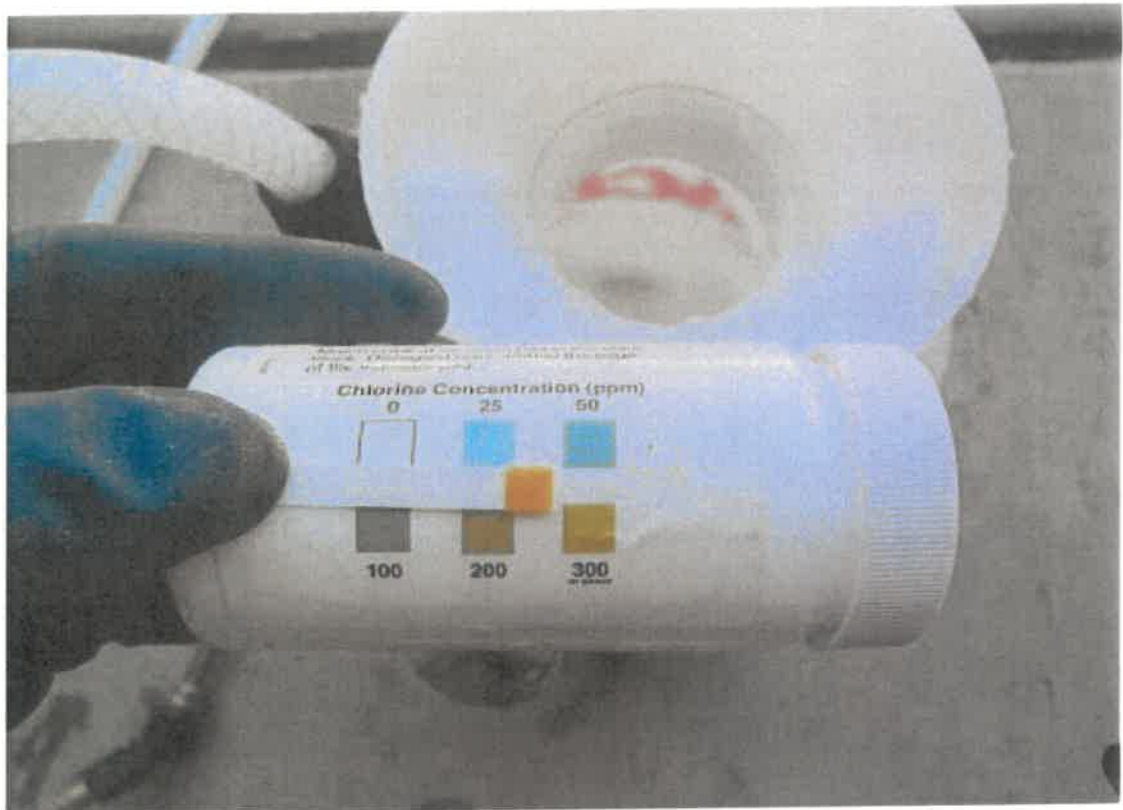
1. For the purpose of long-term planning, we estimate the remaining life of the interior coating system on this tank to be approximately 10-15 years depending on the level of maintenance in the interim. This estimate is based on experience with tank coating systems in this area and the condition of the coatings on this tank. Commentary: The submersed areas are free of significant corrosion. Some areas of the rafters have serious corrosion but most of these appear to be associated with inaccessible areas on the rafter tops. These inaccessible areas are a product of the design details and recoating of the inaccessible areas such as the tops of the rafters is generally considered impractical.
2. ATS recommends that the District consider recoating the exterior within the next 3 years. Aged coatings, coastal exposure (high corrosion rates of unprotected surfaces), significant corrosion and overall practicality of recoating appear to support coating the exterior prior to the interior. Caulk the chime to concrete interface after recoating the exterior.
3. Do not allow personnel to access the roof without proper fall protection. Instruct and document the training of personnel on procedures for working safely at elevated locations and the use of fall protection prior to working on tank roofs. Include specifics relating the use of available fall protection anchor points and access to areas near the roof edge.
4. Install a self-closing swinging gate to protect the ladder opening on the roof.
5. Replace gauge board tape to restore the ability to read tank level.
6. Replace cathodic protection system hand-hole covers with stainless steel type. Gaskets should be replaced too. ATS recommends grommet type gaskets.
7. Replace the roof vent hood attachment hardware. The corrosion has reduced the structural integrity of the vent hood attachment.
8. Provide annual inspections of the exposed side of the tank shell to bottom connection pursuant to AWWA D100-21. Weeds, dirt, and foreign materials should be removed from this area to eliminate or reduce trapped moisture and associated corrosion.
9. Provide inspection of the interior and exterior along with corrective maintenance at the recommended interval of every three years pursuant to AWWA D100-21 (Forward, Section III, pg. XX). As in the case of this work, combining the internal inspection with sediment removal will provide optimal inspection conditions and help maintain water quality.



Overall view of the tank.



Tank nameplate.



The disinfecting solution is tested to verify that it exceeds the 200 ppm free chlorine concentration level.



Diver and equipment are disinfected with the chlorine solution just prior to entry. This procedure is pursuant to AWWA disinfection standards for potable water diving (stock photo).

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors
FROM: Brad Hagemann, General Manager
DATE: January 14, 2025
SUBJECT: Board Committee Appointments



Recommendation: Board President Discuss and Recommend Committee Appointments for 2025

Discussion:

Committee Appointments

At the beginning of the calendar year, it is customary for the Board President to appoint members of the Board to committees for the coming year.

Listed below are the CSD standing committees for the 2024 calendar year; additionally, Ad-Hoc committees may be designated, as necessary.

Standing Committees


Finance:	Directors Kristin Berry, Ara Najarian
Personnel:	Directors Pete Kelley, John Janowicz
Facilities:	Directors Pete Kelley, Howie Kennett
Drought:	Directors Ara Najarian, John Janowicz

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 14, 2025

SUBJECT: 2025 Board Meeting Schedule

Recommendation:

Receive Staff Report and Provide Direction to Staff as Needed

Discussion:

The Board By-Laws state that the Board conducts Regular Meetings on the second Tuesday of each month. Depending on needed action items, the Board typically cancels the July and December Regular Meetings. The Board may schedule Special Meetings, as needed.

For scheduling and calendaring purposes, staff wanted to provide a suggested 2025 Board Meeting schedule, that includes three changes to the “Regular” meeting schedule. The March and June suggested changes are proposed to accommodate staff’s personal commitments. The November suggested change is proposed since the second Tuesday in November falls on the Veterans Day Holiday. The proposed 2025 meeting schedule is provided below:

Regular Meeting	January 14, 2025	Second Tuesday	
Regular Meeting	February 11, 2025	Second Tuesday	
Special Meeting	March 18, 2025	Third Tuesday	
Regular Meeting	April 8, 2025	Second Tuesday	
Regular Meeting	May, 13, 2025	Second Tuesday	
Special Meeting	June 24, 2025	Fourth Tuesday	
Regular Meeting	July 8, 2025	Second Tuesday	(Typically cancelled)
Regular Meeting	August 12, 2025	Second Tuesday	
Regular Meeting	September 9, 2025	Second Tuesday	
Regular Meeting	October 14, 2025	Second Tuesday	
Special Meeting	November 18, 2025	Third Tuesday	(Veterans Day Conflict)
Regular Meeting	December 9, 2025	Second Tuesday	(Typically cancelled)